

Reporting on Progress

Results & Monitoring

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5. Reporting on the Progress of an Intervention

During the implementation of an Intervention, **Lead Implementing Partners** have reporting obligations comprising *financial execution and progress achieved* at the end of the reporting period. The progress is measured by collecting information via the various Sources of Verification identified in the *formulation phase* of the Intervention, and the encoding of the latest values (Current Values) available for each Indicator in the Logframe.

This task can be delegated to an Implementing Partner in the Consortium or an Expert, but the Lead Implementing Partner remains responsible for the submission of the values to the Operational Manager.

Through an automated calculation, the **health status** of each Indicator and the Project as a whole (Logframe-level of the Intervention) is displayed in the form of **charts** (*pie, circular and graph*) and colour-coded **markers**.

5.1 Traffic Lights

A **Traffic Light** is the *health status* of the achievement that is either automatically calculated by the system using measurable metrics (e.g. points for Logframes, or dates, base, intermediate and/or target values for Indicators), or manually set - *in the case of qualitative indicators or manual mode for Logframes*.

These Traffic Lights are established and situated in the system depending on the relevant **level** (Indicator or Logframe) and **application** (values for Indicators; indicators for Logframes).

5.1.1 Indicator-Level

5.1.1.1 Quantitative Indicator

The **Traffic Light** for a quantitative Indicator is automatically calculated by the system by:

1. Taking the first **Intermediary Target** following the **Current Value** (based on the date);
2. Calculating the **Achievement** (as a percentage - %) for the Indicator *with the latest approved value*.

If “Intermediary Target”: $(\text{Current Value} - \text{Baseline}) / (\text{Next Intermediary Target} - \text{Baseline})$

Example:	Baseline: 2505	
	Final Target: 25000	
	Next Intermediary Target: 15000	
	Current Value: 12980	
	Achievement	$= (12980 - 2505) / (15000 - 2505)$ $= (10475 / 12495) * 100$ $= \mathbf{83.83\%}$

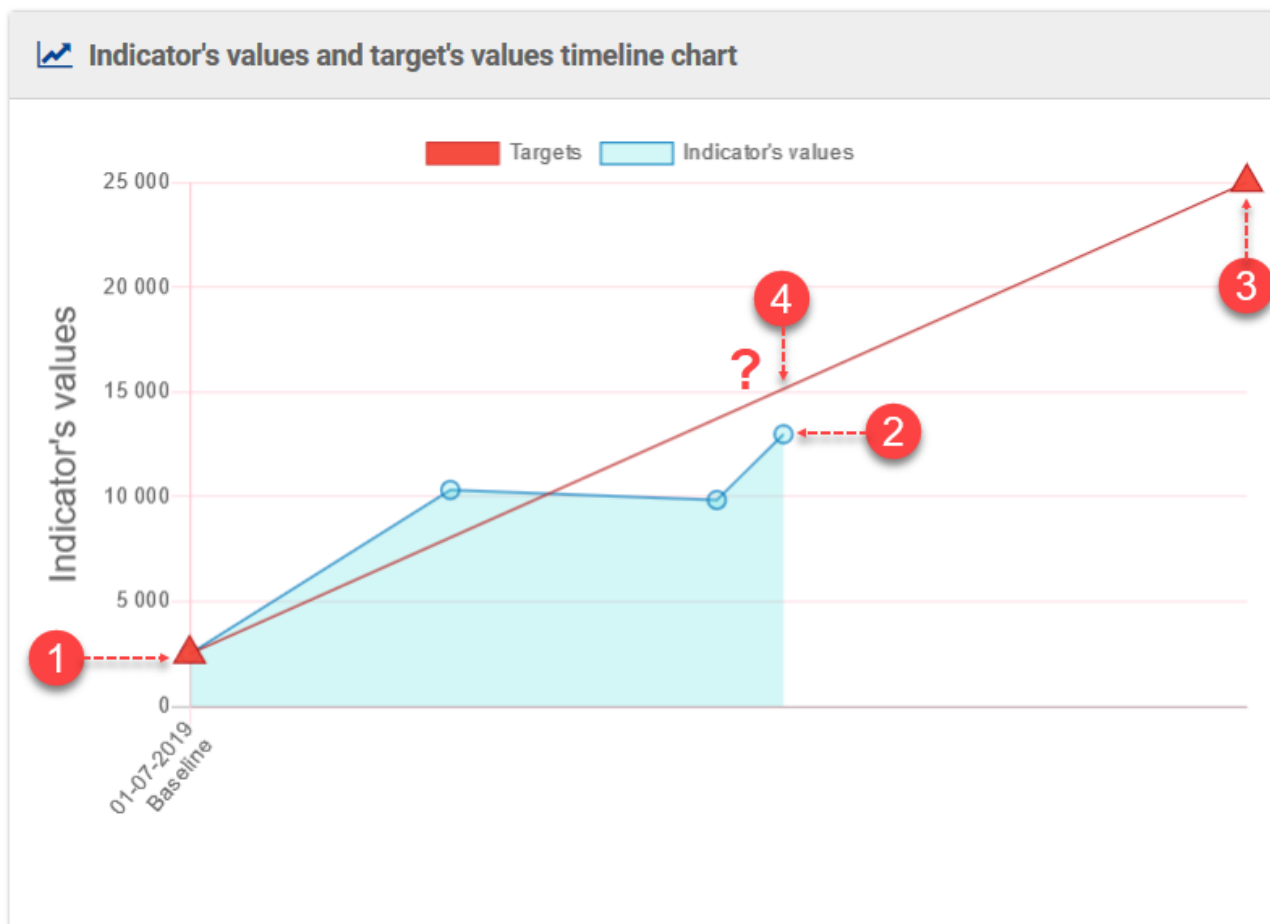
If no “Intermediary Target”: $(\text{Current Value} - \text{Baseline}) / ((\text{Final Target} - \text{Baseline}) * [\text{Time Elapsed Proportion}])$

