MT+ KA101 Mobilities specifics

- Adding mobilities for KA101 projects.
 The mobility list view
 Activity Types
 Individual Participant Flags
 Organisations in Mobilities

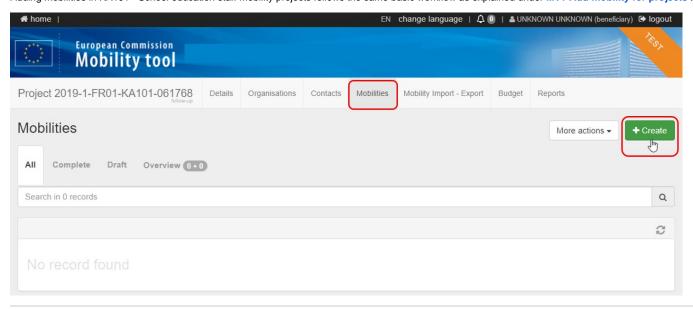
Relevant for...

Call Year	Key Action	Action
2018 onward	KA1 - Mobility of individuals	KA101 - School education staff mobility

General information

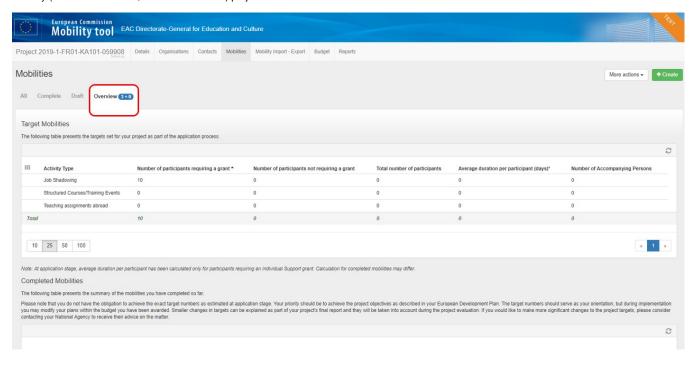
Adding mobilities for KA101 projects.

Adding mobilities in KA101 - School education staff mobility projects follows the same basic workflow as explained under MT+ Add mobility for projects .



The mobility list view

In the list of mobilities four tabs are available in KA101 projects from call year 2018 onward, of which the **Overview tab** is specific for KA101 - School education staff mobility (and also for KA102, KA104 and KA116) projects.



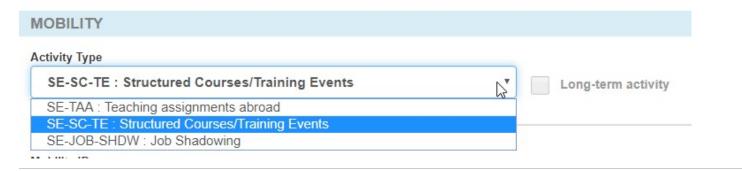
Activity Types

The following Activity Types are available for mobilities:

- . SE-TAA: Teaching assignments abroad
- SE-SC-TE: Structured Courses/Training Events
- . SE-JOB-SHDW: Job Shadowing

None of those is available as a long-term activity.

The duration of the activities is a minimum of 2 days and a maximum of 60 days. Calculations are done automatically in Mobility Tool+.



Individual Participant Flags

In the Participant section of the mobility screen the following individual participants flags check boxes are available in KA101 projects:

- Accompanying Person
- Participant With Special Needs
- Non-Teaching Staff

Mobility for Smith John	Mobility ✓ Participant ✓ From / To Duration ✓ Bu	dget ✓
	· · · · · · · · · · · · · · · · · · ·	
PARTICIPANT		
Participant Data Participant Report Certifications (0 max. 3)		
Participant ID	Participant First Name	Participant Last Name
	John	Smith
Participant Email	Date of Birth (dd/mm/yyyy) Age 29	Participant Gender
mail@mail.com	01/01/1990	Female Male Undefined
Nationality	Field of Education	
Belgium ▼	0111 : Education science	
Main Instruction/Work/Volunteering Language EN: English	Other Used Languages	Max selection 3
Accompanying Person	Participant With Special Needs	Non-Teaching Staff

Organisations in Mobilities

In the **From/To** section of the mobility screen in KA101 - School education staff mobility projects, the **Sending** and **Receiving organisation** for the mobility have to be selected from the available drop-downs. The Sending and Receiving Organisation must be different within the same mobility.

