Application Statuses and States

An application form status during the process of submission is either **Draft** or **Submitted**. If a draft form is never submitted it becomes **Unsubmitted** after the submission deadline or if the form is deleted before submission. A previously submitted form that has been cancelled becomes **Unsubmitted**. The state further defines the status of the application. The status is displayed as a coloured badge and the state is indicated under it. It is displayed when viewing the list of applications from My Applications and in the header of the Application Details. A search filter for application status and states is also available in My Applications.

Below is the list of the three possible statuses and corresponding states:

1. Draft

- a. Not submitted: this is the initial draft; the application form can be edited and may be incomplete or complete, but not yet submitted.
- b. **Reopened:** the application was reopened after submission by the applicant before the application deadline; it is still in draft mode and can be resubmitted before the deadline.
- c. Reopened by NA (only submission allowed): the submission deadline has passed but the National Agency has provided an extension. The applicant cannot make any changes on the form but can submit it.
- d. Reopened by NA (editable): the submission deadline has passed but the National Agency has provided an extension. The applicant can make changes on the form prior to submitting it.

2. Submitted

a. Submitted: the application was submitted to the relevant National Agency or to the Education, Audiovisual and Cultural Executive Agency (EACEA).

3. Unsubmitted

- a. Deadline Expired: the form was not submitted by the submission deadline.
- b. Deleted: the form was never submitted and has been deleted. The form can be reopened by the applicant if the submission deadline has not passed.
- c. Cancelled: a previously submitted form was withdrawn from assessment. A cancelled form becomes read-only and can no longer be modified or resubmitted.



DRAFT

UNSUBMITTED

SUBMITTED

UNSUBMITTED

Reopened Reo

Reopened by NA (editable)

Deleted

Submitted

Canceled

Related pages

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