$[\text{Time Elapsed Proportion}] = \text{DiffDay} * (\text{Current Value Date, Baseline Date}) / \text{DiffDay} * (\text{Baseline Date, Final Target Date})$

- (*) *DiffDay is the number of days between two dates.*

Example (in graph image below):	
Baseline (1): 2505; Baseline Date: 01 July 2019	
Current Value (2): 12980; Current Value Date: 23 January 2020	
Final Target (3): 25000; Final Target Date: 30 June 2020	
Intermediate Target (4): ?	
Time Elapsed Proportion = $(206 / 365) * 100 = 56.44\%$	
Achievement	$= (12980 - 2505) / ((25000 - 2505) * 56.44\%)$ $= 10475 / (22495 * 56.44\%)$ $= (10475 / 12696) * 100$ $= \mathbf{82.51\%}$


Indicator chart



Exception: If Final Target = Baseline (or Next Intermediary Target = Baseline), the Achievement is 0%.

The **Traffic Light** colours based on **Achievement percentage** for quantitative indicators are:

Achievement (%):	Indicator Traffic Light:
[80 ; 100]	On track
[40 ; 80]	Issue
[0 ; 40]	Off track


 Please note that if the baseline and/or target value is **undefined**, the health status is "**None**" for the Indicator. If an Indicator is **disaggregated**, only the **total of the values** is used for the *Traffic Light* calculation.

5.1.1.2 Qualitative Indicator

The **Traffic Light** for a qualitative Indicator is manually updated only by the Operational Manager (justification required).

The **Traffic Light** colours based on **Achievement status** for qualitative indicators are:

Achievement Status:	Traffic Light:
Met	On track
Partially Met	Issue
Not Met	Off track

 Please note that if an Indicator is **disaggregated**, only the **total of the values** is used for the *Traffic Light* calculation.

5.1.2 Logframe-Level

The **Traffic Light** for a Logframe is automatically calculated by the system by:

1. Taking the **point for each Indicator** of the Logframe based on the Traffic Light for each Indicator:

Indicator Traffic Light:	Points:
On Track	2
Issue	1
Off track	0

2. Calculating the **average for the points** for all the Indicators of the Logframe.

Example:	Indicator 1: On track
	Indicator 2: On track
	Indicator 3: Issue
	Indicator 4: On track
	Indicator 5: Off track
	Indicator 6: Issue
	Average = $(2 + 2 + 1 + 2 + 0 + 1) / 6$
	= 1.33

The **Traffic Light** colours based on **Average for Indicators** for the Logframe are:

Achievement Status:	Logframe Traffic Light:
Met	On track
Partially Met	Issue
Not Met	Off track

 Please note that if at least one Indicator has **no value** (i.e. undefined or not approved), the health status is "**None**" for the Logframe.



Operational Managers can override (i.e. “manual mode”) the Traffic Light of a Logframe (a justification is required).

5.2 Print Logframe or Intervention Logic

The **Logframe** or **Intervention Logic** may be printed for reporting purposes.

To print a Logframe first access the Logframe as described in [Chapter 4.1.1.1 – How to access a Logframe](#).

Once you have accessed the Logframe, click either on the **print icon** (1), or the “**Intervention Logic**” (2) button.

The Logframe is displayed in “**REVIEW MODE**”, and you can click on the “**Print**” button at the bottom right of the page to print the Logframe.

Logical Framework - Logframe
Results and Monitoring