

# MT+ KA2 Validated and checked versions

- [1. Project version drop-down](#)
- [2. Check Monitoring tab](#)

## Relevant for...

Call Year	Key Action	Action
All	KA2 - Cooperation for innovation and the exchange of good practices.	All

For **KA2** projects there are different types of validations and checks the NA can conduct:

1. **Final Report Check / NA Validation**
2. **Desk-check (Primary Check)**
3. **On-the-spot check after completion of the project (Primary Check)**

All projects unless terminated with no grant will be subjected to the **Final Report Check / NA Validation**.

If any additional **Check** is required the NA will contact you with details of documentation to provide and further explanation. Once the check(s) are performed and the project receives the status **Finalised**, the information changed or updated during these check(s) can be viewed. An overview of this information is available from the tab **NA Validation / Check monitoring** and project versions allows you to view the project details at the various stages.

Additionally the beneficiary might have submitted a **Claim/Appeal/Observation**, which is also handled by the NA. The **Claims/Appeals** are related to objections by the beneficiary related to the accepted costs and these objections can be expressed in the form of Claim in Mobility Tool+.

This page provides an overview of how to view those checks, validations and claims including the impact on the budget in Mobility Tool+.

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## 1. Project version drop-down

Explanation and illustration

A project will not display the menu **project versions** until it is signed to finalised in the NA's project management system. Once the project is finalised the project version drop-down is available.

This functionality gives you the opportunity to check, in a read only mode, the different project versions and see what changes (if any) were made by the NA during the various checks including the impact of those on the budget and the different project sections.

In our first example we have three project versions (including the status):

- **Reported (Submitted)** - Reflects the project information submitted with the final beneficiary report.
- **NA Validation (Submitted)** - Reflects the final report check performed by the NA.
- **PL01-SAC-002421 (Closed)** - Reflects an additional check performed by the NA. In this case it is a **on-the-spot check after completion of the project**.

The screenshot shows the 'European Commission Mobility tool' interface for the 'EL01 Greek State Scholarship's Foundation (IKY)'. The project ID is '2014-2-PL01-KA205-017879'. A red box highlights the 'PL01-SAC-002421' version drop-down menu, which is open, showing three options: 'Reported (Submitted)', 'NA Validation (Submitted)', and 'PL01-SAC-002421 (Closed)' with a checkmark. A red arrow points to the 'PL01-SAC-002421' option. The project information section includes details like 'Key Action: KA2 - Cooperation for innovation and the exchange of good practices', 'Action Type: KA205 - Strategic Partnerships for youth', 'Call Year: 2014', 'Round: 2', 'Start of Project: 09/07/2014', 'End of Project: 08/01/2015', and 'Project Duration (months): 6'. The 'Project Status' is 'Finalised', and the 'Check Status' is 'CLS'. The 'Beneficiary Organisation information' section includes 'OID: E10001818', 'Legal Name: EAC TRAIN Organisation 3', 'Business Name: EAC TRAIN Organisation 3', and 'Full legal name (National Language):'. The 'Project Access' section shows 'User's role in project: beneficiary', 'Access to Project: Edit Access to Project', and 'Project is locked: [checked]'. The 'History information' section shows 'Created by: NA Staff', 'Created on: 16/07/2015 09:01:23', 'Updated by: NA Staff', and 'Updated on: 15/06/2017 09:50:26'.

In our second example the version drop-down has two **Claims**, both submitted.

The screenshot shows a close-up of the version drop-down menu. The menu is open, showing three options: 'Reported (Submitted)', 'NA Validation (Submitted)', and 'Claim #1 - Reported (Submitted)'. The 'Claim #1 - NA Validation (Submitted)' option is highlighted with a red box and a checkmark.

Encoded **Claims** are however also visible via the drop-down if the project is not yet finalised.

Project 2017-1-FR01-KA205-038386  
na validated with eligible cost

Reported Submitted  
Claim #1 -Reported () ✓

Details Organisations Contacts Project Management and Implementation  
Learning, Teaching and Training Activities Special Costs Budget

## Budget

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Show Budget Transfers

**Legend:**

- This budget item's current amount is above the approved amount after transfers from other budget items.
- This budget item's current amount exceeds its approved budget.
- This budget item's current amount is below the minimum allowed amount after transfers to other budget items.

