Budget in projects (KA121, KA122)

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This page details the budget specifics for Erasmus+ projects carried out under **KA121 - Accredited projects for mobility of learners and staff in school education, vocational education and training, and adult education** and **KA122 - Short-term projects for mobility of learners and staff in school education, vocational education and training, and adult education**.

The Budget screen for KA121 and KA122 projects consists of a single tab, displaying budget totals calculated at project level followed by a breakdown per activity type. For VET projects, the screen also includes a dedicated section for International mobility activities. For each budget item, you can view the **Awarded Budget**, the **Reported Budget**, and the share of the awarded grant used up to the current date (**%Reported/Awarded**).

For a general description of the budget screen functionality, as well as more details about the awarded/reported budget, please see the page **Budget in projects**. For the new features of the budget screen currently available for **KA121 and KA122**, see the **New budget screen functionalities chapter** of this page.

> **Information**
>
> Details differ according to the action type of the project. In the breakdown per activity type you will only see those budget items for which the awarded grant and/or the reported costs are higher than zero, and only completed group activities (applicable only to SCH and ADU projects) and mobility activities are taken into account in the calculations.

This page is relevant for:

- Erasmus+ Call 2021
  - KA121 - Accredited projects for mobility of learners and staff
  - KA122 - Short-term projects for mobility of learners and staff

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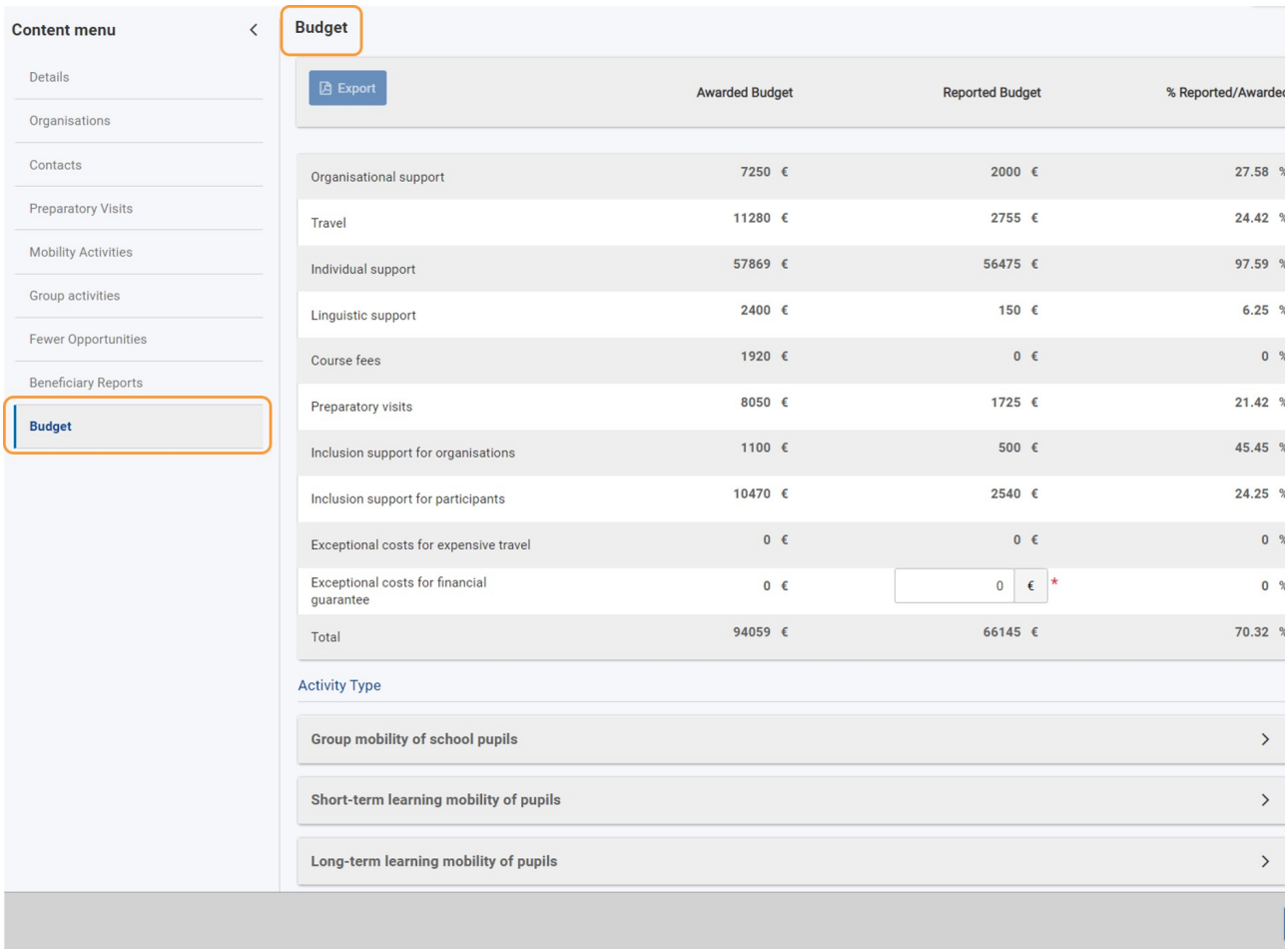
Prerequisites

