


OEET Expert Approval

- 1. Login to OEET Assessment and access List of assessment
- 2. Click the "Assess" button
- 3. The assessment screen in approval mode
- 4. Check the consolidation information
- 5. Click "Approval" in section navigation
- 6. Check the "I agree and approve the consolidation" box and Save
- 7. Navigate back to the Project List

Approval of the consolidation assessment is a new procedure where all experts taking part in the assessment of a project/report have to give their approval of the consolidation version of the assessment. It means that all the experts who assessed a project/report are obliged to approve the consolidated assessment before it can be submitted.

The approval of the consolidation assessment has to be done by all experts taking part in the assessment of a project/report.

The approval phase starts once the consolidation for a project was submitted by the consolidator.

 **Important**

This process is not applicable for old assessment rounds (before 09/2018), automatic submission and/or assessments with only one expert.


Steps

1. Login to OEET Assessment and access List of assessment

1.1. Click the "Assessment List" button

After login to OEET, the programme list opens, displaying the programme(s) and action(s) the expert is engaged to work on.

Click the **Assessment List** button next to the specific programme to open the list of assessments.



Executive Agency
Education, Audiovisual & Culture

Select locale | Logout

Europa > European Commission > EACEA > Assessments

Show 50 entries

Search:

| Round Id | Agency Name | Programme | Sub Programme | Action | Sub Action | Application Year | Application Round | Assessment Type | Status | Assessment List |
|----------|---|-----------|---------------|----------------|------------|------------------|-------------------|-----------------|--------|---------------------------------|
| 2725 | Education, Audiovisual and Culture Executive Agency | KA3 | SEPT | KA333 | HE-BOLOGNA | 2019 | 1 | APPL-EVAL | OPEN | Assessment List |
| 2724 | Education, Audiovisual and Culture Executive Agency | Crea | Crea-cult | Crea-cult-coop | --- | 2018 | 1 | APPL-EVAL | OPEN | Assessment List |
| 2723 | Directorate-General for Education and Culture | JMO | JMSA3 | JMSA3-EXCEL | --- | 2018 | 1 | APPL-EVAL | OPEN | Assessment List |
| 2722 | Education, Audiovisual and Culture Executive Agency | KA1 | AHE | KA108 | --- | 2019 | 1 | APPL-EVAL | OPEN | Assessment List |
| 2721 | Education, Audiovisual and Culture Executive Agency | KA3 | PI | KA313 | PI-FORWARD | 2016 | 1 | APPL-EVAL | OPEN | Assessment List |
| 2720 | Education, Audiovisual and Culture Executive Agency | SPO | SCP | SCP1 | --- | 2019 | 1 | APPL-EVAL | OPEN | Assessment List |
| 2719 | Education, Audiovisual and Culture Executive Agency | KA3 | PI | KA313 | PI-FORWARD | 2019 | 1 | APPL-EVAL | OPEN | Assessment List |
| 2718 | Education, Audiovisual and Culture Executive Agency | KA1 | AHE | KA108 | --- | 2014 | 1 | APPL-EVAL | OPEN | Assessment List |
| 2717 | Education, Audiovisual and Culture Executive Agency | KA1 | MLS | KA101 | --- | 2019 | 1 | APPL-EVAL | OPEN | Assessment List |
| 2712 | Education, Audiovisual and Culture Executive Agency | KA1 | MLS | KA104 | --- | 2018 | 1 | APPL-EVAL | OPEN | Assessment List |

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2. Click the "Assess" button

The assessment list opens. In the list of assessments allocated, projects requiring approval bear the **Approval** label in the column type and are **highlighted in green**.

To start the approval, click the **Assess** button.

Note: Should the project in the list be highlighted in yellow, the approval process cannot start. The consolidator did not yet lock the consolidation for approval, meaning consolidation is ongoing.

Executive Agency
Education, Audiovisual & Culture

Europa > European Commission > EACEA > Assessments > Assessments List

Select locale | Log

Please select project for assessment by clicking 'Assess'.

