

# MT+ KA2 Force Majeure

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**Force majeure** applies to KA2 activities which could not be started or completed due to an unforeseeable exceptional situation or event beyond the individual participant's control. It is not attributed to error nor negligence on the participant's part. Such situations can arise at any time including factors such as sudden disease, accidents, death, earthquakes and other causes beyond the control of the participant.

While creating or editing an activity, when the checkbox **Force Majeure** is checked the comment field **Force Majeure Explanations** must be completed. The justifications for indicating the activity as **Force Majeure** should be added here.

## 2020 "COVID-19 affected" flag

KA2 project activities having an end date within 2020, the Force Majeure flag checked, and for which Force Majeure Explanations contain keywords such as "corona" or "covid" will automatically have the new "COVID-19 affected" flag set. This flag cannot be changed manually.

## Relevant for...

Call Year	Key Action	Action
All	KA2 - Cooperation for innovation and the exchange of good practices	All

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## Learning, Teaching and Training Activities

In the case of **Learning, Teaching and Training Activities**, if the **Force Majeure** box is checked for a participant the following fields and calculations will be affected as described below. Certain fields may vary in name, depending on the selected Action Type.

- **Duration Calculated (days)** - The business rule checking the minimum and maximum duration will no longer apply in case of Force Majeure.
- **Total EU Travel Grant** - The field will become editable. If any values were already present they will remain.
- **EU Individual Support** - The field will become editable. If any values were already present they will remain.
- **Linguistic Preparation** - Applicable to participants whose activity type is long-term. The user checks the field.
- **Linguistic Support Grant** - The field remains locked.
- **Force Majeure Explanations** - This additional field is shown. The beneficiary must provide explanations about the force majeure event.

When the Force Majeure checkbox is checked the comment field **Force Majeure Explanations** becomes available and must be completed. The justifications for indicating the activity as Force Majeure must be added here.

### Participant

compact view

values cannot be saved

Participant ID

Participant Email

Accompanying Person

Participant With Special Needs

First Name

Last Name

### Mobility

Mobility ID

**Force Majeure Explanations**

Data collected in Mobility Tool+ should not contain any sensitive information, especially related to participants' racial or ethnic origin, political opinions, religious or philosophical beliefs, trade-union membership, and information concerning health or sex life.

Explanation of Force Majeure here

Non-EU Funded

Force Majeure ?

This flag is set automatically for Force Majeure mobilities ending in 2020 and whose Force Majeure comment contains the keyword "corona" or "covid"

COVID-19 affected

### Travel Grant

Grant not Required (Travel Grant)

Total EU Travel Grant  €

Request Exceptional Costs for Expensive Travel?

## "COVID-19 affected" flag in Learning, Teaching and Training Activities

Learning, Teaching and Training Activities with participants having an activity **end date within 2020**, the **Force Majeure flag checked**, and for which the provided **Force Majeure Explanations** contain keywords such as "corona" or "covid" will automatically have the "COVID-19 affected" flag set. To indicate a participant in a Learning, Teaching and Training Activity as **COVID-19 affected**:

1. Tick the **Force Majeure?** check box in the participant form.
2. Add an explanatory comment including the keyword "covid" or "corona".
3. The **end date** of the activity has to be in 2020 (to be specified in the Duration section).
4. Note that the **Covid-19 affected** flag is checked automatically as conditions 1-3 are fulfilled.
5. In the list of participants the **Covid-19 affected** column will display a check. See [MT+ Menu and Navigation > Add/Remove Columns option](#) for instructions on how to add the column to the list view.

For additional information and guidance on **Force Majeure due to COVID-19**, please see [MT+ Force majeure guidance due to Coronavirus](#).

### Participant

compact view

Nothing to save

Participant ID

Participant Email

Accompanying Person

Participant With Special Needs

First Name

Last Name

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### Mobility

Mobility ID

**Force Majeure Explanations**

Data collected in Mobility Tool+ should not contain any sensitive information, especially related to participants' racial or ethnic origin, political opinions, religious or philosophical beliefs, trade-union membership, and information concerning health or sex life.

Force Majeure explanation including keyword "Corona" or "Covid"

Non-EU Funded

**Force Majeure ?**

This flag is set automatically for Force Majeure mobilities ending in 2020 and whose Force Majeure comment contains the keyword "corona" or "covid"

COVID-19 affected

### Duration

Project Duration 01/09/2019 31/07/2022

Start Date

End Date

Duration Calculated (days)

Travel Days (max 2)

Interruption days (Please justify in comments)

Funded Duration (days)

### Travel Grant

Grant not Required (Travel Grant)

Total EU Travel Grant

Request Exceptional Costs for Expensive Travel?