- Group activities (SCH/ADU projects) and mobility activities (all projects) must have the status **Complete** in order to be taken into account in the overall calculations in the **Budget** section. Draft items do not count towards the amounts displayed.

Click on "Budget" in the Content Menu

In your project, click on **Budget** in the **Content Menu**. The **Budget** screen is displayed.

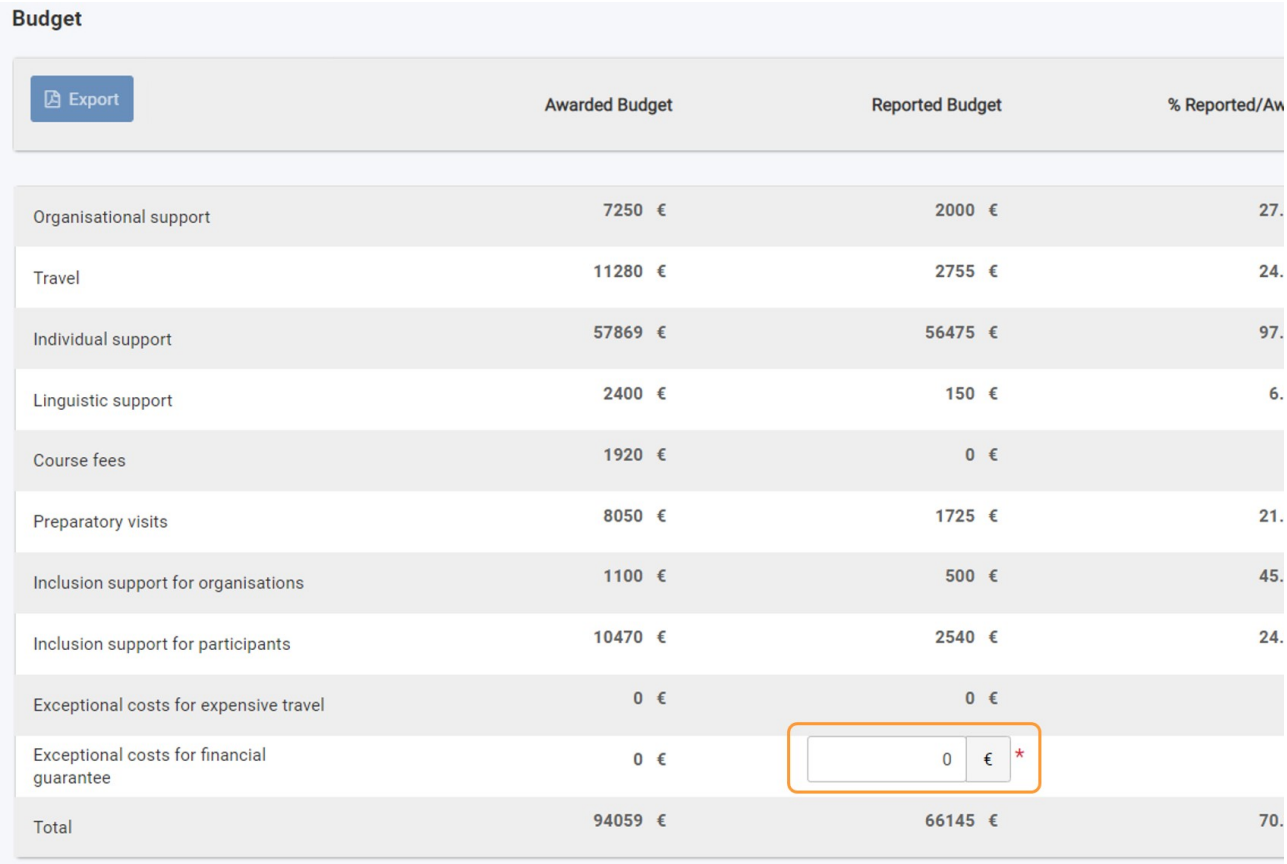


Totals per project

The first part of the screen includes the awarded budget and reported costs calculated at project level.

All amounts are read-only, except for the reported **Exceptional costs for financial guarantee**: if the National Agency has asked you to provide a financial guarantee, type the real costs incurred related to the guarantee, in the dedicated field.

The **Total** project budget is also displayed at the bottom of this list. It is calculated automatically as the sum of all other budget items at project level.



Budget

Export

	Awarded Budget	Reported Budget	% Reported/Aw
Organisational support	7250 €	2000 €	27.
Travel	11280 €	2755 €	24.
Individual support	57869 €	56475 €	97.
Linguistic support	2400 €	150 €	6.
Course fees	1920 €	0 €	
Preparatory visits	8050 €	1725 €	21.
Inclusion support for organisations	1100 €	500 €	45.
Inclusion support for participants	10470 €	2540 €	24.
Exceptional costs for expensive travel	0 €	0 €	
Exceptional costs for financial guarantee	0 €	0 € *	
Total	94059 €	66145 €	70.