Find below the list of the projects allocated to TSTEXC1

Show 50 entries

Search:

| Type | Project Reference | Assigned Projects | Decision | Organisation | Submission date (dd/mm/yyyy HH:MM) | |
|----------|---|---|-----------|--------------|------------------------------------|--------|
| EXP1_EN | 6032011-EPP-1-2015-1-A4-EPPKA1-LARG-EVS | Development of Qualifications Framework in Quality Management | Very Good | EACEA | 19/03/2018 12:28 | Assess |
| Approval | 6032011-EPP-1-2015-1-A4-EPPKA1-LARG-EVS | Development of Qualifications Framework in Quality Management | Good | EACEA | | Assess |

First | Previous | 1 | Next | Last

3. The assessment screen in approval mode

The project screen opens in the **General** section. Any comments, the scoring and other details from the consolidation will be visible.

Executive Agency
Education, Audiovisual & Culture

Europa > European Commission > EACEA > Assessments > Assessments List > 6032017-EPP-1-2015-1-A4-EPPKA1-LARG-EVS

Select locale | Logout

APPROVAL

GENERAL

APPLICATION AND ANNEXES

AWARD CRITERIA

Overall comments to applicant

General comments to NA

Budget comments to NA

TYPOLOGY QUESTIONS

APPROVAL

Project List

Project Title

Expert name

Expert Email

My Scoring

Version

Development of Qualifications Framework in Quality Management

TESTEXPERT CLAUDE

EACEA.TSTEXPC1@gmail.com

64 / 100 - 64 %

1

Decision

Decision Values

Good

4000 Bytes remaining from full size of Text (please click on text box after save to see correct number of bytes remaining) Text size is measured as Bytes and not as characters

Languages

Correspondence Language

Contractual Language

EN

EN

Legal representative

4. Check the consolidation information

Navigate through the sections of the project to view the consolidation information. The recommended order is:

1. Application and Annexes
2. Typology Questions
3. Award Criteria
4. Expert Comments: Overall comments to applicant, General comments to NA and Budget comments to NA (where present)
5. Recommendations (if present)
6. General section for completion of the Decision fields (where present)
7. **Approval**



Take note

The menu content, its order and the section labels vary according to the programme / action that is under assessment.

5. Click "Approval" in section navigation

After checking all information click on **Approval** in the section navigation.


APPROVAL

- GENERAL
- APPLICATION AND ANNEXES
- AWARD CRITERIA
- Overall comments to applicant
- General comments to NA
- Budget comments to NA
- TYPOLOGY QUESTIONS
- **APPROVAL**
- Project List

6. Check the "I agree and approve the consolidation" box and Save

The **Approve Consolidation** screen opens. In the displayed table **check the box** to declare the approval of the consolidation. A confirmation pop up displays. Click **OK** to confirm the selection.

Click the **Save** button under the table to ensure all data is saved. The approval process is now completed.



Executive Agency
Education, Audiovisual & Culture

Europe > European Commission > EACEA > Assessments > Assessments List > 6032017-EPP-1-2015-1-A4-EPPKA1-LARG-EVS

Select locale

Logout

APPROVAL

GENERAL

APPLICATION AND ANNEXES

AWARD CRITERIA

Overall comments to applicant

General comments to NA

Budget comments to NA

TYPOLOGY QUESTIONS

APPROVAL

Project List

Approve Consolidation

| | Type | Approve | Expert Name | Approval Date |
|---|------|-------------------------------------|---------------------|------------------|
| As consolidator I declare the consolidation ready to be approved by other expert(s) : | CONS | <input checked="" type="checkbox"/> | CLAUDE TESTEXPERT | 12/04/2018 16:58 |
| As "EXP2" I agree and approve this consolidation : | EXP2 | <input checked="" type="checkbox"/> | CHARLINE TESTEXPERT | |

Previous

Save

Next

Print

By ticking this tick-box you declare you have read and agreed on the content of this consolidation so that it can be submitted by the consolidator. Do you want to continue?

OK

Cancel

7. Navigate back to the Project List

Click **Project List** in the section navigation. You will notice that the project is no longer highlighted in green. The submission date column is still empty.

Only after the submission of the **consolidation** by the consolidator the submission date is updated in the list view.

Related articles

- [OEET Expert Account Validation and Logon](#)
- [OEET Expert Approval](#)
- [OEET Expert Assessment](#)
- [OEET Expert Consolidation](#)
- [OEET Expert Editing](#)
- [OEET Expert Guide 2014 to 2020](#)
- [OEET Expert Menu and Navigation](#)