

Chapter 2 - Tips before starting your application in e-Calls PROSPECT

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2. Tips before starting your application in e-Calls PROSPECT

2.1 Before starting

Here is some useful information to help manage your application:

- You need to have an EU Login account before applying (see the next chapter of this manual);
- Carefully read the Guidelines for Applicants that apply to the call. Each call contains these specific guidelines published on the [International Partnerships](#) website (previously EuropeAid).



Please note that from the **13/03/2023**, calls for proposals will also be published on the [Funding and Tender Opportunities Portal](#). The [International Partnerships website](#) will **no longer be used for the publication of calls** following a short transition period. There is **no change for applying for a call**, whether from the International Partnerships or Funding and Tenders Portal websites, as the call publication will redirect the applicant to **complete the application** for the call exactly as before in **e-Calls PROSPECT**.

- Check that you have all necessary information at hand and start your on-line application in good time.

2.2 System and browser requirements

The following system and browser features are required in order to use e-Calls PROSPECT to its full potential:

- Make sure that the javascript is enabled in your internet browser;
- e-Calls PROSPECT can be used with **Internet Explorer 9 and above**, and **all versions of Firefox and Chrome**.



Please note if you wish to have on-screen spell check, please use e-Calls PROSPECT with **Mozilla Firefox**.

2.3 Online submission

- Take the time you need to complete your application properly, save it regularly and **do not forget to submit** your application before the deadline.
- **Once you have submitted your application, you will not be able to make any changes.**
- Pay attention to your application status (draft/submitted): If your application has been successfully submitted, the status of your application will change from draft to submitted and a notification message will appear in your e-Calls PROSPECT profile. An e-mail message will also be sent to the e-mail address you have indicated, if you have selected the relevant option in your user settings.
- Ensure that the e-mail address you wish to link your application to is valid and will be active and accessible for the complete duration of the selection procedure.
- Fill in all mandatory fields marked with an asterisk (*).

[Introduction to e-Calls PROSPECT](#)

[Accessing and submitting an application with e-Calls PROSPECT](#)