Breakdown per activity type

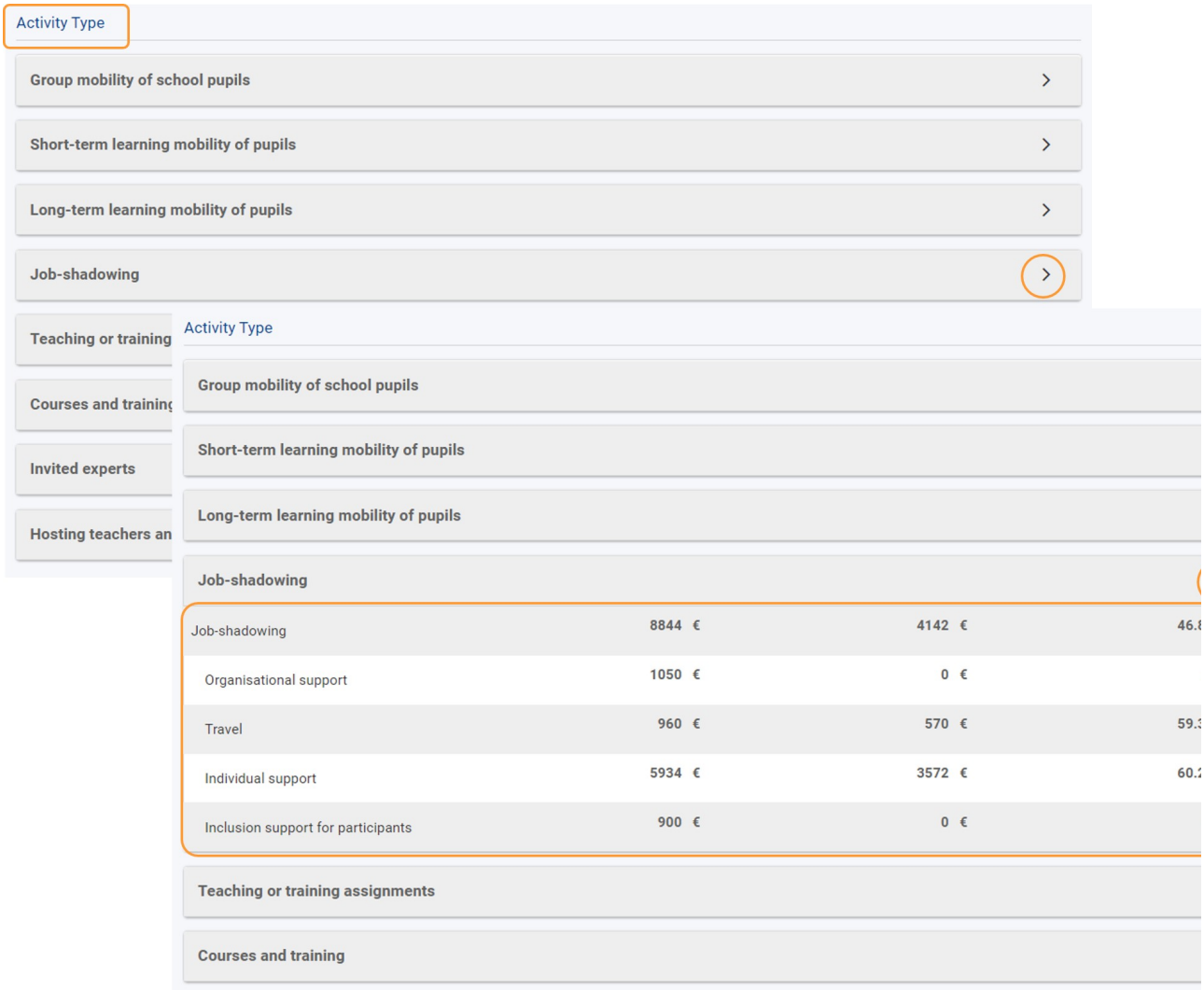
The project costs are also displayed per activity type.

Each activity type is listed as a section, aggregating all budget data for all the complete activities of that type that implemented in the project. You can click on the dedicated **up/down arrows** to collapse/expand each section, respectively.

The amounts are calculated based on the information you provided in the Mobility Activities and Group Activities sections of the project, and cannot be modified here. If changes are required, make the necessary updates in the relevant project section.

> **Remember**
>
> You will only see the activity types and budget items for which the awarded grant and/or the reported costs are higher than zero.
>
> Only group activities (available only for SCH and ADU projects) and mobility activities (all projects) having the status **Complete** are taken into account in the calculations.

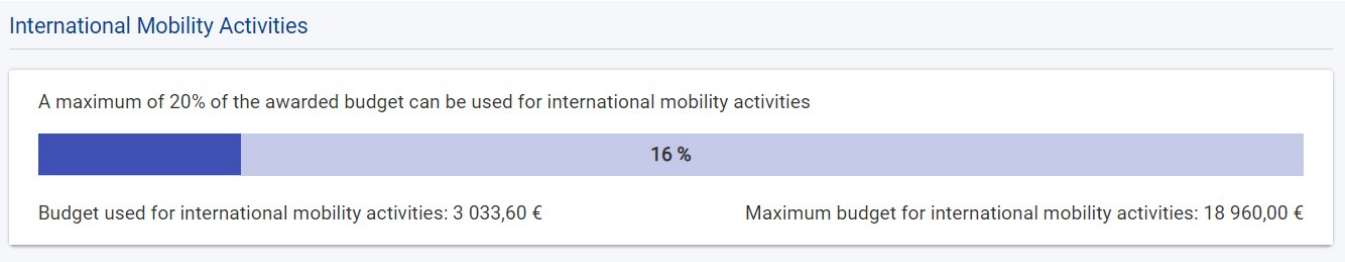
Here is an example from a KA122-SCH project, with the **Job Shadowing** section expanded:



"International mobility activities" overview (VET only)

At the bottom of the screen you can view:

- the **Maximum budget for international mobility activities**. This is the maximum amount that can be allocated to international mobility activities and is calculated as 20% of the latest awarded budget, after having deducted the **Inclusion Support for Participants** and the **Exceptional Cost for Expensive Travel** for international mobility activities.
- the amount of the **Budget used for international mobility activities** up to the current date.
- a blue progress bar indicating the share of the maximum awarded budget that has been used for international mobilities to date. If the **Maximum budget for international mobility activities** is exceeded, a warning message is displayed on the screen. This will not prevent you from submitting the Final Beneficiary Report.

