

Budget in ESC51 Volunteering Projects

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This page details the budget specifics for European Solidarity Corps projects carried out under ESC51-VTJ - Volunteering Projects.

For a general description of the budget screen functionality, please see the page [Budget in projects](#).

Prerequisites

- Participations must have the status **Complete** in order to be taken into account in the overall calculations displayed in the **Budget** section.

Steps

1. Click "Budget" in the Content menu

In your project, click on **Budget** in the **Content menu**. The **Budget** screen is displayed.

It consists of a single tab, displaying budget totals calculated at project level, followed by a breakdown per activity type.

In the breakdown per activity type, you will only see those budget items for which the awarded grant and/or the reported costs are higher than zero, and only completed participations are taken into account in the calculations.

Grant Agreement No. : 2021-1-EL02-ESC51-VTJ-000015779

Awarded/Declared Budget :
NA : EL02 - NEDIVIM Youth and Lifelong Learning Foundation - Organisation OID : E10083868 - Legal Name : ELIX

Project ongoing
Deadline: 23 sept. 2022

Content menu

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Budget

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	Awarded budget		Reported budget		%Reported/Awarded	
Total project	11901.22	€	4286.21	€	36.01	%
Total exceptional costs for financial guarantee	0	€	0	€	0	%
Total management costs	4500	€	2450	€	54.44	%
Language learning support	300	€	150	€	50	%
Preparatory visits						
Number of participants	0					
Unit cost	575					€
Total cost for preparatory visits	1200	€	0	€	0	%
VOL-TEAM						
VOL-PLACE						

2. Totals per project

The first part of the screen includes the cost items that are calculated at project level:

- **Total project** - total reported project costs at project level, calculated automatically as the sum of all the other costs.
- **Total exceptional costs for financial guarantee** - if the National Agency has asked you to provide a financial guarantee, type the real costs incurred related to the guarantee, in the dedicated field.
- **Total management costs** - costs linked to the management and implementation of the project. If the reported costs are higher than EUR 4500, they will be automatically capped at EUR 4500.
- **Language Learning Support** - the sum of all linguistic support grants from all eligible participations.
- **Total cost for preparatory visits** - see the **Preparatory visits** section below.

Budget

Export PDF

	Awarded budget	Reported budget	%Reported/Awarded
Total project	<div>11901.22 €</div>	<div>4286.21 €</div>	<div>36.01 %</div>
Total exceptional costs for financial guarantee	<div>0 €</div>	<div>0 €</div>	<div>0 %</div>
Total management costs	<div>4500 €</div>	<div>2450 €</div>	<div>54.44 %</div>
Language learning support	<div>300 €</div>	<div>150 €</div>	<div>50 %</div>
Preparatory visits			
Number of participants	<div>0</div>		
Unit cost	<div>575 €</div>		
Total cost for preparatory visits	<div>1200 €</div>	<div>0 €</div>	<div>0 %</div>

2.1. Preparatory visits

If you have organised preparatory visits in relation to the activities carried out within the project, provide the total **Number of participants** involved in the preparatory visits. When you leave the **Number of participants** field, the **Total cost for preparatory visits** is updated (calculated automatically) and a success message is displayed.

The **Total project Reported budget** and **%Reported/Awarded** will also be updated.

Preparatory visits

Number of participants 0

Unit cost 575 €

Total cost for preparatory visits

1200 €

0 €

0 %



Preparatory visits

Number of participants 2

Unit cost 575 €

Total cost for preparatory visits

1200 €

1150 €

95.83 %



SUCCESS

Total cost for preparatory visits saved



3. Breakdown per activity type

The project costs are also displayed per activity type:

- Individual Volunteering (VOL-PLACE)
- Volunteering Teams (VOL-TEAM)

The amounts are calculated based on the information you provided in the [Participations](#) section of the project, and cannot be modified here.



Remember

You will only see the activity types and budget items for which the awarded grant and/or the reported costs are higher than zero, and only completed participations are taken into account in the calculations.

Each activity type is listed as a section, aggregating all budget data for all the activities of that type implemented in the project. You can click on the dedicated **up/down arrows** to collapse/expand each section, respectively.

VOL-TEAM					
	999.88	€	985	€	95.81 %
Total pocket money	60	€	60	€	100 %
Total exceptional costs for expensive travel	654.88	€	640	€	97.72 %
Total organisational support	285	€	285	€	100 %
^					
VOL-PLACE					
	4901.01	€	2065	€	42.13 %
Total travel grant	2536	€	530	€	20.89 %
Total pocket money	300	€	120	€	40 %
Total exceptional costs for inclusion support	0	€	380	€	380 %
Total organisational support	1855	€	855	€	46.09 %
Total inclusion support grant	210.01	€	180	€	85.71 %
^					

4. New features in the budget screen

The new features below are available in the **Budget** screen in beneficiary projects, currently only for **KA121**, **KA122**, **KA131**, **KA151**, **KA152**, **KA153**, **KA154**, and **KA182** projects. These new features are also available for projects under the European Solidarity Corps programme, specifically in **ESC30** and **ESC51** projects.

