

KA120 Erasmus Accreditation application

KA120 Erasmus Accreditation

Erasmus accreditation is a tool for organisations that want to open up to cross-border exchange and cooperation on a continuous basis. Accredited organisations will gain easier access to Key Action 1 funding opportunities.

Applicable Fields

- KA120-SCH - Erasmus Accreditation for mobility of learners and staff in school education
- KA120-VET - Erasmus Accreditation for mobility of learners and staff in vocational education and training
- KA120-ADU - Erasmus Accreditation for mobility of learners and staff in adult education

The KA120 Application form

For general information on how to fill in an application form see the page [How to complete the application form](#).

The following sections are available in a **KA120** application form and must be completed before submission:

- **Context** - This section defines the contextual information about your accreditation application.
- **Applicant Organisation** - This section asks for information about the applicant organisation and about other organisations involved. All organisations included in the application, whether they act as applicant or consortium members, need to be registered in order to receive an Organisation ID.
- **Background** - In this section you should present your organisation and answer the question: "Who are you as an organisation?". This is a very important section.
- **Erasmus plan: Objectives** - In this section you need to define the objectives your organisation wants to achieve by implementing Key Action 1 mobility activities. Your objectives should be concrete, realistic, and should represent a real benefit for your organisation(s).
- **Erasmus plan: Activities** - In this section you are asked to propose a broad planning for activities you want to organise and participants you want to support with the Erasmus+ funds.
- **Erasmus Quality Standards** - Organisations implementing mobility activities must adhere to a common set of Erasmus quality standards. In this section, you can read the standards before agreeing to follow these rules if your accreditation is approved.
- **Erasmus plan: Management** - In this section you should explain how you plan to set up the management of Key Action 1 mobility activities within your organisation to make sure their implementation is successful.
- **EU Values** (as of call 2024) - In this section, you should read and agree to adhere to a set of EU Values for the implementation and evaluation of your project activities.
- **Annexes** - In this section, you will need to attach relevant documents needed for the completion of your application.
- **Checklist** - This section will help you double-check if your application is ready for submission.

Once all sections of your application form are marked as complete, you may [submit](#) it to your National Agency for assessment.

The following sections are used to manage your application:

- **Sharing** - In this section, you have the possibility to share an application with your colleagues or partners as long as the deadline for submission has not expired.
- **Submission History** - In this section, you will be able to see all submissions of this application form.



Take note

The section **Erasmus Quality Standards** contains the standards to read and check boxes to be ticked if you agree. Once completed, this section will be marked with a green check in the Content menu.

The section **Erasmus plan: Management** contains four sections of text fields to be completed. For these sections, read the onscreen instructions and provide all required information in the available fields. Mandatory fields are marked with a red asterisk. Once completed, this section will be marked with a green check in the Content menu.

No specific pages are available in the wiki for these sections.

Application form

Submit
PDF
Download Form Translations

Form ID: KA120-ADU-2E58B769
Programme : Erasmus+ - Call : 2024 - Round : Round 1 - Action type : Erasmus accreditation in adult education (KA120-ADU)

314 days left
DRAFT
Not Submitted

Content menu

All
Red marks

Context
Applicant Organisation
Applicant Organisation
Background
Erasmus Plan: Objectives
Erasmus Plan: Activities
Erasmus quality standards
Erasmus Plan: Management
EU Values
Annexes
Checklist

Context

Welcome to the application form for Erasmus accreditation in Adult Education

Before starting your application, you need to read the section of the Erasmus+ Programme Guide describing the rules for Erasmus accreditations. Please pay particular attention to:

- The rules for original content and authorship: your application must be written by your organisation. It is strictly forbidden to pay other organisations or external individuals for drafting the application on your behalf.
- The eligibility criteria: read the criteria carefully and consult the website of your National Agency to verify that your organisation is eligible for the field you have chosen (vocational education and training, school education or adult education). In particular, please note that organisations providing vocational education and training to adult learners are typically eligible in the field of vocational education and training, and not in the field of adult education. However, the exact rules will depend on the legal framework in your country. If you are not certain which field you can apply for, you should contact your National Agency for advice.

In addition to the above, you may find it useful to read the Programme Guide section about accredited mobility projects. That section describes how you will receive funding if your accreditation is approved.

The Erasmus+ Programme Guide is available on the Europa web: [here](#)

The list of Erasmus+ National Agencies is also available on Europa web: [here](#)

Before you start writing your application, we advise you to read through the entire application form to better understand its structure and connections between different sections. In the Programme Guide you can consult award criteria that will be used to evaluate your application – you should keep them in mind when writing your replies.

Each accreditation application covers only one field (school education, adult education, or vocational education and training). If you would like to apply for more than one field, you will need to submit separate applications. Submitting more than one application for the same field is not allowed. If your organisation is already accredited, you cannot apply again in the same field.

Successful applicants for Erasmus accreditation will gain simplified access to **Key Action 1** funding opportunities in their field for the duration of the accreditation's validity, under the conditions defined in the yearly calls for proposals published by the European Commission.

How to do this in the tools?



Basics

- Add organisations to an application
- Annexes in applications
- Apply for grant or accreditation
- Associated Persons in applications
- Checklist in applications
- Context in applications
- Export your application form as a PDF file
- How to complete the application form
- My Applications
- My Contacts
- Opportunities
- Participating Organisations in applications
- Sharing an application form
- Submission History in applications
- Submitting an application form

Specifics

- Background in KA120 and KA122 applications
- Erasmus Plan: Activities in KA120 applications
- Erasmus Plan: Objectives in KA120 applications