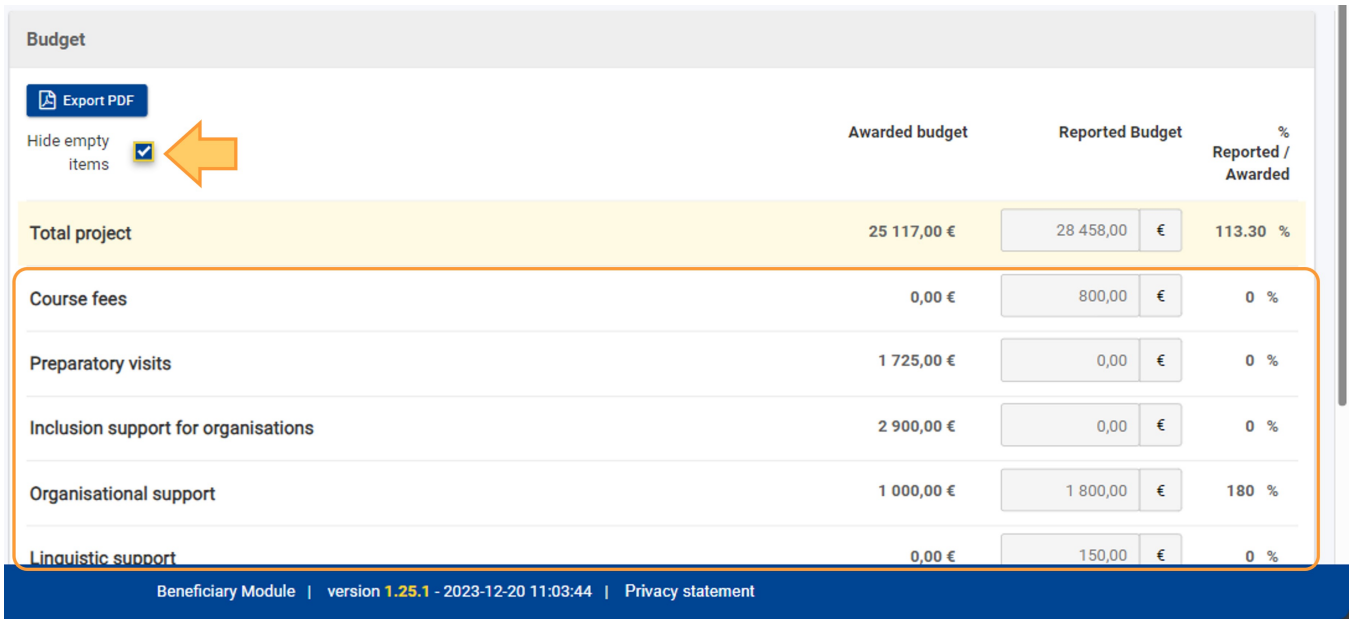


New budget screen functionalities in the KA121 and KA122 budget screens

The below new features are available in the **Budget** screen in beneficiary projects, currently only for **KA121, KA122, KA131, KA151, KA152, KA153, KA154** and **KA182** projects. The new features are also available for projects under the European Solidarity Corps programme, specifically in **ESC30** and **ESC51** projects.

