

OEET Expert Account Validation and Logon

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Access to the Online Expert Evaluation Tool (OEET) is authenticated through EU Login (previously known as ECAS). Experts who already have an EU Login account should use their existing account.

Before any expert can connect to OEET for the first time, the EU Account must be validated for use with OEET. This validation is only required once.

Experts who don't yet have an EU Login account must create one. See [EU Login - European Commission Authentication Service](#) for details.

Steps

1. Validate your EU Login for OEET

After you were engaged to assess, consolidate and/or edit projects, you will receive an e-mail, informing you to **validate your OEET account**. This will only happen once, if your OEET account was newly created.

In this e-mail you have clear instructions on how to validate the account. Two options are available:

- If you do have an EU Login and
- If you do not have an EU Login.

Your Online Expert Evaluation Tool account awaits validation



Inbox x



eac-noreply@nomail.ec.europa.eu

to me

Dear EXPERT TRAINING,

You have recently been engaged by an Erasmus+ National Agency to participate in the assessment of accreditations, applications or project reports that have been received by the Agency.

The Online Expert Evaluation Tool (OEET) is to be used for recording your assessments. Your account in this tool has been created and requires your validation.

How to validate my OEET account?

First you will need to be registered in The **EU Login** Authentication Service (previously ECAS).

It is a user authentication system to a wide range of Commission information systems.

Your email address train2_na@gmail.com will be associated with your **EU Login** (previously ECAS) and your OEET account.

Your **EU Login** account will always be used to login to OEET.

Do you have an EU Login (previously known as ECAS)?

If you DO have an EU Login:

- Use the appropriate email address indicated here train2_na@gmail.com
- Validate your account by using this link :[Validate OEET account](#).

If you DO NOT have an EU Login:

- Create your EU Login by following the link [Create EU Login account](#) and use the appropriate email address indicated here train2_na@gmail.com (*)
- Validate your account by using this link :[Validate OEET account](#).

Your National Agency will provide the details of your assignment, including the timetable of when to begin your assessment work.

After validation and notification of the project assignment, you will be able to access OEET by using the link [OEET Assessment](#).

If you receive an error message on logging into the OEET Assessment, this may be due to the fact that your profile is not yet created with the appropriate rounds. Please contact your [National Agency](#) for any further information or questions.

Regards,
The OEET team

(*) To complete the creation of your EU Login you will receive a message from ecas-admin@ec.europa.eu asking you to enter a password. This message may take several minutes to arrive to your mailbox. If this message requests a read receipt, answering yes will generate an undeliverable message, please click on Cancel. This message can be ignored as it has no bearing on your EU Login creation. Complete the steps to set your EU Login password and then return to this message to validate your OEET account.

2. Validation with existing EU login

2.1. Click the validation link in the email

In the email, click the link to **Validate OEET account**.

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2.2. Sign in with your EU Login

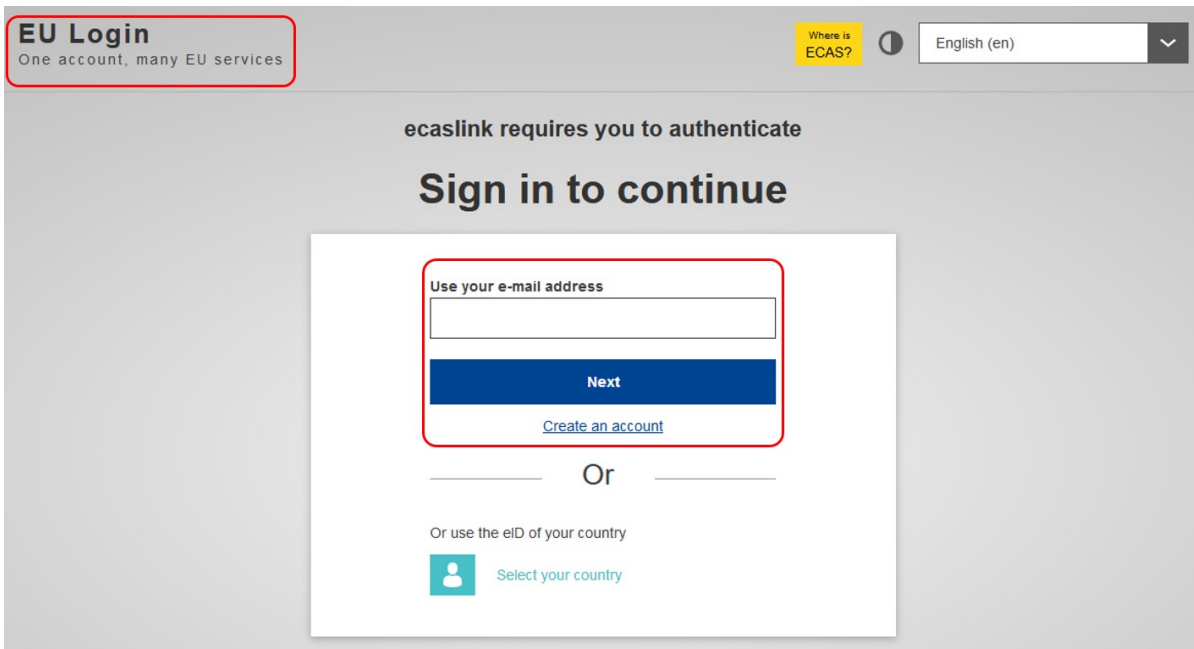
Before you can access the validation screen, you are prompted to login with your EU Login. Follow the instructions on screen.