The following rules apply for the selection of Sending and Receiving organisations:

- 1. The **Sending Organisation** must be either **Beneficiary** or **Co-Beneficiary**. The drop-down displays only those organisations.
 - Organisations indicated as co-beneficiaries are flagged as such in the organisation list and/or the organisation details screen.
 - Beneficiary or Co-Beneficiary organisations cannot be created in Mobility Tool+.
- 2. The **Receiving Organisation** drop-down in the mobility screen displays all organisations participating in the project **except** for Beneficiary and Co-Beneficiary Organisation.
 - Those organisations are flagged as Partner in the organisation list and/or the organisation details screen.
 - Partner organisations can be created in Mobility Tool+.

List of specific fields for KA101 - School education staff mobilities

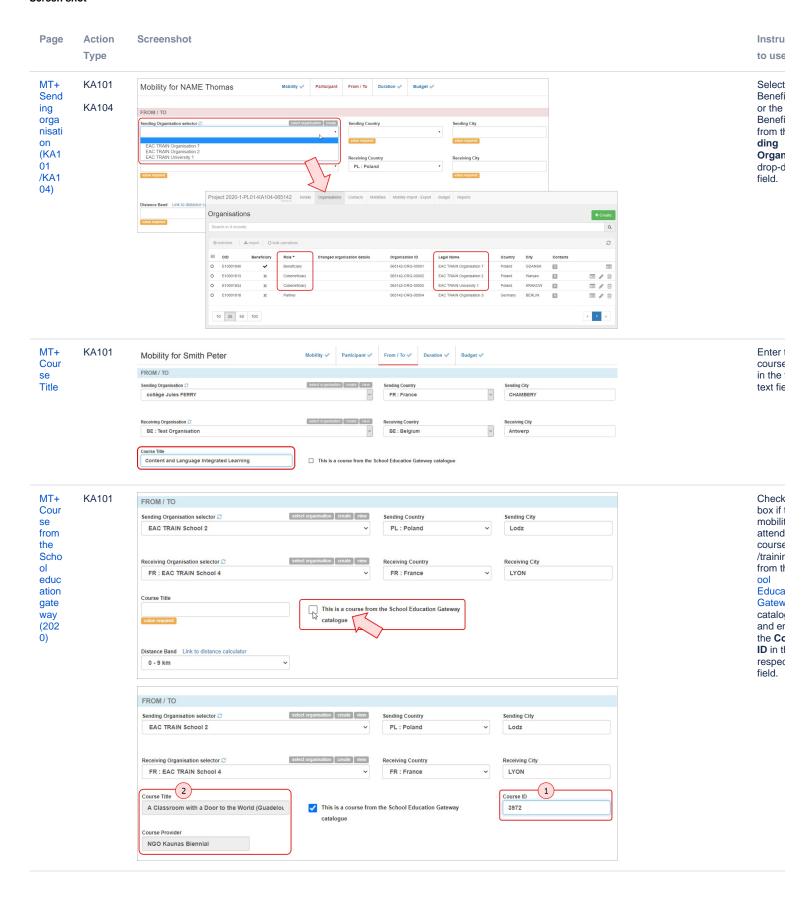
This list provides you with detailed information on the specific fields available in the mobility screen for KA101 - School education staff mobility projects from 2018 onward.

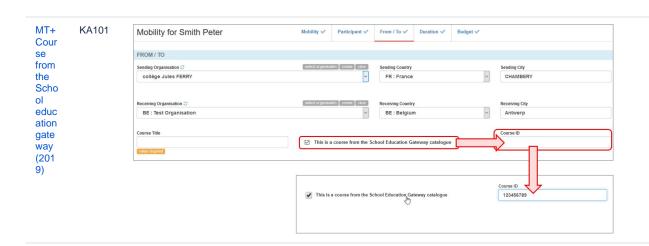
It is not yet complete but regularly updated and new information is added.

Use the filters to find information quickly.

- Field Name filter to search for a specific mobility field
- Action Type filter to search for a specific key action
- · Section Filter to search for fields available in a specific section of the mobility screen or
- Global Filter to search in all columns.







Check box if t attend course /trainir the mo was fro the Sc Educa Gatew catalo and er the Cc ID of t course the respec field.

