

# Context in applications

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## Take note

The illustrations in the Application Forms wiki pages are for consultation purpose only and may not always reflect the latest implementation.

There may be minor changes to the screen appearance and layout which are described on the updated page: [How to complete the application form](#).

The **Context** section of the application form asks for general information about your project proposal, including the **language** used to fill in the application form and the **National Agency** that will receive, assess and decide on selection of your proposal. Depending on the key action you are applying for, additional information may be required.

- The Context section is the first section to be completed in an application.
- Depending on the action you apply for you may be required to fill in additional information such as Project Name, Start Date, Project Duration, Accreditation type (KA120) and/or Lump Sum grant amount (KA220).
- If you later need to update information in the **Context** section, you also need to review all other sections of the application to ensure the provided information is still valid and complete. The Main menu will indicate with a red **X** if a section has turned incomplete as a result of changing information in the **Context** section.

Please read the onscreen information carefully before you complete the relevant fields. For general information on how to fill in the application form see the page [How to complete the application form](#).

This page shows the minimum requirements in the **Context** section for different key actions.

**This page is relevant for:**

- **Erasmus+ Call year 2023**
  - KA1 - Mobility of individuals; *except KA121, KA151, to be specified*.
  - KA3 - Support for policy reform
  - KA2 - Cooperation for innovation and the exchange of good practices
- **European Solidarity Corps Call year 2023**
  - ESC30 - Solidarity Projects
  - ESC50 - Quality Label

## Steps

### 1. Open "Context"

Click on the **Context** option in the content menu (this is the default option when you start a new application). The context screen opens.

The context screen provides additionally the links to the National Agency contacts and the privacy statement regarding the protection of personal data.

### 2. Provide the required information

All mandatory fields are marked with a **\***.

Fields to be completed depend on the selected action you are applying for. In our example, only the **National Agency of the Applicant Organisation** and **Language used to fill in the form** have to be filled in.



## Please note

If you select a language to be used in the form different to English, certain fields in the form may need to be completed both in the selected language and in English, for example the Project Title (where applicable).

**Content menu**

- Context**
- Consortium Summary
- Participating organisations
- Consortium Description
- Follow Up
- Annexes 0
- Checklist

**Context**

Please note that the validity of the requested accreditation will be for the Calls 2021 to 2027

National Agency of the Applicant Organisation \*
Language used to fill in the form \*

For further details about the available Erasmus+ National Agencies, please consult the following page: <https://ec.europa.eu/programmes/erasmus-plus/contact>

**Protection of Personal Data**

Please read our privacy statement to understand how we process and protect your personal data

## 2.1. Select your National Agency

One important aspect to take into account at this step of your application is the **National Agency** to which you want to submit your application.

You will find a drop-down list with the relevant Erasmus+ National Agencies covering each field of education, training and youth. In the drop down list, each National Agency is identified by a unique code accompanied by the name of the country in the national language. Select the correct National Agency from the list.

National Agency of the Applicant Organisation \*
Language

PL01 - Foundation for the Development of the Education System

AT01 - OeAD – OeAD (Österreichische Austauschdienst)-GmbH  
BE01 - Agence francophone pour l'éducation et la formation tout au long de la vie - AEF-Europe  
BE02 - EPOS vzw  
BE03 - Jugendbüro der Deutschsprachigen Gemeinschaft V.o.G.  
BG01 - Human Resource Development Centre (HRDC)  
CY01 - Foundation for the Management of European Lifelong Learning Programmes  
CZ01 - Dům zahraniční spolupráce (DZS) Centre for International Cooperation in Education  
DE01 - Nationale Agentur für EU-Hochschulzusammenarbeit im Deutschen Akademischen Austauschdienst (NA-DAAD)  
DK01 - Danish Agency for Higher Education  
EE01 - Education and Youth Board (Haridus-Ja Noorteamet-HARNO)  
EL01 - Greek State Scholarship's Foundation (IKY)  
ES01 - Servicio Español para la Internacionalización de la Educación (SEPIE)  
FI01 - Finnish National Agency for Education EDUFI  
FR01 - Agence Erasmus+ France / Education et Formation  
HR01 - Agency for Mobility and EU Programmes Agencija za mobilnost i programme Europske unije (AMPEU)  
HU01 - Tempus Public Foundation  
IE02 - The Higher Education Authority  
IS01 - Landskrifstofa Erasmus+  
IT02 - Agenzia Nazionale Erasmus+ - INDIRE

If a country has more than one National Agency, you can consult the full list of National Agencies for your country [here](#) or via the link provided on the page.

