What happens next? Selection phase

What is the topic about?

This page provides an overview of the process involved in the **selection process** for an application for a Grant, Accreditation and Accredited Grant for the Erasmus+ and European Solidarity Corps programmes.

Using the example of a Grant application for the Erasmus+ programme, as the application goes through each phase of the selection cycle, the tasks that the NA performs are outlined below. The basic steps performed are, with some small exceptions, the same for accreditation, accredited grant and grant requests.

What happens once the application is submitted?

Receive and register applications

All applications received by the National Agencies are registered in their project management tool. The National Agency will acknowledge the submissions of the application.
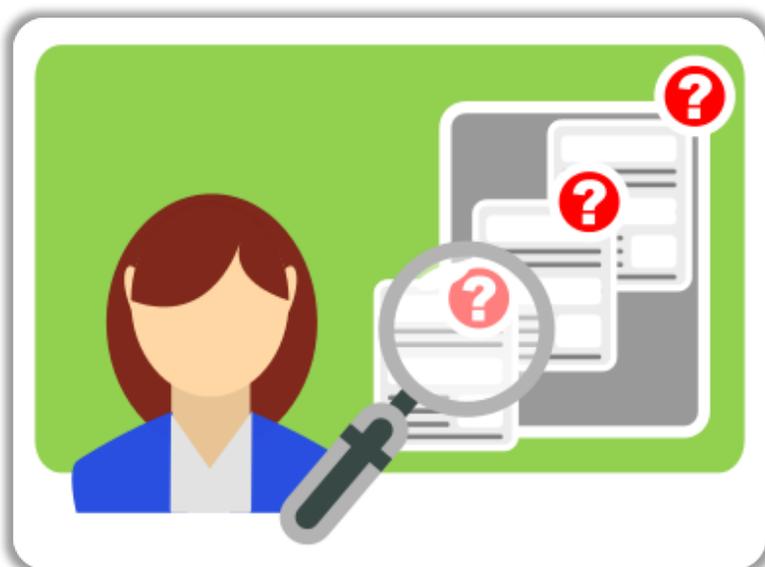

Perform eligibility check

> The eligibility criteria are used to determine whether the applicant is allowed to participate in a call for proposals and to submit a proposal for an action. ... To be eligible, the applicant and the project must meet all the eligibility criteria relating to the Action under which the proposal is submitted. If the project does not meet the eligibility criteria at application stage, it will be rejected without being further evaluated. If it appears at implementation or final report stage that these criteria have not been fulfilled, the activities may be considered ineligible with a consequent recovery of the EU grant initially awarded to the project.
>
> *Erasmus+ Programme Guide 2022; page 385*

Project proposals are checked by the National Agency on the basis of the criteria described in the Erasmus+ Programme Guide for the specific key actions.
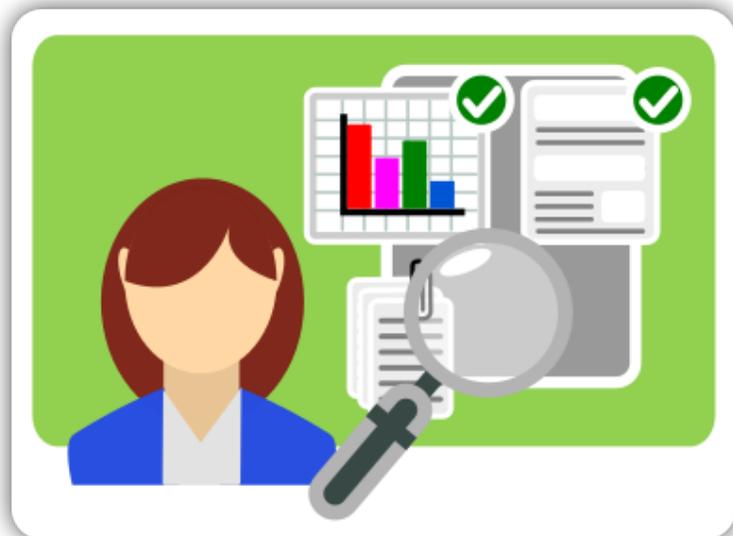
Verify multiple submission

In case of multiple submissions of the same application in the same selection round to the same National Agency or the Executive Agency, the National or Executive Agency will always consider valid the last version submitted before the deadline has expired.

