

Erasmus Plan: Activities in KA120 applications

 The illustrations in the provided Wiki pages are for consultation purpose only and may not always reflect the latest implementation.

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The **Erasmus Plan: Activities** section of the application form is used to clarify "What is an Erasmus Plan?" and define the main Activities of your Erasmus Plan.

Our example below shows how to complete the **Erasmus Plan: Activities** section using a **Erasmus Accreditation for mobility of learners and staff in adult education (KA120-ADU)** application form.



Take note

Questions or fields may vary depending on the action you apply for. Please read the onscreen information carefully to complete the relevant fields and sections.

This page is relevant for:

- **Erasmus+ Call year 2023**
 - KA120-SCH - Erasmus Accreditation for mobility of learners and staff in school education
 - KA120-VET - Erasmus Accreditation for mobility of learners and staff in vocational education and training
 - KA120-ADU - Erasmus Accreditation for mobility of learners and staff in adult education
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Before you start

- **Context** and **Participating Organisations** section in the application form has to be complete

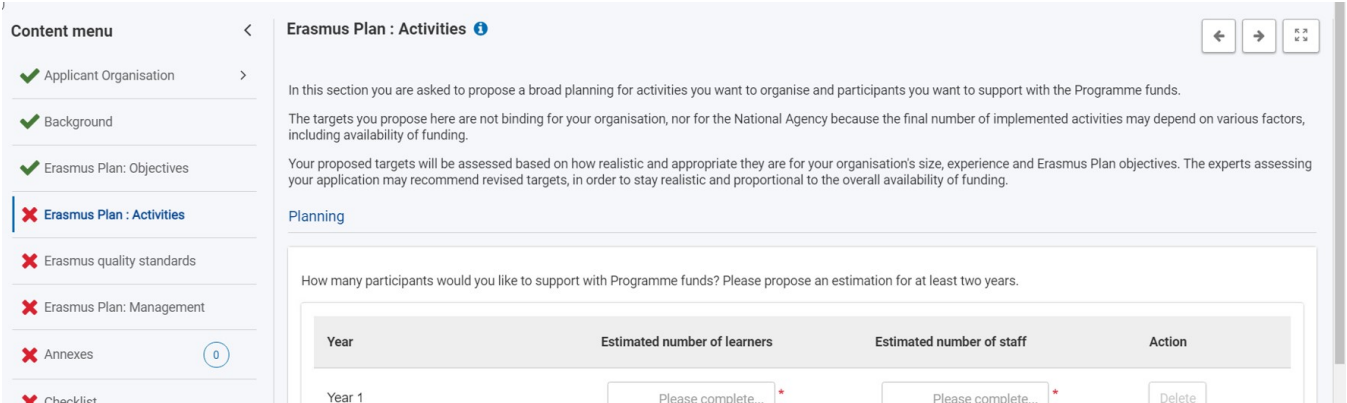
Steps

1. Open "Erasmus Plan: Activities"

Click on **Erasmus Plan: Activities** in the content menu. The **Erasmus Plan: Activities** screen opens.

The **Introduction** subsection at the top of the page introduces the Activities subsection.

Please read this introduction before defining the Activities.



