

How to search for organisations in the Organisation Registration system

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Introduction

This page explains how to **search for organisations** in the Organisation Registration system via the Erasmus+ and European Solidarity Corps platform.

The search functionality is particularly useful if you wish to register an organisation and you are unsure whether it has already been registered.

It also enables you to find general information about an organisation registered in the Organisation Registration system.



Important

If you plan to register an organisation, it is highly recommended that you search for organisations with the wanted or similar name, location or description before starting the registration process, in order to avoid multiple registrations of an organisation.

As a result you will be able to decide whether you may be able to use an already existing Organisation ID in your application forms or whether you should make a new registration.

In addition, the status of an existing organisation is also indicated in the search results (registered, NA certified or invalidated).

For details on registering an organisation please see the page [How to register an organisation in the Organisation Registration system](#).

1. Access the Search for an Organisation

To access the search functionality:

- In the [Erasmus+ and European Solidarity Corps platform](#) go to **Organisations** in the main menu, then click on **Search for an Organisation**.
- It is not necessary to sign in using your EU Login account in order to search for an organisation.

Erasmus+ and European Solidarity Corps

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EN

Search for an Organisation ?

ORGANISATION REGISTRATION FOR ACTIONS MANAGED BY NATIONAL AGENCIES

To submit an application, you will need an Organisation ID. Organisations that have already participated in an Erasmus+ or European Solidarity Corps action managed by a National Agency and have a Participant Identification Code (PIC) have been assigned an Organisation ID automatically. Please use the search below to find your organisation and its corresponding Organisation ID (you can use your existing PIC in the Advanced search feature below). Alternatively, if you are an authorised user, you can see the list of your registered organisations using My Organisations.

IS YOUR ORGANISATION ALREADY REGISTERED?

The Erasmus+ and European Solidarity Corps programmes are managed by National Agencies in participating countries and the Education, Audiovisual, and Culture Executive Agency (EACEA). For certain actions, you must apply through the National Agencies and, for others, through Education, Audiovisual and Culture Executive Agency (EACEA). To apply for actions managed by National Agencies please use the links provided below. For actions managed by EACEA, please visit the [Funding & tender opportunities portal](#).

SEARCH FOR YOUR ORGANISATION

Q please enter a legal name, business name, hyperlink, PIC or Search

2. Simple search

The simple search option is always displayed by default.

In the search bar type the complete or partial legal name, business name, website of the organisation, Organisation ID or PIC, and click **Search** to display the matching results.

Partial search is performed on a minimum of 3 characters on any of the search criteria. All the organisations containing similar values to the ones you have entered will be listed. Please see the [Search results](#) section below for details on how to work with the results list.

Search for an Organisation ?

Q 183 X Search

Search results

100 Organisations found

Sort By Close

Q Search the results... Search

Active filters: 183 X
Reset all

Advanced search

Yhdistyneet Nuoret

Country : Finland - City : Tampere

PIC : 897947916 - Organisation ID : E10000183 - Registration number : no number - VAT number : no number

Waiting For Na Certification

KARAMAN M TiPi KAPALI ACİK CEZA İNFAZ KURUMU

Country : Turkey - City : KARAMAN - Website : <http://www.karamanmcik.adalet.gov.tr/>

PIC : 896018338 - Organisation ID : E10000347

Waiting For Na Certification

The terms you type in the search bar make up your **Active filter**.

1. Click on **X** in the search box to remove a filter while keeping the current search results.
2. Click on **Reset all** or click on **X** next to the active filter to remove that filter and all search results.

Search for an Organisation ?

 1 X Search

> **Search results**
100 Organisations found

Sort By ⌵ X Close

Active filters: 183 X 2
[Reset all](#)

 Search

Yhdistyneet Nuoret

Country : **Finland** - City : **Tampere**
PIC : **897947916** - Organisation ID : **E10000183** - Registration number : **no number** - VAT number : **no number**

Waiting For Na Certification

KARAMAN M TİPİ KAPALI ACIK CEZA İNFAZ KURUMU

Country : **Turkey** - City : **KARAMAN** - Website : <http://www.karamanmcik.adalet.gov.tr/>
PIC : **898018338** - Organisation ID : **E10000347**

Waiting For Na Certification

3. Advanced search


The **Advanced search** filters are available under the simple search box and to the left of the **Search results**.

The panel is collapsed by default. Use the dedicated arrow to expand it (>) and collapse it again (<), respectively.

