MT+ Certifications for mobilities (2017)

Relevant for...

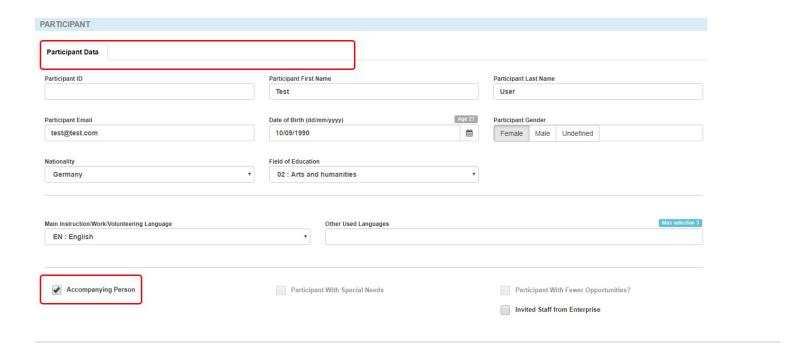| Call Year	Key Action	Action
2017 onward	KA1 - Learning Mobility of Individuals	**KA101 - School education staff mobility**
		KA102 - VET learner and staff mobility
		KA104 - Adult education staff mobility
		KA116 - VET learner and staff mobility with VET mobility charter

1. The "Certifications (0 max.3)" section

1.1. Explanation and illustration

The **Certifications** tab is part of the **Participants section** for a mobility, unless the mobility is marked as accompanying person.

For certain key actions from call year 2017 this section is mandatory, as indicated in the red exclamation mark on the top of the **Certifications (0 max.3)** tab and/or in the **Invalid Fields** section of the mobility screen when encoding or updating mobility information for a project.

Example screen for mobility marked as **Accompanying Person**. After the mobility is marked as accompanying person and saved, the **Certifications (0 max.3)** tab is no longer visible.
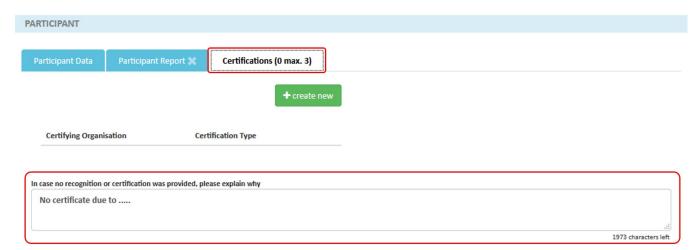
PARTICIPANT

Participant Data

Participant ID

Participant First Name
Test

Participant Last Name
User

Participant Email
test@test.com

Date of Birth (dd/mm/yyyy)   Age 27
10/09/1990

Participant Gender
Female   Male   Undefined

Nationality
Germany

Field of Education
02 : Arts and humanities

Main Instruction/Work/Volunteering Language
EN : English

Other Used Languages   Max selection 3

☑ Accompanying Person

☐ Participant With Special Needs

☐ Participant With Fewer Opportunities?

☐ Invited Staff from Enterprise

PARTICIPANT

Participant Data

Participant ID

Participant First Name
Test

Participant Last Name
User

Participant Email
test@test.com

Date of Birth (dd/mm/yyyy)   Age 27

Participant Gender

1.2. Update the "Certifications (0 max.3)" section

In the **Certifications (0 max.3)** you can encode certifications via the **+create new** button.

If no certifications are entered it is mandatory to provide an explanation on why no certifications are provided. This is to be done in the available free text field, indicated with the orange warning **value required**.
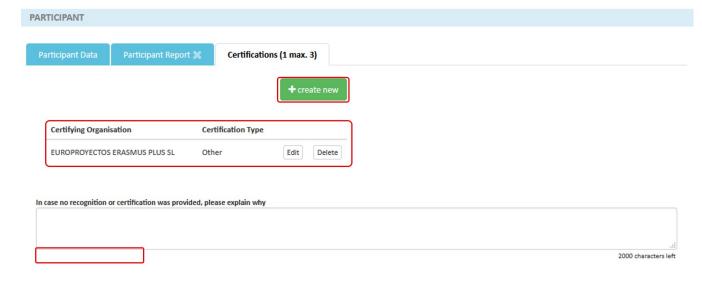

Once a comment is entered, the **orange warning** below the comment box and the red exclamation mark in the **Certifications (0 max.3)** tab disappear.

If certifications are entered in this section (via the **+create new** button), the comment field is optional. This information will be verified at the submission of the final beneficiary report.

The tab title will display now the amount of certifications entered, of the maximum 3 allowed. In our example it now displays **Certifications (1 max.3)**.

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