"Hide empty items" checkbox

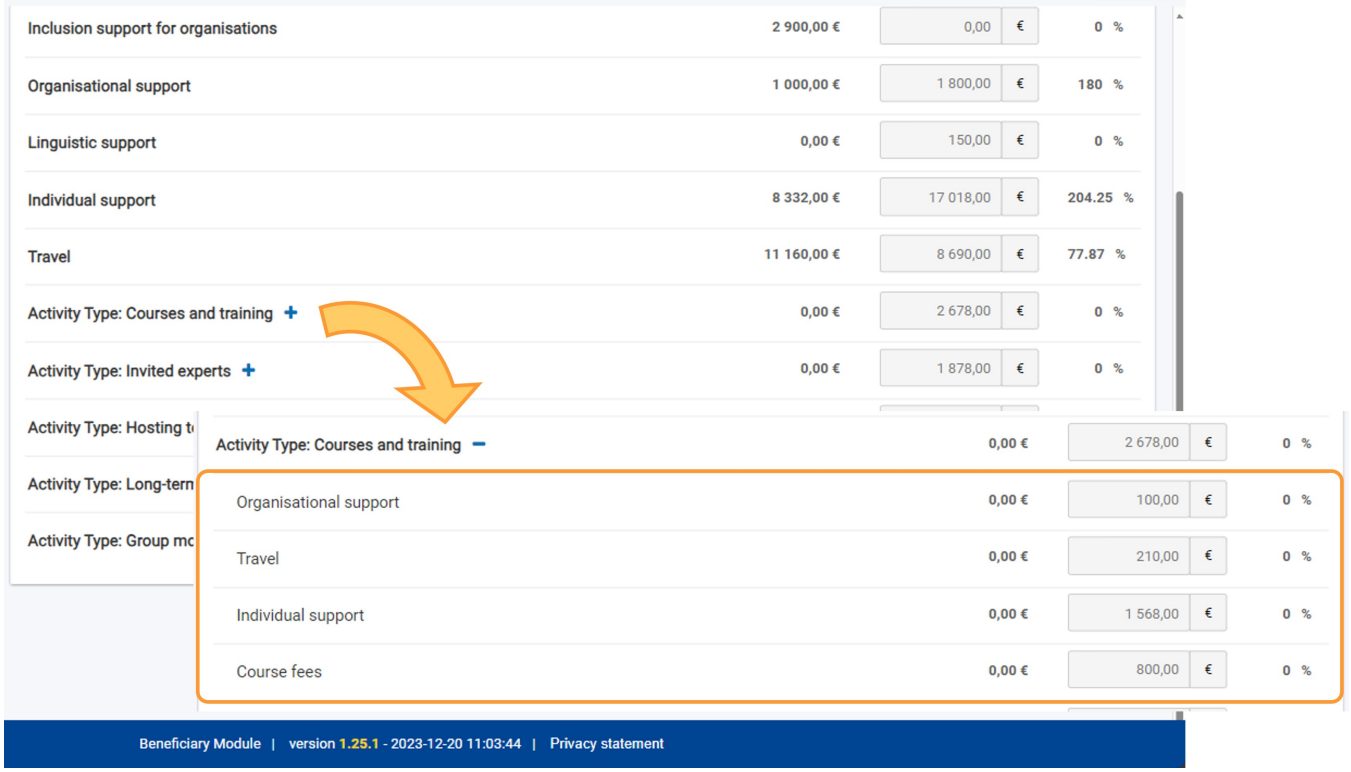
Clicking the **Hide empty items** checkbox at the top of the screen allows you to hide budget items with a reported budget of 0 EUR.