### Participants

+ Create

Search in 2 records

selection
export
bulk operations

	COVID-19 affected	First Name	Last Name	Participant Email	Accompanying Person	Participant With Special Needs	Mobility ID	Distance Band	Sending Country	Sending City	Receiving Country	Receiving City	Start Date	End Date	Total (Calculated)
<input type="radio"/>	✓	Thomas	SURNAME	test@mail.com	✗	✗	50674-MOB-00002	500 - 1999 km	Poland	Poznan	France	NICE	01/01/2020	27/03/2020	6.514,00 €
<input type="radio"/>	✗	Anna	NAME	mail@mail.com	✗	✗	50674-MOB-00001	500 - 1999 km	Poland	Poznan	Ireland	Dundalk	20/05/2020	23/07/2020	6.514,00 €
<b>Total</b>					<b>0</b>	<b>0</b>									



# Transnational Project Meetings

If the **Force Majeure** box is checked the **Total (Calculated)** becomes editable and the comment field **Force Majeure Explanations** becomes available and must be completed. The justifications for indicating the activity as Force Majeure must be added here. Click on the **Save** button to save any changes.

Meeting			
Meeting ID: 50674-TPM-00001	Meeting Title: Meeting ABC	Start Date: 10/09/2019	End Date: 15/09/2019
Receiving Organisation: EAC TRAIN Organisation 3	Receiving Country: Poland	Receiving City: Poznan	
If a different receiving country or city is indicated, please provide the reason for this difference: xxx			

  

Participant Form	
Number of Participants 3	Sending Organisation INSTYTUT ZYWNOSCI I ZYWIENIA
Sending Country Poland	Sending City WARSAW
Distance Band <a href="#">Link to distance calculator</a> 100 - 1999 km	Grant per participant 575
Total (Calculated) 1725	Grant Not Required <input type="checkbox"/>
Force Majeure ? <input checked="" type="checkbox"/>	<input type="checkbox"/> COVID-19 affected <small>This flag is set automatically for Force Majeure mobilities ending in 2020 and whose Force Majeure comment contains the keyword "corona" or "covid"</small>
Force Majeure Explanations <small>Data collected in Mobility Tool+ should not contain any sensitive information, especially related to participants' racial or ethnic origin, political opinions, religious or philosophical beliefs, trade-union membership, and information concerning health or sex life.</small>	
value required	

# "COVID-19 affected" flag in Transnational Project Meetings

Transnational Project Meetings having an **end date within 2020**, the **Force Majeure flag checked** in the participant form, and for which the provided **Force Majeure Explanations** contain keywords such as "corona" or "covid" will automatically have the "COVID-19 affected" flag set. To indicate a participant as **COVID-19 affected**:

1. The **end date** of the Transnational Project Meeting has to be in 2020 (to be specified in the Meeting Details).
2. Tick the **Force Majeure?** check box in the participant form.
3. Add an explanatory comment including the word "covid" or "corona".
4. Note that the **Covid-19 affected** flag is checked automatically as conditions 1-3 are fulfilled.
5. In the list of participants for the Transnational Project Meeting the column **COVID-19 affected** will display a check. See [MT+ Menu and Navigation > Add /Remove Columns option](#) for instructions on how to add the column to the list view.

For additional information and guidance on **Force Majeure due to COVID-19**, please see [MT+ Force majeure guidance due to Coronavirus](#).

### Meeting

Meeting ID: 50674-TPM-00001      Meeting Title: Meeting ABC      Start Date: 14/01/2020      End Date: 30/04/2020  
Receiving Organisation: EAC TRAIN Organisation 3      Receiving Country: Poland      Receiving City: Poznan  
If a different receiving country or city is indicated, please provide the reason for this difference: xxx

### Participant Form

Number of Participants: 3      Sending Organisation: INSTYTUT ZYWNOSCI I ZYWIENIA  
Sending Country: Poland      Sending City: WARSAW  
Distance Band: 100 - 1999 km      Grant per participant: 575  
Total (Calculated): 1725      Grant Not Required:

Force Majeure?       COVID-19 affected

Force Majeure Explanations  
Data collected in Mobility Tool+ should not contain any sensitive information, especially related to participants' racial or ethnic origin, political opinions, religious or philosophical beliefs, trade-union membership, and information concerning health or sex life.  
Keywords such as Corona or Covid-19

back to list      Transnational Project Meetings

### Participants

Search in 3 records

COVID-19 affected	Number of Participants	Sending Organisation	Sending Country	Sending City	Distance Band	Grant per participant	Total (Calculated)
<input checked="" type="checkbox"/>	3	INSTYTUT ZYWNOSCI I ZYWIENIA	Poland	WARSAW	100 - 1999 km	575	1.725,00 €
<input type="checkbox"/>	3	IMT Atlantique Bretagne Pays de la Loire	France	Nantes	100 - 1999 km	575	1.725,00 €
<input type="checkbox"/>	2	Uczelnia Techniczno-Handlowa im. Heleny Chodkowskiej	Poland	Poznan	100 - 1999 km	575	1.150,00 €
<b>Total</b>							<b>4.600,00 €</b>

10 25 50 100      1

# Intellectual Outputs (Intellectual Outputs - Organisation )

If the **Force Majeure** box is checked the **Total (Calculated)** fields becomes editable. The comment field **Force Majeure Explanations** becomes available and must be completed. The justifications for indicating the activity as Force Majeure must be added here.

back to list Intellectual Outputs

Intellectual Outputs

Output Identification: O1      Output title: Course Development & Design      Output Type: Course / curriculum – Design and development      Start Date: 01/09/2019      End Date: 10/01/2020

Nothing to save

Legal Name:       Country:       Leading?

MANAGERS

No. Of Working Days: 10

**TECHNICIANS**

No. Of Working Days	Daily Rate	Total (Calculated)
<input type="text" value="5"/>	<input type="text" value="55"/>	<input type="text" value="275"/>

**ADMINISTRATIVE SUPPORT STAFF**

No. Of Working Days	Daily Rate	Total (Calculated)
<input type="text" value="0"/>	<input type="text" value="0"/>	<input type="text" value="0"/>

Force Majeure ?

This flag is set automatically for Force Majeure mobilities ending in 2020 and whose Force Majeure comment contains the keyword "corona" or "covid"

COVID-19 affected

Force Majeure Explanations  
Data collected in Mobility Tool+ should not contain any sensitive information, especially related to participants' racial or ethnic origin, political opinions, religious or philosophical beliefs, trade-union membership, and information concerning health or sex life

visible required

## "COVID-19 affected" flag in Intellectual Outputs

Intellectual Outputs having an **end date within 2020**, the **Force Majeure flag checked** in the Intellectual Outputs - Organisation form, and for which the provided **Force Majeure Explanations** contain keywords such as "corona" or "covid" will automatically have the "COVID-19 affected" flag set.

To indicate an Intellectual Output as **COVID-19 affected**:

1. The **end date** of the Intellectual Outputs has to be in 2020 (to be specified in the Intellectual Outputs Details).
2. Tick the **Force Majeure ?** check box in the Intellectual Outputs - Organisation form.
3. Add an explanatory comment including the word "covid" or "corona".
4. Note that the **Covid-19 affected** flag is checked automatically as conditions 1-3 are fulfilled.

For additional information and guidance on **Force Majeure due to COVID-19**, please see [MT+ Force majeure guidance due to Coronavirus](#).

The screenshot shows the 'Intellectual Outputs - Organisation' form. At the top, a summary bar displays: Output Identification: O2, Output title: E-Learning, Output Type: Open / online / digital education - E-learning course / module, Start Date: 05/10/2019, and End Date: 30/06/2020. The 'End Date' field is circled with a red box and labeled '1'. Below this is the 'Intellectual Outputs - Organisation' section, which includes fields for 'Legal Name' (EAC TRAIN Organisation 3) and 'Country' (Poland), with a 'Leading?' checkbox checked. The 'MANAGE!' sidebar shows 'No. Of Wo' as 6. The 'TECHNICIANS' table has columns for 'No. Of Working Days' (45), 'Daily Rate' (65), and 'Total (Calculated)' (2475). The 'ADMINISTRATIVE SUPPORT STAFF' table has columns for 'No. Of Working Days' (3), 'Daily Rate' (39), and 'Total (Calculated)' (117). A 'Force Majeure ?' checkbox is checked and circled with a red box labeled '2'. A 'COVID-19 affected' checkbox is also checked and circled with a red box labeled '4'. A text area for 'Force Majeure Explanations' contains the text 'Explanation and Keywords "Corona" or "Covid"' and is circled with a red box labeled '3'. A blue tooltip above the 'COVID-19 affected' checkbox reads: 'Force Majeure mobilities ending in 2020 and whose Force Majeure comment contains the keyword "corona" or "covid"'. The 'Total (Calculated)' field for technicians is circled with a red box labeled '5'. At the bottom right are 'Cancel' and 'Save' buttons.