2. Fill in "Planning" subsection

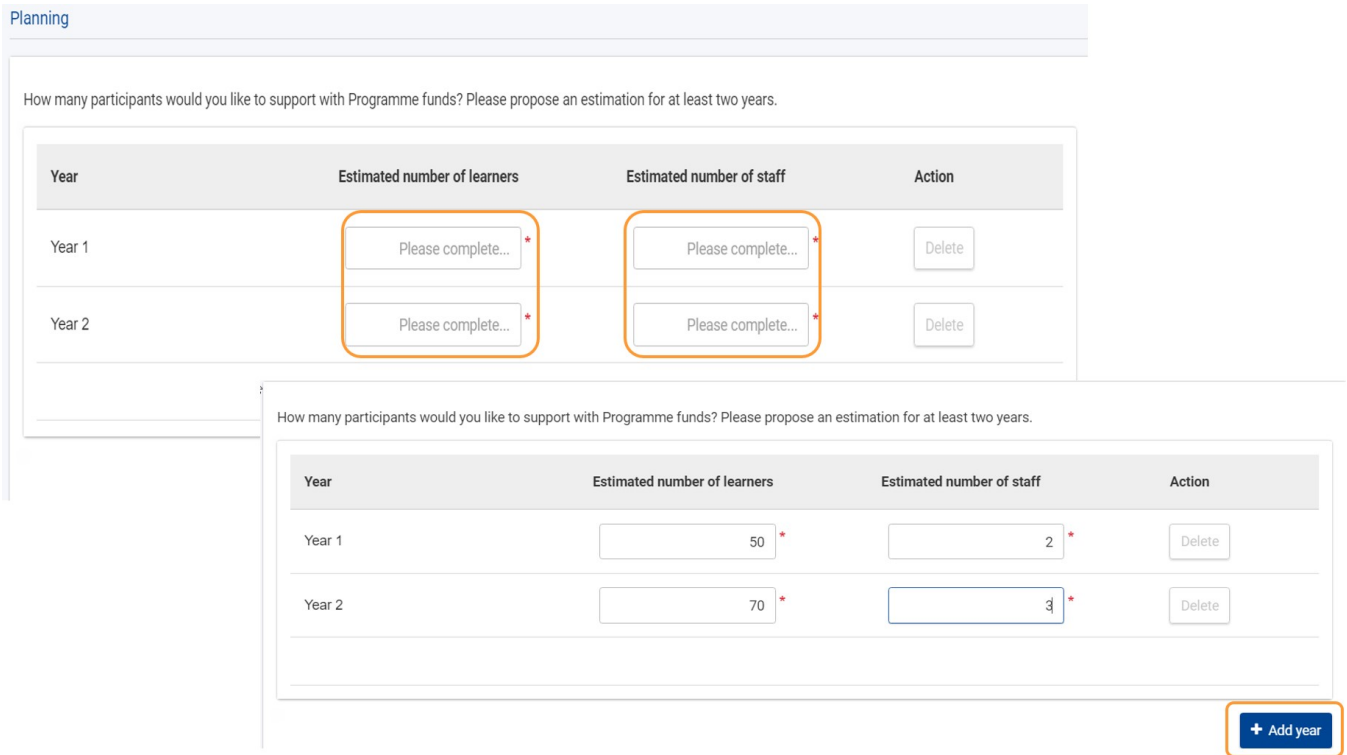
Scroll down to the subsection: **Planning**.

In the table you must at least plan for two years.

If you foresee a longer duration, add additional years by clicking the blue **Add year** button at the bottom of the table.


For each year define:

- **Estimated number of learners**
- **Estimated number of staff**



If you have defined more than two years you may delete a year by clicking the **Delete** button in the **Action** column and confirm deletion.

How many participants would you like to support with Programme funds? Please propose an estimation for at least two years.

Year	Estimated number of learners	Estimated number of staff	Action
Year 1	<input type="text" value="50"/> *	<input type="text" value="2"/> *	<button>Delete</button>
Year 2	<div>Delete Activity</div> <div> Are you sure you want to delete the activity? Please note that all information you have entered for this activity will be permanently removed.</div> <div><input type="button" value="NO"/> <input type="button" value="YES"/></div>		<button>Delete</button>
Year 3			<div><div></div><div></div><div></div></div> <div><button>Delete</button></div>

2.1. Complete the "Explanation" subsection

Scroll down to the subsection: **Explanation**.

Please answer all questions.

Explanation

Please briefly explain how did you make your estimations for the number of staff and learner participants per year. *

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Why do you think that your estimations for the number of staff and learner participants per year are realistic and appropriate (considering your organisation's experience, size and Erasmus Plan objectives)? *

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What profiles of staff and learners do you plan to involve? Please explain the reasons for your choices in relation to your objectives. *

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3. Example of a completed "Erasmus Plan: Activities" section

Once you have correctly completed all sections and subsections, the section is marked with a green check.

Content menu		<
✓	Applicant Organisation	>
✓	Background	
✓	Erasmus Plan: Objectives	
✓	Erasmus Plan : Activities	
✗	Erasmus quality standards	
✗	Erasmus Plan: Management	
✗	Annexes	0
✗	Checklist	



Related Articles

- [Add organisations to an application](#)
- [Annexes in applications](#)
- [Apply for grant or accreditation](#)
- [Associated Persons in applications](#)
- [Background in KA120 and KA122 applications](#)
- [Checklist in applications](#)
- [Context in applications](#)
- [Erasmus Plan in KA120 Accreditations](#)
- [Erasmus Plan: Activities in KA120 applications](#)
- [Erasmus Plan: Objectives in KA120 applications](#)
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