Budget in projects (ESC51-VTJ)

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This page details the budget specifics for European Solidarity Corps projects carried out under ESC51-VTJ - Volunteering Projects.

For a general description of the budget screen functionality, please see the page Budget in projects.

Prerequisites

• Participations must have the status Complete in order to be taken into account in the overall calculations displayed in the Budget section.

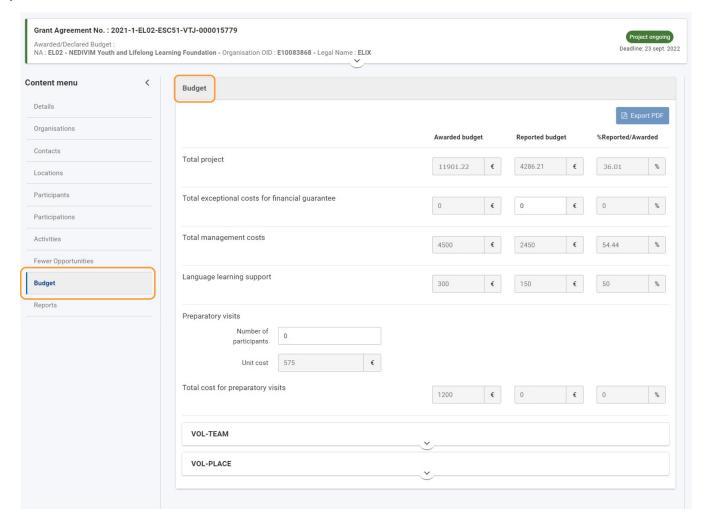
Steps

1. Click "Budget" in the Content menu

In your project, click on Budget in the Content menu. The Budget screen is displayed.

It consists of a single tab, displaying budget totals calculated at project level, followed by a breakdown per activity type.

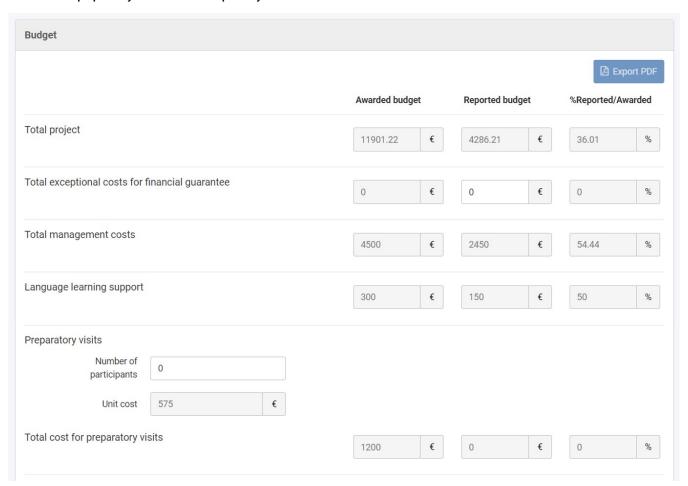
In the breakdown per activity type, you will only see those budget items for which the awarded grant and/or the reported costs are higher than zero, and only completed participations are taken into account in the calculations.



2. Totals per project

The first part of the screen includes the cost items that are calculated at project level:

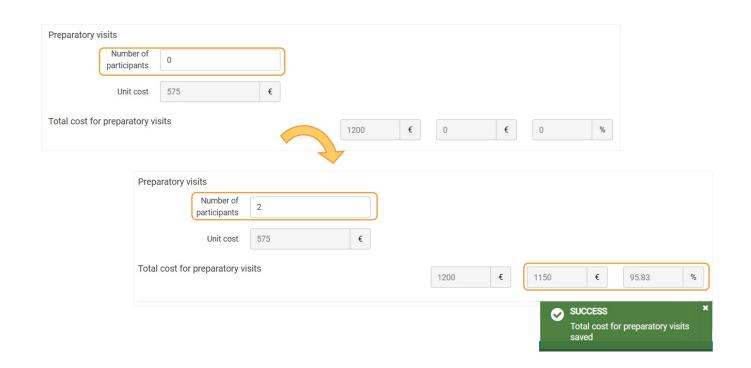
- Total project total reported project costs at project level, calculated automatically as the sum of all the other costs.
- Total exceptional costs for financial guarantee if the National Agency has asked you to provide a financial guarantee, type the real costs incurred related to the guarantee, in the dedicated field.
- Total management costs costs linked to the management and implementation of the project. If the reported costs are higher than EUR 4500, they will be automatically capped at EUR 4500.
- · Language Learning Support the sum of all linguistic support grants from all eligible participations.
- Total cost for preparatory visits see the Preparatory visits section below.



2.1. Preparatory visits

If you have organised preparatory visits in relation to the activities carried out within the project, provide the total **Number of participants** involved in the preparatory visits. When you leave the **Number of participants** field, the **Total cost for preparatory visits** is updated (calculated automatically) and a success message is displayed.

The Total project Reported budget and %Reported/Awarded will also be updated.