## Multiplier Events (Multiplier Events - Detail)

If the **Force Majeure** box is checked in the Multiplier Events Activity the comment field **Force Majeure Explanations** becomes available and must be completed. The justifications for indicating the activity as Force Majeure must be added here.

In the **Budget** item details related to the multiplier event flagged as **Force Majeure**, the **Total Grant** fields for local and international participants become editable. These values can now be adjusted.

back to list Multiplier Events

Activity

values cannot be saved

Event Identification: E2 Event Title: Event DEF Country of Venue: France

Description of the multiplier event (Please provide detailed information in particular on how the multiplier events supported sharing and dissemination of the produced intellectual outputs, the target audience and the outcome. In case there is a difference between what was planned and what was implemented, please explain why)

Description event

Intellectual Outputs Covered: O2 - E-Learning, O1 - Course Development & Design, O3 - Toolkit

Project Duration: 01/09/2019 to 31/07/2022

Start Date: 05/11/2019 End Date: 15/11/2019

Force Majeure ?

This flag is set automatically for Force Majeure mobilities ending in 2020 and whose Force Majeure comment contains the keyword "corona" or "covid". COVID-19 affected

forceMajeureExplanation  
Data collected in Mobility Tool+ should not contain any sensitive information, especially related to participants' racial or ethnic origin, political opinions, religious or philosophical beliefs, trade-union membership, and information concerning health or sex life.

value required

Activity

Event Identification: E2 Event Title: Event DEF

Budget

Nothing to save

Organisation: EAC TRAIN Organisation 3 Leading?  Country of Organisation: Poland

LOCAL

No. of Local Participants	Grant Rate per Local Participant	Total Grant for Local Participants
10	100	1000

INTERNATIONAL

No. of International Participants	Grant Rate per International Participant	Total Grant for International Participants
0	200	0

Total (Calculated): 1000

Cancel Nothing to save

## "COVID-19 affected" flag in Multiplier Events

Multiplier Events having an **end date within 2020**, the **Force Majeure flag checked** in the Multiplier Events Activity form, and for which the provided **Force Majeure Explanations** contain keywords such as "corona" or "covid" will automatically have the "COVID-19 affected" flag set.

To indicate a Multiplier Event as **COVID-19 affected**:

1. The **end date** of the Multiplier Event has to be in 2020.
2. Tick the **Force Majeure ?** check box in the Multiplier Events Activity form.
3. Add an explanatory comment including the word "covid" or "corona".
4. Note that the **Covid-19 affected** flag is checked automatically as conditions 1-3 are fulfilled.

In the **Budget** section of the Multiplier Event flagged as **Force Majeure**, the **Total Grant** fields for local and international participants become editable. These values can now be adjusted.

For additional information and guidance on **Force Majeure due to COVID-19**, please see [MT+ Force majeure guidance due to Coronavirus](#).

Activity Save

Event Identification: E1 | Event Title: Event ABC | Country of Venue: Poland

Description of the multiplier event (Please provide detailed information in particular on how the multiplier events supported sharing and dissemination of the produced intellectual outputs, the target audience and the outcome. In case there is a difference between what was planned and what was implemented, please explain why)

Intellectual Outputs Covered: O1 - Course Development & Design

Project Duration: 01/09/2019 - 31/07/2022

Start Date: 03/02/2020 | End Date: 28/03/2020

Force Majeure ?  This flag is set automatically for Force Majeure mobilities ending in 2020 and whose Force Majeure comment contains the keyword "corona" or "covid". COVID-19 affected

forceMajeureExplanation: Explanation including keywords "Corona" or "Covid"

Cancel Save

## Related Articles

- [MT+ Add mobility for KA1 and KA3 projects](#)
- [MT+ Basics and variations of the mobility screen for KA1](#)
- [MT+ Certifications for mobilities \(2017\)](#)
- [MT+ Combined Teaching and Training](#)
- [MT+ Copy mobility details](#)
- [MT+ Data Dictionary](#)
- [MT+ Disadvantaged Background KA107 \(2019\)](#)
- [MT+ Expensive Domestic Travels](#)
- [MT+ Force majeure guidance due to Coronavirus](#)
- [MT+ How to edit the mobility import file](#)
- [MT+ How to export and import mobilities using xls](#)
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