

MT+ Project Details

- "Project Details" screen
- Changes to "Project Details"
- "Project Log" screen

• Related articles

"Project Details" screen

Basics.

Once you click on the project's **Grant Agreement No** from the Project List, the Project **Details** tab opens which is divided into two screens **Project Details** and **Project Log**.

In the **Project Details** screen, the following key details of the project are displayed:

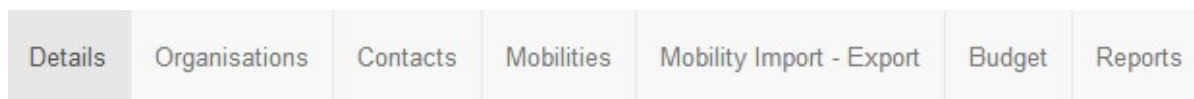
- Context information
- National Agency
- Project information
- Beneficiary Organisation information
- Project Access
- History information

KA1 and KA3 projects

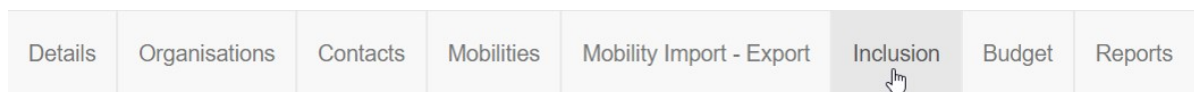
The Project **Details** screen for **KA1/KA3** projects looks as follows:

The screenshot displays the MT+ Project Details screen for a KA1/KA3 project. The interface includes a top navigation bar with 'home', 'change language', and user information. Below this is a project-specific header with tabs for 'Details', 'Organisations', 'Contacts', 'Obstacle Types', 'Mobilities', 'Mobility Import - Export', 'Budget', and 'Reports'. The main content area is divided into two sections: 'Project Details' and 'Project Log'. The 'Project Details' section contains several information boxes: 'Context information' (Programme: Erasmus+, Key Action: KA1 - Learning Mobility of Individuals, Action Type: KA105 - Youth mobility, Call Year: 2019, Round: 1, Start of Project: 01/05/2019, End of Project: 31/03/2021, Project Duration (months): 23), 'Project information' (Grant Agreement No.: 2019-1-PL01-KA105-050664, National ID: EAC IT TRAINING, Project Title: Learning Mobility of Individuals - EAC IT TRAINING, Project Acronym: Learning Mobility of Individuals - EAC IT TRAINING, Project Status: Processing, Final Report Submission Deadline: 30/05/2021), 'Project Access' (User's role in project: beneficiary, Access to Project: Edit Access to Project, Project is locked: checkbox), 'Beneficiary Organisation information' (OID: E10199318, Legal Name: Stowarzyszenie Morena, Business Name: Stowarzyszenie Morena, Full legal name (National Language):), and 'History information' (Created on: 07/05/2019 14:46:14 by: National Agency, Updated on: 04/12/2019 08:43:02 by: UNKNOWN UNKNOWN). The 'National Agency' section is also visible, showing the National Agency: PL01 - Foundation for the Development of the Education System and a link for further details.

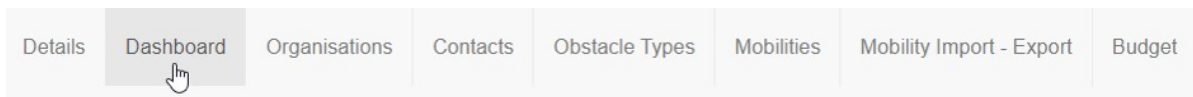
From this screen you have easy access to the various project tabs: **Organisations**, **Contacts**, **Mobilities**, **Mobility Import-Export**, **Budget** and **Reports**.



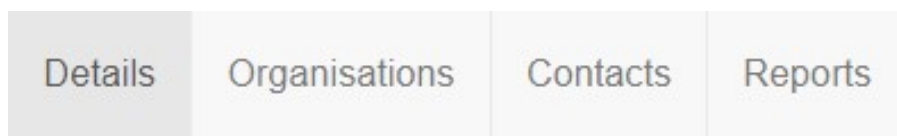
The **Inclusion** tab will be visible for KA1 and KA3 projects from 2019 onwards.