Erasmus+ Programme Guide 2022; page 392

The NA will verify multiple submissions.
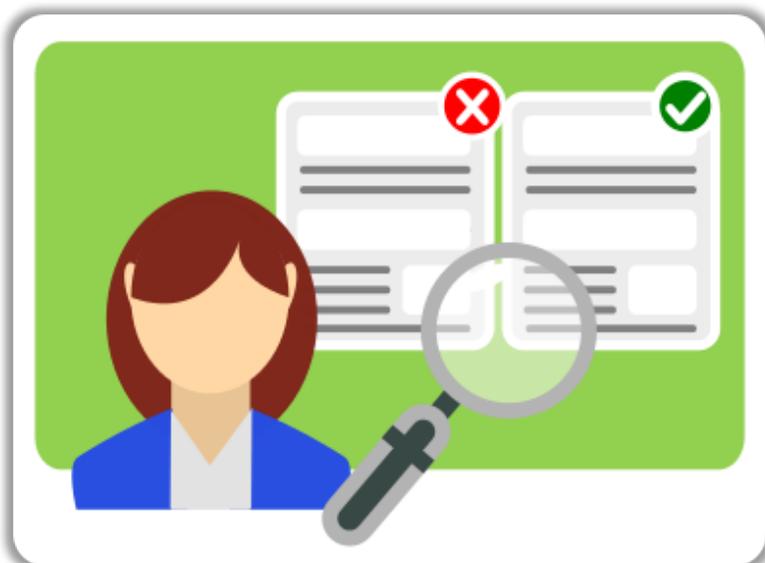
Perform quality assessment

... a quality assessment to evaluate the extent to which the application meets the award criteria. Such quality assessment is in most cases carried out with the support of independent experts. In their assessment, experts will be supported by guidelines developed by the European Commission.
For actions managed by the Erasmus+ National Agencies, these guidelines will be made available on the websites of the European Commission and of the Agencies responsible for the management of Erasmus+ projects in each country; ...

Erasmus+ Programme Guide 2022; page 397

Once the eligibility checks are done, the project proposals will undergo an evaluation by (external) experts. The results of this evaluation will be submitted by the experts to the NA.
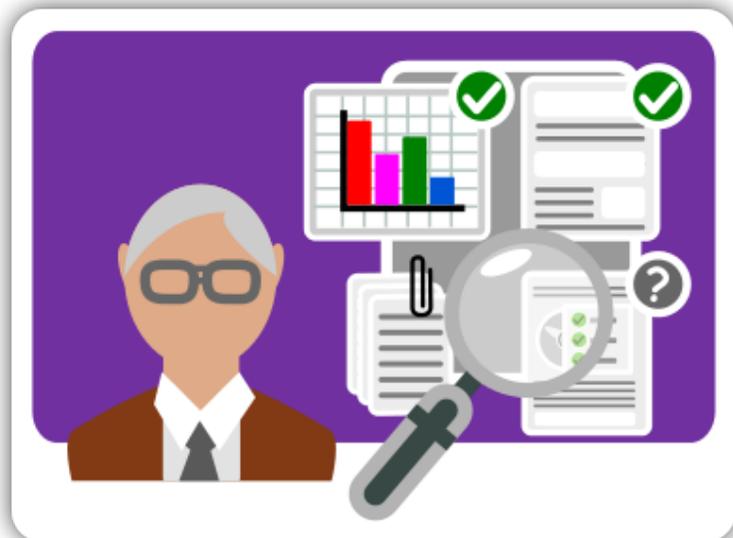
Verify double funding

... a verification, that the proposal does not present risks of double funding. If necessary, such verification is carried out in cooperation with other Agencies or other stakeholders.

Erasmus+ Programme Guide 2022; page 397
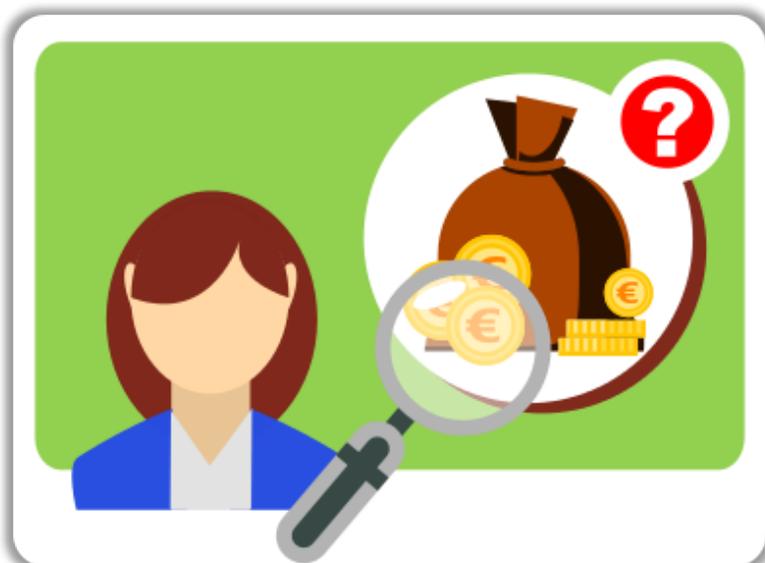
Certify Organisation

Certification of an organisation is performed by the National Agencies in their project management tool. Organisation certification is required for the beneficiary and/or coordinator and is done for all key actions. Organisation certification includes actions such as:

- Checks to confirm the data registered in the Organisation Registration system corresponds with the organisation's legal data.
- Checks to confirm that the organisation applied the correct Organisation ID.
- Checks to confirm if any multiple Organisation IDs exist for the organisation and more.
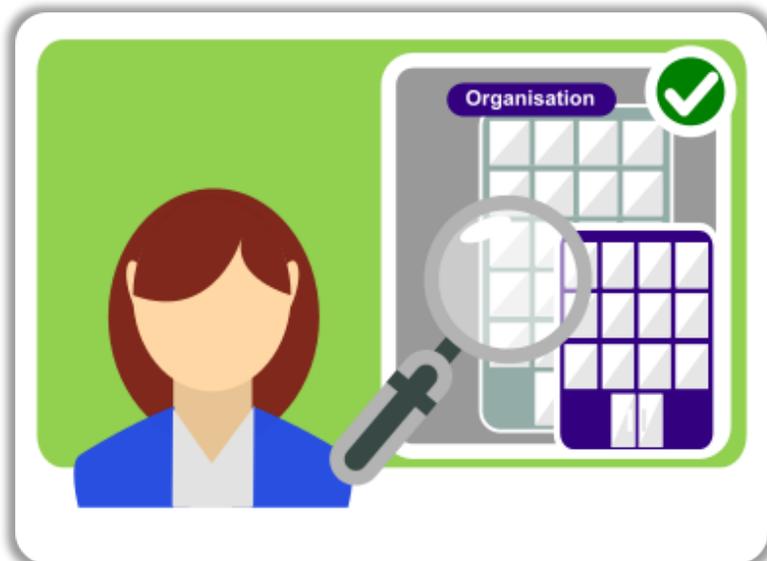
Elaborate selection (Selection committee)

The National or Executive Agency will appoint an evaluation committee to manage the whole selection process. On the basis of the assessment carried out by the evaluation committee – if needed with the support of experts - will select and establish a list of projects proposed for the grant award.

*Erasmus+ Programme Guide 2022; page 397*
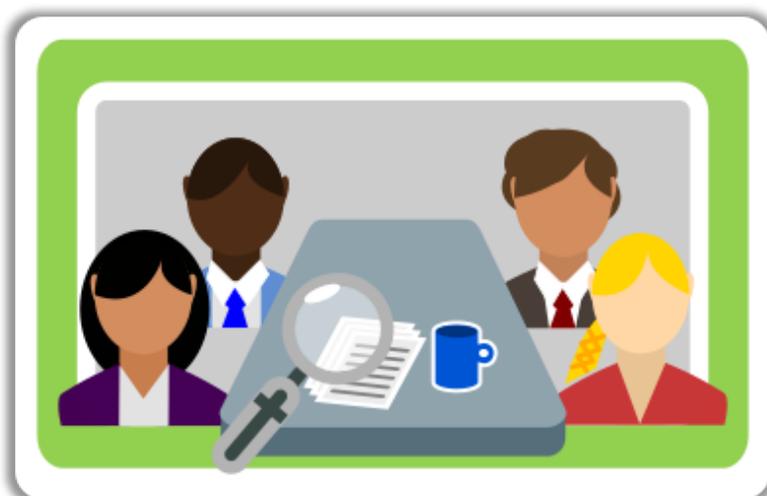
Final decision

At the end of the evaluation procedure, the National or Executive Agency decides on the projects to be awarding the grant on the basis of:

- *the ranking list proposed by the evaluation committee*
- *the budget available for any given Action (or any given activity within an Action)*

After the completion of the evaluation procedure, the application files and accompanying material are not sent back to the applicant, irrespective of the outcome of the procedure.

Erasmus+ Programme Guide 2022; page 398
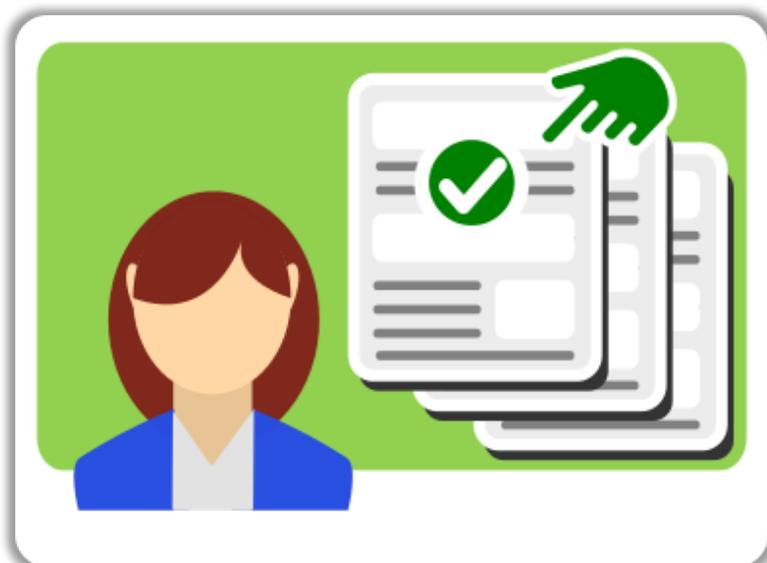
Notify outcome of Selection

> *All applicants will be informed about the evaluation result through an evaluation result letter. This letter will contain further instructions about the next steps in the process towards the signature of the grant agreement.*
>
> *Erasmus+ Programme Guide 2022; page 398*

The National Agency will inform the applicants on the outcome of the selection process.