The highlighting of amounts using the above mentioned colour legend does not in any way prevent you from using all functionalities in the tool, including the submission of a Final Beneficiary Report.

	Approved Budget (by National Agency)	Current Budget (in Mobility Tool)	% Current/Approved budget
<b>Total Project</b>	39.000,00 €	38.735,00 €	0,00 %
<b>Project management and implementation</b>	0,00 €	0,00 €	0,00 %
<b>Transnational Project Meetings</b>	0,00 €	25.875,00 €	0,00 %

This version drop-down is useful to easily **check differences in the various project sections**. For example the budget of the project.

In our example we see in the first picture the budget after NA Validation. The second picture shows the budget after a check was done and the adjustment made.

Project 2014-2-PL01-KA205-017879  
finalised

NA Validation submitted

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Multiplier Events Learning, Teaching and Training Activities Special Needs Support Exceptional Costs Exceptional Cost Guarantee Budget Reports Check Monitoring

## Budget

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Show Budget Transfers

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The highlighting of amounts using the above mentioned colour legend does not in any way prevent you from using all functionalities in the tool, including the submission of a Final Beneficiary Report.

	Approved Budget (by National Agency)	Current Budget (in Mobility Tool)	% Current/Approved budget
<b>Total Project</b>	1.779.300,00 €	1.779.300,00 €	100,00 %
<b>Reduction of EU Grant</b>		0,00 €	
<b>Project management and implementation</b>	4.600,00 €	4.600 €	100,00 %
<b>Transnational Project Meetings</b>	0,00 €	0,00 €	0,00 %
<b>Intellectual Outputs</b>	8.635,00 €	8.635,00 €	100,00 %

Budget

Export PDF

Show Budget Transfers

Legend:

- This budget item's current amount is above the approved amount after transfers from other budget items.
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	Approved Budget (by National Agency)	Current Budget (in Mobility Tool)	% Current/Approved budget
Total Project	1.779.300,00 €	1.778.900,00 €	99,00 %
Reduction of EU Grant		0,00 €	
Project management and implementation	4.600,00 €	4.200 €	91,30 %
Transnational Project Meetings	0,00 €	0,00 €	0,00 %
Intellectual Outputs	8.635,00 €	8.635,00 €	100,00 %

2. Check Monitoring tab

Explanation and illustration

A project will not display the tab **Check Monitoring** until it is signed to finalised in the NA's project management system. Once finalised, the tab **Check Monitoring** is available. Here you have access to an overview of NA validation and checks in the project data.

Clicking on the **Check Monitoring** tab will open the **Monitoring Overview** screen.

In the **Monitoring Overview** you have an overview for the results of **NA Validation**, up to 4 **checks** and any recorded **claims**. In our example you see three main columns:

- 1. Reported: Overview of submitted project data in the final beneficiary report
- 2. **NA Validation**: Overview of NA validated project data, the result of the final report check
- 3. PL01-SAC-002421: Overview of checked project data, the result of an on-the-spot-check conducted by the NA

Details per check are divided in three columns: **Status**, **Changed** and **Total**.

The **Status** column indicates the approval of the content:

- **Approved**: The full or partial content was approved.
- **Rejected**: None of the content was approved. Content that is rejected will not receive a grant amount.
- **Empty**: This indicates content that might not have been submitted with the final beneficiary report but was added by the NA during Validation or check. This may be done as during the beneficiary report the content was incorrectly entered. This incorrect entry is then rejected and the new content added by the NA.

The **Changed** column indicates if the content or approval status was changed during the validation or check. A **check mark** indicates that the content was changed. An **X** indicates that there were no changes.

In the columns **Total** you will find the budget amount for the specific item per version. This way it is easy to identify changes in the budget made during validation or checks.