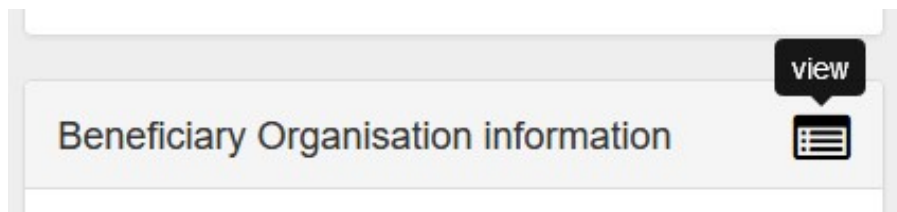
KA103, KA107, KA102 and KA116 projects will additionally display the **Dashboard** tab.



KA109 projects only display the **Details**, **Organisations**, **Contacts** and **Reports** tabs.



The **Beneficiary Organisation information** section in the Project Details screen has additionally the option to quickly access the organisation details screen, using the **VIEW** icon. This is also applicable for KA2 projects.



KA2 projects

The **Project Details** screen for **KA2 projects** looks as follows:

The screenshot shows the 'Project Details' screen for a KA2 project. The top navigation bar includes 'home', 'change language', and user information. The main header is 'European Commission Mobility tool'. Below the header, there are several tabs: 'Details' (highlighted with a red box), 'Organisations', 'Contacts', 'Project Management and Implementation', 'Transnational Project Meetings', 'Intellectual Outputs', and 'Multiplier Events'. Under the 'Details' tab, there are sub-tabs: 'Learning, Teaching and Training Activities', 'Special Costs', 'Budget', and 'Reports'. The main content area is divided into several sections, each highlighted with a red box: 'Context information' (Programme: Erasmus+, Key Action: KA2 - Cooperation for innovation and the exchange of good practices, Action Type: KA205 - Strategic Partnerships for youth, Call Year: 2019, Round: 1, Start of Project: 01/06/2019, End of Project: 31/05/2020, Project Duration (months): 12), 'Project information' (Grant Agreement No.: 2019-1-PL01-KA205-050788, National ID: EAC IT TRAINING, Project Title: Strategic Partnerships for youth - EAC IT TRAINING, Project Acronym: Strategic Partnerships for youth - EAC IT TRAINING, Project Status: Processing, Final Report Submission Deadline: 30/07/2020, Project Main Objective: Innovation), 'Project Access' (User's role in project: beneficiary, Access to Project: Edit Access to Project, Project is locked: ☐), 'History information' (Created on: 02/04/2019 13:40:31 by: National Agency, Updated on: 02/04/2019 13:40:32 by:), 'National Agency' (National Agency: PL01 - Foundation for the Development of the Education System, For further details about your National Agency, please consult the following page: https://ec.europa.eu/programmes/erasmus-plus/contact_en), and 'Beneficiary Organisation information' (Legal Name: UNIWERSYTET WARSZAWSKI, Business Name: UNIWARSAW, Full legal name (National Language):).

The information under **Project Main Objective** in the project details screen for KA2 Strategic Partnerships projects (Call year 2016 onward) indicates the main project objective: **Exchanges of Practices** or **Innovation**.

Projects with the main objective **Exchange of Practices** will not display the tabs **Intellectual Outputs** and **Multiplier Events**. These tabs are only available for projects with the main objective **Innovation**.

From the Project **Details** screen you have easy access to the project tabs, such as **Organisations**, **Contacts**, **Project Management and Implementation**, **Transnational Project Meetings**, **Intellectual Outputs**, **Multiplier Events**, **Learning Teaching and Training Activities**, **Special Costs**, **Budget** and **Reports**.