"Hide empty items" checkbox

Clicking the **Hide empty items** checkbox at the top of the screen allows you to hide budget items with a reported budget of 0 EUR.

Budget				
<div>Export PDF</div> <div> Hide empty items <input checked="" type="checkbox"/> </div>		Sort by: Default ↓		
	Awarded budget	Reported Budget	% Reported / Awarded	
Total project	105 844,00 €	35 545,00 €	33.58 %	
Course fees	8 000,00 €	0,00 €	0 %	
Preparatory visits	2 300,00 €	0,00 €	0 %	
Inclusion support for participants	5 000,00 €	1 000,00 €	20 %	
Inclusion support for organisations	1 800,00 €	1 200,00 €	66.67 %	
Organisational support	7 250,00 €	1 700,00 €	23.45 %	

"Sort by" options

The **Budget** screen items can be sorted according to different criteria, for better view.

Click on the **Default** option, to open a **drop-down menu (1)** from which you can choose other options for sorting the budget items in the list.

Also, you can click on the **arrow (2)** to sort the amounts displayed in the list in ascending or descending order.

Budget				
<div>Export PDF</div> <div> Hide empty items <input type="checkbox"/> </div>		Sort by: Default 1 2		
Total project	105 844,00 €	35 545,00 €	€	33.58 %
Course fees	8 000,00 €	0,00 €	€	0 %
Preparatory visits	2 300,00 €	0,00 €	€	0 %

Expand/Collapse icon

You can expand or collapse the subsections to view more details, where applicable, by clicking the **+** or **-** icons.

 When using the **Export PDF** button, if a subsection is expanded, it will also appear expanded in the exported PDF file.

Budget				
<div>Export PDF</div> <div>Hide empty items <input checked="" type="checkbox"/></div>		Sort by: Default		
	Awarded budget	Reported Budget	% Reported / Awarded	
Total project	120 211,00 €	48 183,00 €	40.08 %	
Preparatory visits	4 080,00 €	1 360,00 €	33.33 %	
Travel	12 277,00 €	4 740,00 €	38.61 %	
Activity types +	108 131,00 €	38 823,00 €	35.90 %	

Activity types -	108 131,00 €	38 823,00 €	35.90 %	
Group mobility of adult learners -	28 226,00 €	38 823,00 €	137.54 %	
Inclusion support for organisations	625,00 €	625,00 €	100 %	
Inclusion support for participants	500,00 €	750,00 €	150 %	
Individual support	21 264,00 €	32 708,00 €	153.82 %	
Organisational support	1 250,00 €	0,00 €	0 %	
Travel	4 587,00 €	4 740,00 €	103.34 %	
Long-term learning mobility of adult learners +	25 080,00 €	0,00 €	0 %	
Short-term learning mobility of adult learners +	29 995,00 €	0,00 €	0 %	
Invited experts +	24 830,00 €	0,00 €	0 %	

"Total project"

The **Total project** row is located at the top of the screen.

Budget				
<div>Export PDF</div> <div>Hide empty items <input checked="" type="checkbox"/></div>		Sort by: Default		
	Awarded budget	Reported Budget	% Reported / Awarded	
Total project	105 844,00 €	35 545,00 €	33.58 %	
Course fees	8 000,00 €	0,00 €	0 %	
Preparatory visits	2 300,00 €	0,00 €	0 %	
Inclusion support for participants	5 000,00 €	1 000,00 €	20 %	
Inclusion support for organisations	1 800,00 €	1 200,00 €	66.67 %	
Organisational support	7 250,00 €	1 700,00 €	23.45 %	

Related Articles

- [Budget in projects](#)
- [New budget screen functionalities in beneficiary projects](#)
- [Project versions in beneficiary projects](#)
- [Budget in KA155 DiscoverEU Inclusion projects](#)
- [Awarded and Reported budget in projects](#)
- [Budget in ESC51 Volunteering Projects](#)
- [Budget in ESC30 Solidarity Projects](#)
- [Budget in projects \(KA220\)](#)
- [Budget Transfers in KA171 projects](#)
- [Budget in KA171 projects](#)
- [Budget in KA182 Mobility of Sport Coaches and Staff projects](#)
- [Budget in projects \(KA121, KA122\)](#)
- [Budget in KA1 Youth mobility projects](#)
- [Access rights in Beneficiary projects](#)
- [Updates to project data in Beneficiary module](#)
- [Fewer opportunities in projects](#)
- [Project list](#)
- [Notifications to project contacts](#)
- [Basic functionalities in report forms in beneficiary projects](#)
- [Project details](#)
- [Associated persons in projects](#)
- [My Projects](#)
- [List functionality in projects](#)
- [Manage the final beneficiary report](#)
- [Project handling specifics related to the Russian aggression on Ukraine](#)
- [Final Beneficiary Report templates](#)
- [Participating Organisations in projects](#)
- [Manage participant reports in projects](#)