3. Breakdown per activity type

The project costs are also displayed per activity type:

- Individual Volunteering (VOL-PLACE)
- Volunteering Teams (VOL-TEAM)

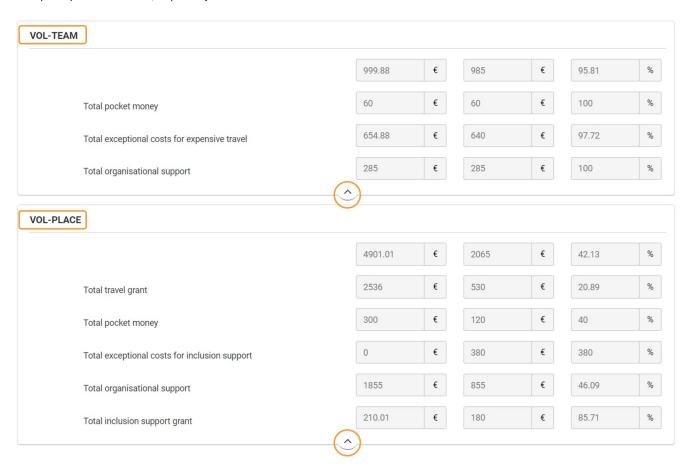
The amounts are calculated based on the information you provided in the Participations section of the project, and cannot be modified here.



Remember

You will only see the activity types and budget items for which the awarded grant and/or the reported costs are higher than zero, and only completed participations are taken into account in the calculations.

Each activity type is listed as a section, aggregating all budget data for all the activities of that type implemented in the project. You can click on the dedicated **up/down arrows** to collapse/expand each section, respectively.

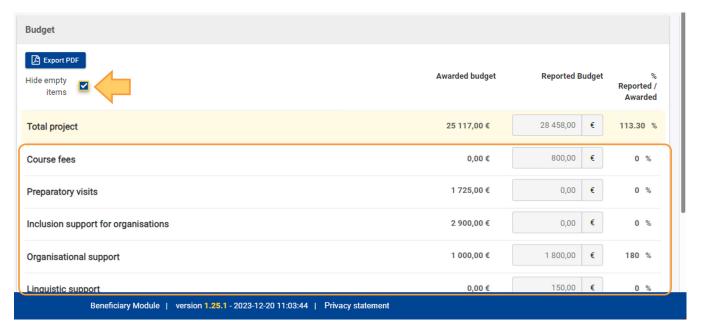


4. New features in the budget screen

The below new features are available in the **Budget** screen in beneficiary projects, currently only for **KA121**, **KA122**, **KA131**, **KA151**, **KA153**, **KA154** and **KA182** projects. The new features are also available for projects under the European Solidarity Corps programme, specifically in **ESC30** and **ESC51** projects.

"Hide empty items" checkbox

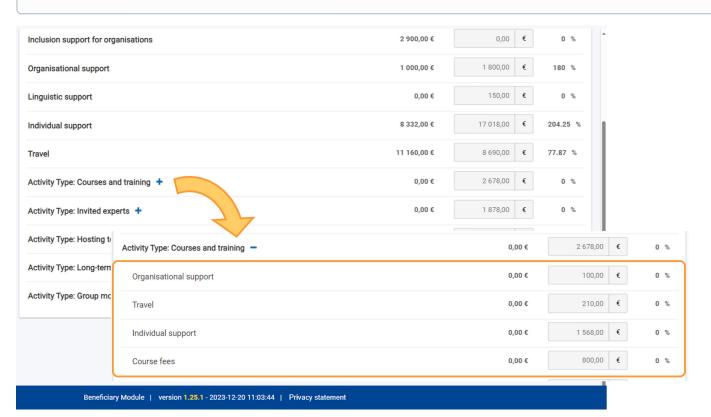
Clicking the Hide empty items checkbox at the top of the screen allows you to hide budget items with a reported budget of 0 EUR.



Expand/Collapse icon

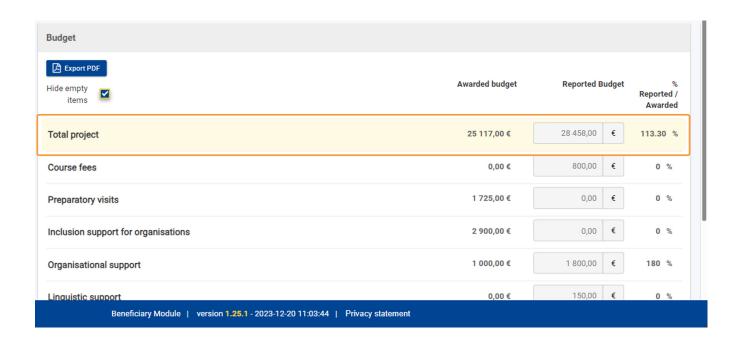
It is possible to expand or collapse the subsections to view more details, where applicable, by clicking the + or - icons.

When using the Export PDF button, if a subsection is expanded, it will also appear expanded in the exported PDF file.



"Total project"

The **Total project** row is located at the top of the screen and is highlighted in yellow.



Related Articles

- Budget in projects
- New budget screen functionalities in beneficiary projects
 Project versions in beneficiary projects
 Budget in KA155 DiscoverEU Inclusion projects

- Budget in projects (ESC51-VTJ)
 Budget in projects (ESC30-SOL)
 Awarded and Reported budget in projects
- Budget in projects (KA220)

- Budget Transfers in KA171 projects
 Budget in KA171 projects
 Budget in KA182 Mobility of Sport Coaches and Staff projects
- Budget in KA1 Youth mobility projects
- Access rights in Beneficiary projects
- Updates to project data in Beneficiary module
- Fewer opportunities in projects
- Project list
- Project details
- Notifications to project contacts
- My Projects
- Associated persons in projects
- Manage the final beneficiary report
- List functionality in projects
 Final Beneficiary Report templates
- Project handling specifics related to the Russian aggression on Ukraine
- Add mobility activities to projects
 Participating Organisations in projects
- Manage participant reports in projects