Example: **Project with main objective "Innovation"**

Project 2018-2-PL01-KA205-039242 <small>follow-up</small>	Details	Organisations	Contacts	Project Management and Implementation	Transnational Project Meetings	Intellectual Outputs
Multiplier Events	Learning, Teaching and Training Activities	Special Costs	Budget	Reports		

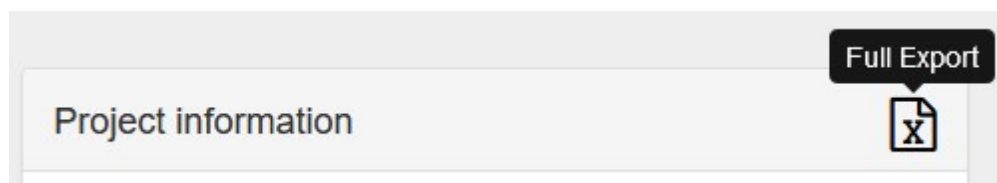
Example: Project with main objective "Exchanges of Practices"

Project 2018-1-PL01-KA202-038936 <small>processing</small>	Details	Organisations	Contacts	Project Management and Implementation	Transnational Project Meetings
Learning, Teaching and Training Activities	Special Costs	Budget	Reports		

Additionally, in **KA229 - School Exchange Partnerships** projects from call year 2018 onward the **Partnership Dashboard** tab is available.

Project 2019-1-PL01-KA229-064997_2 <small>processing</small>	Details	Organisations	Contacts	Project Management and Implementation	Learning, Teaching and Training Activities
Special Costs	Other Project Events	Budget	Reports	Partnership Dashboard	

The **Project Information** section in the Project **Details** screen has additionally the option to fully Export the project information into an MS Excel file via the **Full Export** icon.



Project Details for projects subject to a claim

Projects that were/are subject to a claim/appeal will additionally display the **Latest Claim Information** section in the Project Details screen. A drop-down displaying any claims encoded for a project is available in the project tabs section.

Note: This functionality is currently not available for European Solidarity Corps projects.

European Commission
Mobility tool

Project 2017-1-PL01-KA104-027947
no validated PM - eligible cost

NA Validation ▾ Details Organisations Contacts Mobilities Mobility Import - Export Budget Reports NA Validation

Project Details Project Log

Context information

Programme: Erasmus+
Key Action: KA1 - Learning Mobility of Individuals
Action Type: KA104 - Adult education staff mobility
Call Year: 2017
Round: 1
Start of Project: 01/06/2017
End of Project: 31/05/2019
Project Duration (months): 24

National Agency

National Agency: PL01 - Foundation for the Development of the Education System
For further details about your National Agency, please consult the following page
https://ec.europa.eu/programmes/erasmus-plus/contact_en

NA Validation ▾
Reported Submitted
NA Validation Submitted
Claim #2 -Reported (Rejected)
Claim #2 -NA Validation (Rejected)
Claim #4 -Reported ()
Claim #4 -NA Validation () ✓

Project information

Grant Agreement No.: 2017-1-PL01-KA104-027947
Applying on behalf of a consortium?: ☒
National ID:
Project Title:
12042017_TITLE_KA104_CONSORTIUM_YES_TEST_THEO_MT3_0_DO_NOT_USE
Project Acronym:
Project Status: NA Validated with eligible cost
Check Status: SUB

Project Access

User's role in project: Admin
Access to Project: Edit Access to Project
Project is locked: ☒

History information

Created on: 12/04/2017 11:10:49 by: System User
Updated on: 01/12/2017 14:52:14 by: System User

Beneficiary Organisation information

OID: E10199318
Legal Name: Stowarzyszenie Morena
Business Name: Stowarzyszenie Morena
Full legal name (National Language):

Latest Claim Information

Claim reference: #4 - 2017-PL01-CLAIM-APP-000057
Claim type: Appeal
Claim Description: Second Claim for Beneficiary Report after Cancellation by THEO ON 20/11/2017 17:00
Phase impacted: Beneficiary Report
Created: 20/11/2017 17:01:46
Claim status: Closed

Version drop-down for finalised projects

Finalised projects will have the **version drop-down** and the additional project tabs **NA Validation** (for KA1/KA3 projects) or **NA Validation/Check Monitoring** (for KA2 projects) displayed.

The pages [MT+ KA1 and KA3 Validated and checked versions](#) and [MT+ KA2 Validated and checked versions](#) provide details on this feature.

Note: This functionality is currently not available for European Solidarity Corps projects.