Search for an Organisation

Advanced search

Search results

 **No organisation searched**

Active filters:
[Reset all](#)

REGISTER YOUR ORGANISATION

Advanced search

Legal name

Business name

Country

Website

PIC

Organisation ID

Registration number

VAT number

Erasmus Charter for Higher Education Code

Type or select the desired criteria and click on the **Search** button at the bottom to display the matching results. Please see the [Search results](#) section below for details on how to work with the results list.

If you already know the PIC or the Organisation ID of your organisation, it is preferable to search using this number, as it is unique to each organisation. If you do not have the PIC or Organisation ID at hand, try using one of the other search criteria.

The results are retrieved according to the criteria you use:

- if you type the complete or partial legal name, business name or website: the results will include all the organisations containing similar values to the ones you have provided
- if you select or type the complete and/or exact country, PIC, Organisation ID, registration number, VAT number and Erasmus Charter for Higher Education Code: the results will include only those organisations matching exactly the values you have provided.

In this example we are searching using part of the organisation Legal Name and the Country as criteria.

Advanced search

Legal name

Business name

Country

Website

PIC

Search results

25 Organisations found

Active filters:
Reset all

Legal name: Croix Rouge
Country: France

Sort By
Close

Croix-Rouge française, unité locale de Saint-Omer
Business name : CRf, UL St-Omer - Country : France - City : Saint-Omer - Website : <http://stomer.croix-rouge.fr/>
PIC : 911436639 - Organisation ID : E10024063 - Registration number : 77567227202815
- VAT number : FR20775672272

CROIX-ROUGE FRANCAISE - IRFSS GRAND-EST
Business name : CROIX-ROUGE FRANCAISE - IRFSS GRAND-EST - Country : France - City : METZ
- Website : <https://irfss-grand-est.croix-rouge.fr/>
PIC : 890642555 - Organisation ID : E10277880 - Registration number : 77567227221823
- Erasmus Charter for Higher Education Code : F METZ42



The terms you type in the search bar make up your **Active filters** and they are displayed over the search results.

1. To remove a single active filter click on the **X** next to a that filter. The results list is refreshed based on the remaining active filters.
2. To remove all search criteria in the panel, click on the **Reset** button at the bottom of the **Advanced search** panel. The active filters and the results list are not refreshed unless you perform a new search.
3. To hide the results list without resetting the search filters/active filters, click **Close**.
4. To reset all filters and remove all results click on **Reset All** next to the active filters.



Advanced search

Organisation ID

Registration number

VAT number

Erasmus Charter for Higher Education Code

Search results

25 Organisations found

Active filters:
Reset all

Legal name: Croix Rouge
Country: France

Sort By
Close

Croix-Rouge française, unité locale de Saint-Omer
Business name : CRf, UL St-Omer - Country : France - City : Saint-Omer - Website : <http://stomer.croix-rouge.fr/>
PIC : 911436639 - Organisation ID : E10024063 - Registration number : 77567227202815
- VAT number : FR20775672272

CROIX-ROUGE FRANCAISE - IRFSS GRAND-EST
Business name : CROIX-ROUGE FRANCAISE - IRFSS GRAND-EST - Country : France - City : METZ
- Website : <https://irfss-grand-est.croix-rouge.fr/>
PIC : 890642555 - Organisation ID : E10277880 - Registration number : 77567227221823
- Erasmus Charter for Higher Education Code : F METZ42

4. The Search Results

The organisations matching your search criteria are shown as cards in the **Search results** panel.

1. The number of records found is displayed at the top of the list. The maximum number of organisations to be listed is 100, so if you have more than 100 results, please add further search criteria to limit the list.
2. You can sort the cards by a key field in ascending or descending order, by selecting a sort criteria in the **Sort By** box at the top right of the page.
3. By default, five items are displayed per page, but this can be changed by clicking on the drop-down arrow at the bottom of the list and selecting a different number.
4. If the list contains more records than displayed on the first page, use the arrows to scroll through the list and view more records.