Expand/Collapse icon

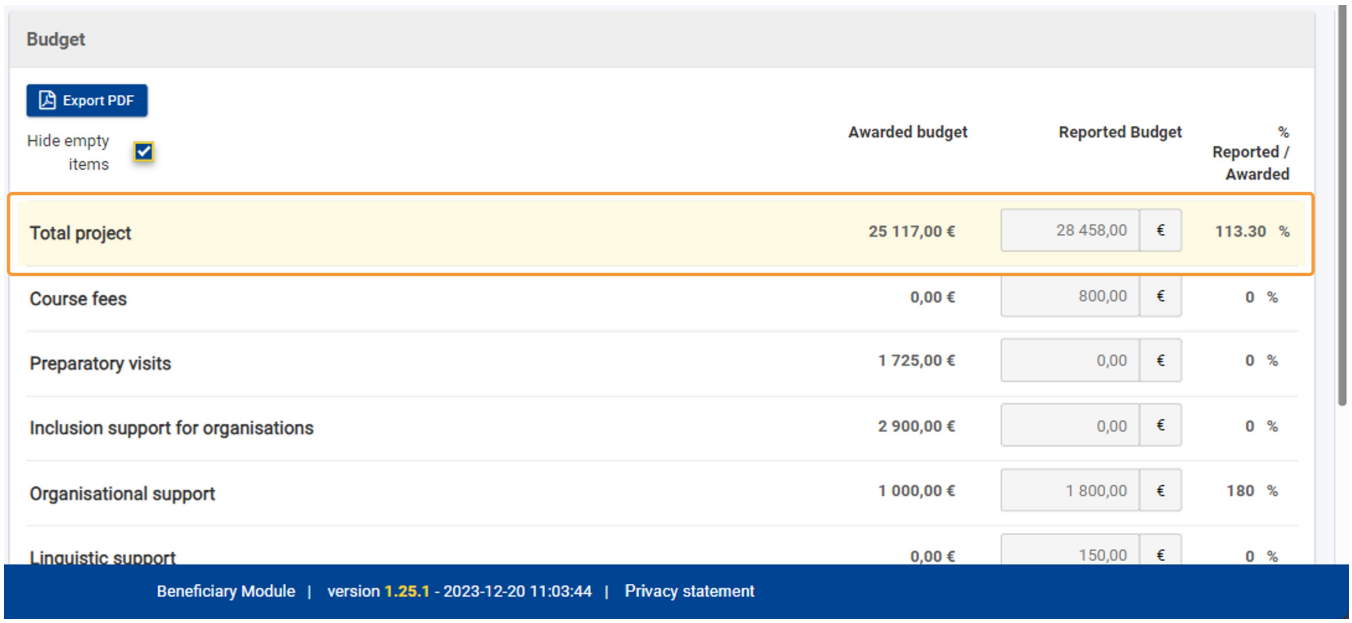
It is possible to expand or collapse the subsections to view more details, where applicable, by clicking the **+** or **-** icons.

> When using the **Export PDF** button, if a subsection is expanded, it will also appear expanded in the exported PDF file.



"Total project"

The **Total project** row is located at the top of the screen and is highlighted in yellow.



Related Articles

- New budget screen functionalities in beneficiary projects
- Project handling specifics related to the Russian aggression on Ukraine
- Manage participant reports in projects
- Individual support - grant not required flag
- Exceptional cost for visa and other entry requirements
- Request second travel grant for obligatory pre-departure training flag
- Request fewer days for individual support flag
- EPALE Electronic Platform for Adult Learning in Europe
- Organisation role in mobility activity
- Revalidate Mobilities in Beneficiary module
- Inclusion support for participants
- Exceptional costs
- Group activities in KA121 and KA122 projects
- Budget in projects (KA121, KA122)
- Travel support (Grant) not required flag
- Edit the mobility activity import file
- Data Dictionary and Mobility Import-Export templates
- Manage Preparatory visits in KA121, KA122, KA182 and ESC51 projects
- Mobility activities in KA121 and KA122 projects
- Targets in projects (KA121)
- KA121 Accredited projects for mobility of learners and staff in school education, vocational education and training, and adult education
- Activity Types in KA121 projects
- KA122 Mobility for learners and staff in school education, vocational education and training, and adult education
- Activity Types in KA122 projects
- Amendment request for KA121 and KA151 projects
- Access rights in Beneficiary projects
- Updates to project data in Beneficiary module
- Fewer opportunities in projects
- Project list
- Project details
- Budget in projects
- My Projects
- Notifications to project contacts
- Associated persons in projects
- Manage the final beneficiary report
- List functionality in projects
- Project versions in beneficiary projects
- Participating Organisations in projects
- Final Beneficiary Report templates
- Add mobility activities to projects