Example: **Finalised KA1 project**

The screenshot shows the 'Project Details' tab for a project with ID '2016-1-PL01-KA102-022551'. A dropdown menu for 'PL01-DES-002327' is open, showing options: 'Reported Submitted', 'NA Validation Submitted', 'PL01-SYS-002296 Closed', and 'PL01-DES-002327 Closed' (selected). The 'Project information' section shows 'Project Status: Finalised' and 'Check Status: CLS'. The 'Beneficiary Organisation information' section shows details for 'ZESPOL SZKOL BUDOWLANYCH PRZYKADOWYCH PBP CHEMOBUDOWA-KRAKOW S.A.'.

Context information	Project information	Project Access
Programme: Erasmus+ Key Action: KA1 - Learning Mobility of Individuals Action Type: KA102 - VET learner and staff mobility Call Year: 2016 Round: 1 Start of Project: 30/12/2016 End of Project: 29/12/2017 Project Duration (months): 12	Grant Agreement No.: 2016-1-PL01-KA102-022551 Applying on behalf of a consortium?: <input type="checkbox"/> National ID: Project Title: MT+2.5 Test Project Acronym: ZM Project Status: Finalised Check Status: CLS	User's role in project: Admin Access to Project: Edit Access to Project Project is locked: <input checked="" type="checkbox"/>
National Agency National Agency: PL01 - Foundation for the Development of the Education System For further details about your National Agency, please consult the following page https://ec.europa.eu/programmes/erasmus-plus/contact_en	Beneficiary Organisation information OID: E10015734 Legal Name: ZESPOL SZKOL BUDOWLANYCH PRZYKADOWYCH PBP CHEMOBUDOWA-KRAKOW S.A. Business Name: ZSBCK Full legal name (National Language):	History information Created on: 16/03/2016 10:45:48 by: System User Updated on: 20/06/2017 13:28:20 by: System User

Example: **Finalised KA2 project**

The screenshot shows the 'Project Details' tab for a project with ID '2014-1-FR01-KA203-008551'. A dropdown menu for 'NA Validation' is open, showing options: 'NA Validation / Check monitoring' (selected) and 'NA Validation'. The 'Project information' section shows 'Project Status: Finalised' and 'Check Status: SUB'. The 'Beneficiary Organisation information' section shows details for 'Université Grenoble 2'.

Context information	Project information	Project Access
Programme: Erasmus+ Key Action: KA2 - Cooperation for innovation and the exchange of good practices Action Type: KA203 - Strategic Partnerships for higher education Call Year: 2014 Round: 1 Start of Project: 01/09/2014 End of Project: 31/08/2016 Project Duration (months): 24	Grant Agreement No.: 2014-1-FR01-KA203-008551 National ID: Project Title: Réseau d'Excellence de Master « Sport, Tourisme, Evénementiel et Développement Project Acronym: REMSTED Project Status: Finalised Check Status: SUB	User's role in project: Admin Access to Project: Edit Access to Project Project is locked: <input checked="" type="checkbox"/>
National Agency National Agency: FR01 - Agence Erasmus+ France / Education Formation For further details about your National Agency, please consult the following page https://ec.europa.eu/programmes/erasmus-plus/contact_en	Beneficiary Organisation information OID: E10097786 Legal Name: Université Grenoble 2 Business Name: Université Grenoble 2 Full legal name (National Language): Erasmus Code: F GRENOBL02	History information Created on: 14/12/2015 10:45:41 by: System User Updated on: 21/11/2017 13:32:51 by: System User

European Solidarity Corps Projects

For **European Solidarity Corps (ESC)** projects once you click on the project's **Grant Agreement No** from the Project List menu, the Project **Details** tab opens.