Search results
25 Organisations found 1

Active filters: Legal name: Croix Rouge Country: France [Reset all](#)

Sort By
 Legal name ascending
 Legal name descending
 OID ascending
 OID descending
 Status ascending
 Status descending
 Legal name ascending 2 × Close

Search

Business name : **Croix-Rouge française - Institut de formations sanitaires et sociales de Metz** - Country : France - City : **METZ** - Website : <https://irfss-grand-est.croix-rouge.fr/> - PIC : **949207469** - Organisation ID : **E10078366** - Registration number : **77567227217078** - Erasmus Charter for Higher Education Code : **F METZ26** NA certified

CROIX-ROUGE FRANCAISE - INSTITUT REGIONAL DE FORMATION SANITAIRE ET SOCIALE AUVERGNE-RHÔNE-ALPES

Business name : **CROIX-ROUGE FRANCAISE - IRFSS AuRA** - Country : France - City : **LYON** - Website : <https://irfss-auvergne-rhone-alpes.croix-rouge.fr/> - PIC : **949311453** - Organisation ID : **E10085250** - Registration number : **77567227232358** - Erasmus Charter for Higher Education Code : **F LYON43** NA certified

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A **result search box** is available at the top of the results list where you can further focus on specific organisations. As you type, the list will be narrowed down to only show organisations containing the provided text in any of the fields.

Search results
100 Organisations found

Active filters: Country: France [Reset all](#)

Status ascending × Close

× Search

Ecole Saint Paul / AFS Saint Paul
 Business name : **Ecole Saint Paul de Rezé** - Country : France - City : **REZE** - Website : <https://reze-stpaul.fr> - PIC : **910481868** - Organisation ID : **E10000847** - Registration number : **786041699** NA certified

Ecole Saint Michel
 Business name : **OGEC Saint Michel** - Country : France - City : **Nantes** - Website : <http://www.ecole-st-michel.net> - PIC : **910495933** - Organisation ID : **E10001027** - Registration number : **398528364** NA certified

INSTITUT INTERNATIONAL DES DROITS DE L HOMME ET DE LA PAIX
 Country : France - City : **HEROUVILLE SAINT CLAIR** - Website : <http://www.2idhp.eu> - PIC : **910509125** - Organisation ID : **E10001209** - Registration number : **502674849** NA certified

5. Organisation Card

A card is displayed for each institution meeting the entered search / filter / sort criteria.

The following fields are available:

Organisation Status:

- Coloured line left of card matching the status of the organisation
- Status pill with coloured background right in the card
 - Initial organisation status:
 - **Draft** - Displayed during the registration process, before submission (yellow).
 - **Registered** - The organisation has been successfully registered in the Organisation Registration system or the organisation information has been successfully transferred from the Participant Portal to the Organisation Registration system (green).
 - Organisation status after reception of organisation details in National Agency's project management system:

- **Waiting for NA Certification** - The organisation details have been received by the National Agency's project management system but has not been certified by the NA (yellow).
- **Waiting for Confirmation** - When an already certified organisation has been updated in the Organisation Registration system and this update has been received by National Agency's project management system but has not yet been certified (yellow).
- **NA Certified** - Organisation has been **certified** in National Agency's project management system (green).
- **Invalidated** - Organisation has been **invalidated** in National Agency's project management system (red).

Organisation details (only fields with a value are shown):

1. Institution legal name
2. Business name
3. Country
4. City
5. Website
6. Pic
7. Organisation ID
8. Registration number
9. Vat Number
10. Erasmus Charter for Higher Education code

University of Luxembourg

Country : **Luxembourg** - City : **Esch-Beval**

- Website :

http://www.en.uni.lu/recherche/flshase/identites_politiques_societes_espaces_ipse/research_instituts/institute_of_geography_and_spatial_planning

PIC : **915547693** - Organisation ID : **E10168069**

Invalidated

ELSA Luxembourg

Business name : **ELSA Luxembourg** - Country : **Luxembourg** - City : **Luxembourg**

- Website : <https://elsa-luxembourg.org/>

PIC : **904566032** - Organisation ID : **E10001708** - Registration number : **F8339**

Waiting For Na Certification

International University of Health, Exercise & Sports S.A.

Business name : **Lunex University** - Country : **Luxembourg** - City : **Differdange**

- Website : <http://www.lunex-university.net>

PIC : **906575096** - Organisation ID : **E10233717** - Registration number : **B190186** - VAT number : **LU28222607**

- Erasmus Charter for Higher Education Code : **LUXDIFFERD01**

NA certified

Related articles

- [How to add the Organisation Contact and Authorised Users in the Organisation Registration system](#)
- [How to register an organisation in the Organisation Registration system](#)
- [How to search for organisations in the Organisation Registration system](#)
- [How to update and delete the Organisation Contact and Authorised Users in the Organisation Registration system](#)
- [Keeping consistent organisation information between systems in the Organisation Registration system](#)
- [Manage contacts and authorised users in the Organisation Registration system](#)
- [Manage documents in the Organisation Registration system](#)
- [Modify Organisation in the Organisation Registration system](#)
- [My Organisations in the Organisation Registration system](#)
- [Organisation Registration Guide](#)