Project 2014-2-PL01-KA205-017879

PL01-SAC-002421

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Multiplier Events

Learning, Teaching and Training Activities

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Exceptional Cost Guarantee

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Reports

Check Monitoring

Monitoring Overview

Monitoring Overview

Search in 4 records

All versions data		1			2			3		
Content Type	Content Instance	Reported			NA Validation			PL01-SAC.002421		
		Status	Changed	Total	Status	Changed	Total	Status	Changed	Total
Project Management and Implementation	UNIERSYTET EKONOMICZNY W KRAKOWIE	-	✓	0.00 €	Approved	X	0.00 €	Approved	✓	2.200,00 €
Project Management and Implementation	SIEMENS SA	-	✓	0.00 €	Approved	X	0.00 €	Approved	✓	1.000,00 €
Project Management and Implementation	UNIVERSITE CATHOLIQUE DE LOUVAIN	-	-	0.00 €	-	-	0.00 €	-	✓	1.000,00 €
Special Needs Support	UNIERSYTET EKONOMICZNY W KRAKOWIE	-	-	0.00 €	-	-	0.00 €	Approved	✓	2.100,00 €

102550100

1

Clicking on a specific **Content type** or **Content Instance** will bring you directly to this project content and will display the details as submitted for the project version selected.

Project 2014-2-PL01-KA205-017879 **PL01-SAC-002421** Details Organisations Contacts Project Management and Implementation Transnational Project Meetings Intellectual Outputs Multiplier Events

Learning, Teaching and Training Activities Special Needs Support Exceptional Costs Exceptional Cost Guarantee Budget Reports **Check Monitoring**

**Monitoring Overview**

Monitoring Overview

Search in 4 records

All versions data		Reported			NA Validation			PL01-SAC-002421		
Content Type	Content Instance	Status	Changed	Total	Status	Changed	Total	Status	Changed	Total
Project Management and Implementation	UNIWERSYTET EKONOMICZNY W KRAKOWIE	-	✓	0,00 €	Approved	✗	0,00 €	Approved	✓	2.200,00 €
<b>Project Management and Implementation</b>	SIEMENS SA	-	✓	0,00 €	Approved	✗	0,00 €	Approved	✓	1.000,00 €
Project Management and Implementation	UNIVERSITE CATHOLIQUE DE LOUVAIN	-	-	0,00 €	-	-	0,00 €	-	✓	1.000,00 €
Special Needs Support	UNIWERSYTET EKONOMICZNY W KRAKOWIE	-	-	0,00 €	-	-	0,00 €	Approved	✓	2.100,00 €

10 25 50 100

Project 2014-2-PL01-KA205-017879 **PL01-SAC-002421** Details Organisations Contacts **Project Management and Implementation** Transnational Project Meetings Intellectual Outputs Multiplier Events

Learning, Teaching and Training Activities Special Needs Support Exceptional Costs Exceptional Cost Guarantee Budget Reports Check Monitoring

**Project Management and Implementation**

Search in 3 records

selection export bulk operations

Participating Organisation	Role	Total Amount (Adjusted)	Changed
UNIWERSYTET EKONOMICZNY W KRAKOWIE	Beneficiary	2.200,00 €	✓
SIEMENS SA	Partner	1.000,00 €	✓
UNIVERSITE CATHOLIQUE DE LOUVAIN	Partner	1.000,00 €	✓
<b>Total</b>		<b>4.200,00 €</b>	

10 25 50 100

Changing the project version via the project version drop-down will show you the information for this specific project item in the newly selected version. This helps you to easily see any changes made.

Project 2014-2-PL01-KA205-017879 **PL01-SAC-002421** Details

Multiplier Events Learning, Teaching and Training A

Reported (Submitted)

NA Validation (Submitted)

PL01-SAC-002421 (Closed) ✓

**Project Management and Implementation**

Project 2014-2-PL01-KA205-017879

NA Validation

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## Project Management and Implementation

Search in 3 records



selection export bulk operations



Participating Organisation	Role	Total Amount (Adjusted)	Changed
UNIWERSYTET EKONOMICZNY W KRAKOWIE	Beneficiary	2 500,00 €	×
SIEMENS SA	Partner	1 050,00 €	×
UNIVERSITE CATHOLIQUE DE LOUVAIN	Partner	1 050,00 €	
Total		4 600,00 €	

10 25 50 100

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Approved Budget (by National Agency) 4 600,00 €

If the total requested amount is different from the total calculated amount (taking into account the maximum allowed amount), please explain why:

## Related Articles

- [MT+ KA1 and KA2 Project Log](#)
- [MT+ KA2 Project Management and Implementation](#)
- [MT+ Project Outline for KA2 projects](#)