The EU login account you already have needs to use the same email address as the one registered for OEET. If you have an EU Login registered with a different email than the one in the validation mail for OEET, you have to create a new EU Login with the same email address.



Take note

You will not encounter the EU login page if you were already logged into your EU account during the active browser session.

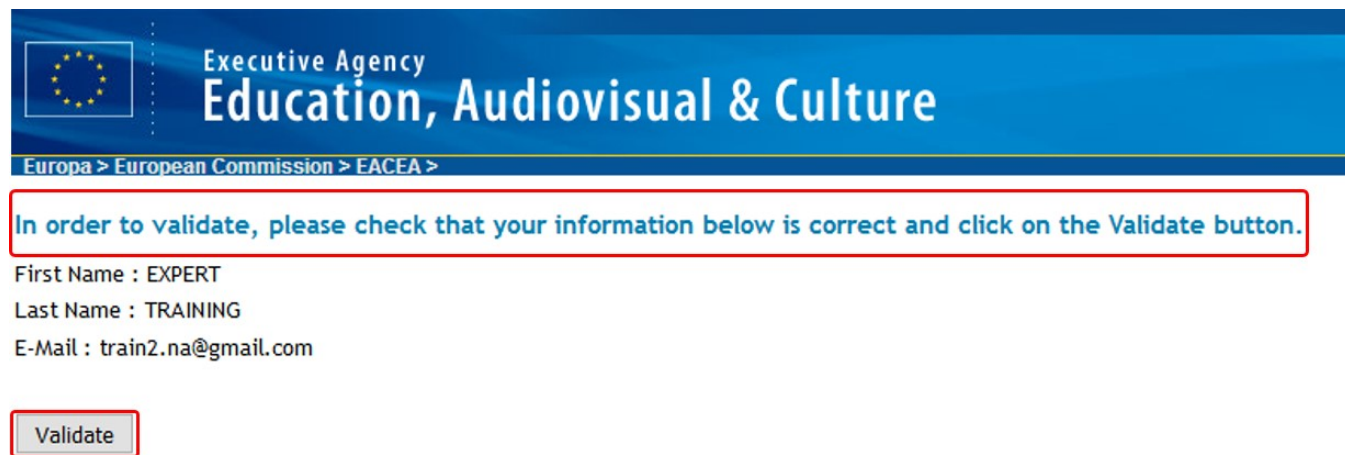


The screenshot shows the 'EU Login' interface. At the top left, there is a header 'EU Login' with the tagline 'One account, many EU services'. To the right, there is a yellow button 'Where is ECAS?' and a language selector set to 'English (en)'. The main heading reads 'ecaslink requires you to authenticate' followed by 'Sign in to continue'. Below this is a white box containing a login form. The form has a label 'Use your e-mail address' above a text input field. Below the input field is a blue 'Next' button and a link 'Create an account'. Below the 'Next' button is the word 'Or' flanked by horizontal lines. Underneath, it says 'Or use the eID of your country' with a small person icon and a link 'Select your country'.