Here you can find the code of the National Agency responsible for your field of activity to which you should submit your application.

The information to look for on the webpage is **National Agency Code** and the fields in which it is active.

## 2.2. Provide other required information

Fill in all remaining required information on the screen. In our example only the **Language used to fill in the form** still has to be provided, using the available drop-down list.

For information on other possible fields per Key Action, see [Key Action specifics](#).

**Note:** If information in the form is entered incorrectly or does not fulfil certain criteria, a warning message is displayed. To proceed, such errors have to be corrected.

Content menu

Context

Consortium Summary

Participating organisations

Consortium Description

Follow Up

Annexes 0

Checklist

Context

Please note that the validity of the requested accreditation will be for the Calls 2021 to 2027

National Agency of the Applicant Organisation \*

PL01 - Foundation for the Development of the Education System

Language used to fill in the form \*

English

For further details about the available Erasmus+ National Agencies, please consult the following page: <https://ec.europa.eu/programmes/erasmus-plus/contact>

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### 3. Key action specifics

Depending on the Key Action of your application, you may have to provide some or all of the information below.

Some forms may request additional information.

#### 3.1. KA1/KA3 and ESC Application forms

- Project Title
- Project Title in English
- Project Start Date
- Project Duration
- National Agency of the Applicant Organisation
- Language used to fill in the form

As an example here the context screen for a **KA122-SCH - Short-term projects for mobility of learners and staff in school education** form.

Content menu

All Red marks

Context

Participating Organisations

Background

Project objectives

Activities

Budget

Quality Standards

Context

Project title \*

Please complete... 200

Project title in English \*

Please complete... 200

Project start date (dd/mm/yyyy) \*

01/06/2022

Project duration (in months) \*

Please select...

Project end date (dd/mm/yyyy)

National Agency of the applicant organisation \*

Please select...

Language used to fill in the form \*

Please select...

For the list and contact information of Erasmus+ National Agencies, please consult the following page: [List of National Agencies](#)

##### 3.1.1. For KA120-SCH, KA120-ADU, KA120-VET - Erasmus accreditation

A specific section, **Accreditation** type, has to be completed:

You must select either the **Accreditation for an individual organisation** or **Accreditation for a Mobility Consortium Coordinator** radio button. Questions in other sections of the Application form will depend on what is selected here.

#### Accreditation type

What kind of Erasmus accreditation would you like to apply for ?

- ☒ Accreditation for an individual organisation
 ☐ Accreditation for a mobility consortium coordinator

Please note that you cannot submit separate applications as an individual organisation and a mobility consortium coordinator in the same field. Mobility consortium coordinators are allowed to organise mobility activities themselves, so there is no need for double applications.

Successful applicants for Erasmus accreditation will gain simplified access to Key Action 1 funding opportunities in their field for the duration of the accreditation's validity, under the conditions defined in the yearly calls for proposals published by the European Commission.

#### 3.2. KA2 Application forms

- All of the above

- Main objective of the project
- Type of project (Transnational Youth Initiative)
- Project Acronym

### 3.2.1. For KA210-SCH - Small-scale partnership projects and KA220-SCH - Cooperation partnerships in school education:

- Project lump sum - to be selected from a drop-down list

All

Red marks

Context

Participating Organisations

Relevance of the project

Partnership and cooperation arrangements

Project design and implementation

Impact

Project Summary

Annexes

Checklist

Sharing

Project Title \*

Please complete...