In the **Project Details** screen, the following key details of the project are displayed:

- **Context information**
- **National Agency**
- **Project information**
- **Beneficiary Organisation information**
- **Project Access**
- **History information**

European Commission
Mobility tool

Project 2018-1-PL01-ESC21-040221 follow-up

Details Organisations Contacts Participants Activities Complementary Activities Budget Reports

Project Details

Context information

Programme: European Solidarity Corps
Action: SPOC - Occupational
Action Type: ESC21 - Traineeships and Jobs
Call Year: 2018
Round: 1
Start of Project: 01/01/2018
End of Project: 01/01/2020
Project Duration (months): 9

Project information

Grant Agreement No.: 2018-1-PL01-ESC21-040221
National ID: Traineeship and Jobs 06 - EAC IT TRAINING
Project Title: Traineeship and Jobs 06 - EAC IT TRAINING
Project Acronym: Traineeship and Jobs 06 - EAC IT TRAINING
Project Status: Follow-up

Project Access

User's role in project: beneficiary
Access to Project: Edit Access to Project
Project is locked: ☐

National Agency

National Agency: PL01 - Foundation for the Development of the Education System
For further details about your National Agency, please consult the following page
https://ec.europa.eu/youth/solidarity-corps/resources-and-contacts_en

Beneficiary Organisation information

OID: E10060866
Legal Name: Centrum Rehabilitacji, Edukacji i Opieki Towarzystwa Przyjaciół Dzieci Helenów
Business Name: CREIO TPD Helenów
Full legal name (National Language): CREIO TPD Helenów

History information

Created on: 03/12/2018 14:25:47 by: National Agency
Updated on: 07/12/2018 16:28:10 by: ECAS EAC_TRAINING

In this screen you have easy access to the various project tabs, such as **Details**, **Organisations**, **Contacts**, **Participants**, **Activities**, **Complementary Activities**, **Exceptional Costs**, **Budget**, and **Report**. The availability of these tabs depends on the **Action Type**.

Example: **ESC21 - Traineeship and Job project**

Project 2018-1-PL01-ESC21-040221 <small>follow-up</small>	Details	Organisations	Contacts	Participants	Activities	Complementary Activities	Budget	Reports
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Example: **ESC31 - Solidarity Projects**

Project 2018-1-PL01-ESC31-051361 <small>processing</small>	Details	Organisations	Contacts	Participants	Exceptional Costs	Budget	Reports
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Changes to "Project Details"

Explanation and illustration

Project details such as **Project Title**, **National ID**, **Start** and **End of Project** cannot be changed in Mobility Tool+. To request changes for those details contact your National Agency.

Other project sections will have to be added, updated or removed during the project life cycle. See more information on those topics in the various [How-to pages of the Mobility Tool+ Guide](#).

"Project Log" screen


Explanation and illustration

The **Project Log** screen allows to view certain project-related events that occur during a project's lifecycle and consists of a single view of the history log of all transactions, notifications, and status changes at project level.

This functionality is available for both KA1 and KA2 and shows changes coming from the NAs project management system as well as changes made by the beneficiary in Mobility Tool+.

For more information see [MT+ KA1 and KA2 Project Log](#).

Note: This functionality is currently not available for European Solidarity Corps projects.



European Commission
Mobility tool

TEST

Project 2018-1-FR01-KA229-050543_1

processing

Details

Organisations

Contacts

Project Management and Implementation

Learning, Teaching and Training Activities

Special Costs

Other Project Events

Budget

Reports

Partnership Dashboard

Project Details

Project Log

Organisation

Budget

Claim

Email

All

Search in 2 records

Q

selection

export

refresh

	Log Date	Action Desc	Entity Code ^	Group	User	
3 months ago	06/11/2019 00:11:03	Beneficiary report Notification (custom) has been Sent to EAC-TRAINING-18@ec.europa.eu		Email	System User (system)	
10 months ago	29/03/2019 09:41:00	EP Project Updated has been Sent to eac-training-18@ec.europa.eu		Email	System User (system)	

10

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Related articles

- [MT+ Update OID or confirm changed organisation details](#)
- [MT+ Project Details](#)
- [MT+ Notifications](#)
- [MT+ Menu and Navigation](#)
- [MT+ List functionality](#)
- [MT+ KA1 and KA3 Budget screen](#)
- [MT+ How to get access](#)
- [MT+ EU Login for user](#)
- [MT+ Basics and variations of the mobility screen for KA1](#)
- [ESC MT+ Notifications](#)
- [ESC MT+ Menu and Navigation](#)