Descriptive list

Page	Section	Field Name	Call Year	Action Type	Explanation	Compulsory
MT+ Course Title	From /To	Course Title	2019	KA101	A field to enter the name of the by the mobility attended course.	Yes
MT+ Sending organisation (KA101 /KA104)	From /To	Sending Organisation	2018 2019 2020	KA101 KA104	Drop-down list to select the organisation sending the participant. The list displays the Legal names of the Beneficiary or the Co-Beneficiary organisations.	Yes
MT+ Course from the School education gateway (2019)	From /To	This is a course from the School Education Gateway catalogue.	2019	KA101	A flag indicating that the mobility used the School Education Gateway course catalogue to choose a course.	No
MT+ Course from the School education gateway (2020)	From /To	This is a course from the School Education Gateway catalogue.	2020	KA101	A flag indicating that the mobility used the School Education Gateway course catalogue to choose a course.	No

Full Details

Title	Action Type	Action Type (text)	Activity Type Specifics	Additional Rules	Call Year	Compulsory	Consequence if selected	Editable	Explanation	Field Name	Instructions to use
MT+ Sen ding orga nisa tion (KA 101 /KA 104)	KA101 KA104	KA101 - School educati on staff mobility KA104 - Adult educati on staff mobility	-	-	2018 2019 2020	Yes	The fields Sen ding Country and Sending City will automatically be filled in with the respective information for the organisation selected. The information in those fields can however be overwritten.	Yes	Drop-down list to select the organisation sending the participant. The list displays the Legal names of the Beneficiary or the Co-Beneficiary organisation s.	Sendi ng Orga nisati on	Select the Beneficiary or the Co- Beneficiary from the Sen ding Organisation drop-down field.
MT+ Cou rse Title	KA101	School educati on staff mobility	Only applicabl e for SE- SC-TE: Structur ed Courses //Training Events activity type.	-	2019	Yes	-	Yes	A field to enter the name of the by the mobility attended course.	Cours e Title	Enter the course title in the free text field.

MT+ KA101 Cou rse from the Sch ool edu cati on gate way (202 0)	educati on staff mobility	Only applicable for SE-SC-TE: Structured Courses /Training Events activity type.	If a mobility is deleted for which: • The check box This is a course from the School Education Gateway catalogue is ticked and • The partici pant's review of the course was published in the School Education Gateway (option 1 or 2 to the Publication Agreemen t question in the participant report) a warning is displayed informing the user that deleting this mobility will also remove their review from the School Education Gateway. If the deletion is confirmed, the published review is deleted.	2020	No	1. If check ed, the C ourse ID field beco mes availa ble and has to be filled in. This Cours e ID field is a nume ric field. 2. The fields Cour se Title and C ourse Provi der will be filled in autom aticall y with the inform ation relate d to the Cours e ID.	Yes	A flag indicating that the mobility used the School Education Gateway course catalogue to choose a course.	This is a cours e from the S chool Educ ation Gate way catalo gue.	Check the box if the mobility attended a course /training from the Sch ool Education Gateway catalogue and enter the Course ID in the respective field.
MT+ KA101 Cou rse from the Sch ool edu cati on gate way (201 9)	educati on staff mobility	Only applicable for SE-SC-TE: Structured Courses /Training Events activity type.		2019	No	If checked, the Course ID field becomes available and should be filled in. This Course ID field is a numeric free text field.	Yes	A flag indicating that the mobility used the School Education Gateway course catalogue to choose a course.	This is a cours e from the S chool Educ ation Gate way catalo gue.	Check the box if the attended course /training of the mobility was from the School Education Gateway catalogue and enter the Course ID of the course in the respective field.

Related Articles

- Add mobility activities to projects
 Mobility activities in KA1 youth mobility projects
 Mobility activities in KA121 and KA122 projects
 Mobility activities in KA131 Higher Education projects
 MT+ Add mobility for KA1 and KA3 projects
 MT+ Basics and variations of the mobility screen for KA1
 MT+ Course from the School education gateway (2019)
 MT+ Course Title
 MT+ How to work with CSV
 MT+ KA101 Mobilities specifics
 MT+ Project Outline for KA1 and KA3
 MT+ Sending organisation (KA101/KA104)