250

Project Title in English \*

Please complete...

250

Project Acronym

Please complete...

250

Project Start Date (dd/mm/yyyy) \*

01/09/2022

Project total Duration (Months) \*

Please select...

Project End Date (dd/mm/yyyy)

National Agency of the Applicant Organisation \*

Please select...

Language used to fill in the form \*

Please select...

For further details about the available Erasmus+ National Agencies, please consult the following page: [List of National Agencies](#).

Project Lump sum \*

Please select...

## 3.3. ESC Application forms

### 3.3.1. ESC50-QLA Quality Label Application form

In this form you must specify:

1. **Language** of Application form
2. **National Agency** of the Applicant Organisation
3. **Organisation ID (OID)**

Already existing valid Quality Labels for the selected organisation are listed (including still valid ESC50 or ESC52 accreditations from the previous programme) if applicable.

Your Organisation ID

All organisations included in the application need to be registered in order to receive an Organisation Identification Code (Organisation ID) through the [Organisation Registration system for Erasmus+ and European Solidarity Corps](#).

The Organisation ID is a unique identifier for the organisation within the whole Erasmus+ Programme. It should be requested only once per organisation and used in all applications for all Erasmus+ actions and calls. Organisations that have previously registered for an Organisation ID should not register again. If an organisation needs to change some of the information linked to the Organisation ID, this can be done through the Organisation Registration system for Erasmus+ and European Solidarity Corps.

Organisation ID	Legal Name	Country	Actions
E10000313	Wolskie Centrum Kultury	Poland	<div> <div></div> <div></div> <div></div> </div>

**Warning:** You have selected a National Agency in a country different than the one where your organisation is established. As a general rule, applications must be submitted to the National Agency in your own country unless an exception is stated in the European Solidarity Corps Guide. If your organisation has an exceptional status that links it to another country's authority, please contact the National Agency in your country to confirm your organisation's status before submitting the application.

Valid Quality Label

Accreditation Reference	Accreditation Scope	Accreditation Role
2020-1-PL01-ESC50-066034	Quality Label	Supporting Organisation, Host Organisation, Lead organisation

Type of Quality label you apply for (radio buttons):

#### **Please note**

The available type(s) of Quality label you may apply for vary depending on your country and already existing valid Quality Label(s) from ESC50 and/or ESC52. The sections and questions in the rest of this application form will vary depending on the type of Quality Label(s) you apply for.

1. Application for a Quality Label role (host and/or support)
2. Application for lead organisation

#### Type of Quality Label

Please indicate below what type of Quality Label you are applying for. The questions in the application form will vary depending on the choices you make here (multiple choice possible).

- ☐ 1. Application for a Quality Label role (host and/or support) ☐ 2. Application for lead organisation

If you select **host and/or support** you will have to select which of the roles you apply for in a separate drop-down box.

Please indicate below what type of Quality Label you are applying for. The questions in the application form will vary depending on the choices you make here (multiple choice possible).

- ☒ 1. Application for a Quality Label role (host and/or support) ☐ 2. Application for lead organisation

For which role are you applying for? \*

Supporting Organisation  
Host Organisation

## 4. Example of a completed "Context" section

- Context section marked complete

Content menu

✓ Context

✗ Consortium Summary

✗ Participating organisations

✗ Consortium Description

✗ Follow Up

✗ Annexes 0

✗ Checklist

Context

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National Agency of the Applicant Organisation \*  
PL01 - Foundation for the Development of the Education System

Language used to fill in the form \*  
English

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## Related Articles

- [Add organisations to an application](#)
- [Annexes in applications](#)
- [Apply for grant or accreditation](#)
- [Associated Persons in applications](#)
- [Checklist in applications](#)
- [Context in applications](#)
- [Export your application form as a PDF file](#)
- [How to complete the application form](#)
- [My Applications](#)
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- [Participating Organisations in applications](#)
- [Sharing an application form](#)
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- [Submitting an application form](#)