2.3. Click "Validate"

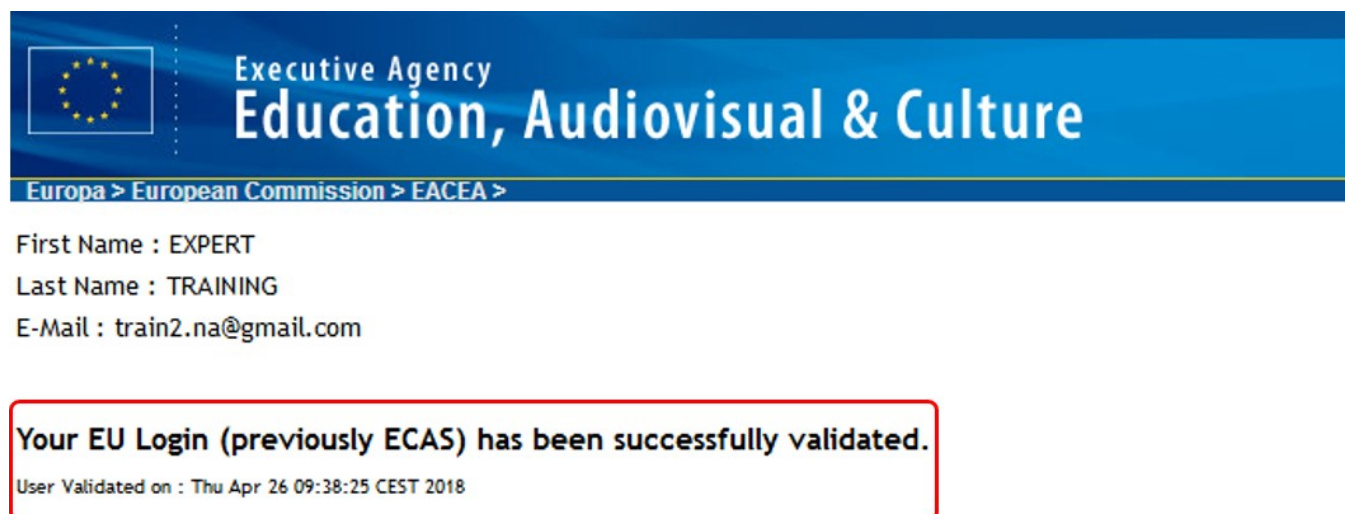
The OEET account validation screen opens. It displays your first and last name as well as the email address registered for your OEET account.

If the data displayed is correct, click the **Validate** button.



The screenshot shows the validation screen for the Executive Agency Education, Audiovisual & Culture. The header includes the European Union flag and the agency name. Below the header is a breadcrumb trail: 'Europa > European Commission > EACEA >'. A red-bordered box contains the instruction: 'In order to validate, please check that your information below is correct and click on the Validate button.' Below this, the user's details are listed: 'First Name : EXPERT', 'Last Name : TRAINING', and 'E-Mail : train2.na@gmail.com'. At the bottom, there is a 'Validate' button highlighted with a red border.

A confirmation message is displayed after successful validation.



The screenshot shows the confirmation screen, which is identical to the validation screen in terms of header and user details. However, the red-bordered box now contains a success message: 'Your EU Login (previously ECAS) has been successfully validated.' Below this message, it states 'User Validated on : Thu Apr 26 09:38:25 CEST 2018'.

2.4. Login to OEET

After validation you can logon to OEET via <https://eacea.ec.europa.eu/assessment/>



Take note

Should you encounter a Security Warning message asking if you only want to view the webpage content that was delivered securely, click the No button to open the OEET webpage.

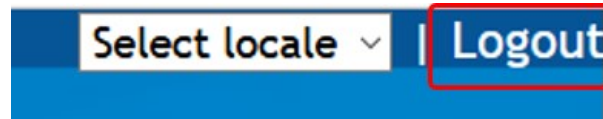
After successful logon, the **project assessment list** opens, listing the programme(s) and action(s) that you have been engaged to work on.

Should you see a header with an empty screen, it means you haven't yet been assigned to any programme. In this scenario, please contact the NA that engaged you.

Round id	Agency Name	Programme	Sub Programme	Action	Sub Action	Application Year	Application Round	Assessment Type	Status	Assessment List
2742	Directorate-General for Education and Culture	KA1	MLS	KA135	---	2018	1	APPL-EVAL	OPEN	Assessment List
2727	Directorate-General for Education and Culture	KA1	MLS	KA105	---	2018	1	APPL-EVAL	OPEN	Assessment List

2.5. Logout

Via the **Logout** button in the top right hand corner you can leave OEET. Simply closing the browser window will do the same.



3. Validation without existing EU login

3.1. Click the Create EU Login account link in the email

If you do not have the EU login account, click the link **Create EU Login account** and follow the instructions on screen. The page [EU Login - European Commission Authentication Service](#) provides detailed information.

After creation of the EU Login, you receive a confirmation email with your username and the link to create your EU Login password.

3.2. Validate your OEET account

After creation of your EU login and password, click the **Validate OEET Account** link in the email.

Note: If you clicked on the validation link in the email message before you created your EU Login account you are redirected to create your EU Login account first. You will be redirected to the OEET validation page after the EU Login is created. [Follow the instructions on screen as described above](#) to validate the OEET account. After successful validation you can [access OEET](#).

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Related articles

- [OEET Expert Account Validation and Logon](#)
- [OEET Expert Approval](#)
- [OEET Expert Assessment](#)
- [OEET Expert Consolidation](#)
- [OEET Expert Editing](#)
- [OEET Expert Guide 2014 to 2020](#)
- [OEET Expert Menu and Navigation](#)