Keeping consistent organisation information between systems in the Organisation Registration system

⚠ **Take note**

The illustrations in this wiki page are for consultation purpose only and do not always reflect the latest implementation.

There may be minor changes to the screen appearance and layout which are described on the updated page **Basic functionalities of the Organisation Registration system.**

If you are applying for an accreditation and/or a grant that is managed by your National Agency, you will only have to keep your organisation information up to date in one place: the **Organisation Registration system.**

Cases exist, however, which require you to keep your organisation information updated in both the Organisation Registration system and **SEDIA** Funding and Tenders portal:

- If you have both a PIC and an Organisation ID, it is highly recommended to update your organisation information in both systems.
- If you did not update the organisation information in SEDIA Funding and Tenders portal before the 22nd of October 2019, when the EAC Organisation Registration system was launched. Any update made after that date are **not transferred** automatically to the Organisation Registration system.
- If you apply for an **Erasmus Charter for Higher Education (ECHE)** and had not applied for a grant managed by your National Agency on or before the 22nd of October 2019.
- If in addition to applying for accreditation and/or a grant managed by the National Agencies you also apply for a grant managed by the Education, Audiovisual and Culture Executive Agency (EACEA).
- If you have been participating only in actions that are exclusively managed by the Education, Audiovisual and Culture Executive Agency (EACEA), and now want to to participate also actions managed by National Agencies.

⚠ **Information**

If you are not sure if your accreditation and/or a grant is processed by a National Agency or not, please check the **eligibility criteria** in the Erasmus+ Programme Guide and the European Solidarity Corps Guide to find out where to submit your specific accreditation/grant application.

For more information concerning the actions that require a PIC, please see:

- European Solidarity Corps: Volunteering Teams in High Priority Areas
- The list of Erasmus+ actions managed by the Education, Audiovisual and Culture Executive Agency.

As mentioned above, changes made in **SEDIA** Funding and Tenders portal to the organisation information after the 22nd of October are not transferred to the Organisation Registration system.

Likewise, changes in the Organisation Registration system will not be transferred to **SEDIA** Funding and Tenders portal at any time.

Please note that there is a difference in the naming and roles of organisation contacts/users between both systems and in certain cases users that have access in **SEDIA** Funding and Tenders portal will not necessarily gain access in Organisation Registration system. Please see Manage contacts and authorised users in the Organisation Registration system.

Related Articles

- How to add the Organisation Contact and Authorised Users in the Organisation Registration system
- How to register an organisation in the Organisation Registration system
- How to search for organisations in the Organisation Registration system
- How to update and delete the Organisation Contact and Authorised Users in the Organisation Registration system
- Keeping consistent organisation information between systems in the Organisation Registration system
- Manage contacts and authorised users in the Organisation Registration system
- Manage documents in the Organisation Registration system
- Modify Organisation in the Organisation Registration system
- My Organisations in the Organisation Registration system
- Organisation Registration Guide