**CONTRACT MODIFICATION NOTICE**

Guidance on the use of this form

This annex is to be used in case of indirect management only. The partner country or the regional organisation fills in the annex in Word and transmits it to the Delegation/Unit. The Delegation/Unit encodes the data from this annex in PPMT.

To be usedwhere the value of the modification is equal or greater than EUR 300 000 for service and supply contracts or EUR 5 000 000 for works contract, and up to 50 % of the initial contract value.

Please insert information between the <> brackets as indicated for each tender procedure. Square brackets [ ] and parts shaded in grey indicate options to choose: they should be included when applicable, but should only be modified in exceptional cases, dictated by the requirements of a specific call for tenders. All other parts of this notice must be left unchanged. In the final version of the notice, please remember to delete this paragraph, any other text with yellow highlighting and to suppress all brackets.

**II.1.1) Contract Notice Title: <contract notice title>**  
**II.1.1) Contract Notice Reference Number:** **<contract notice reference number>**

[in case of lots **II.2.1**Lot no.: <number>  
Title: <title>]  
 **IV.2.1) Contract award notice concerning this contract**

**Fill in the Contract notice number**

**Notice number in the OJ S: <4 digits number >/S <2 to 3 digits number>-<5 digits number>**

**VII.1) Description of the procurement after the modifications**

**VII.1.4) Description of the procurement:** <describe nature and quantity of works, supplies or services>

**VII.1.5) Duration of the contract**

[Duration in months: <number of months>] [Duration in days: <number of days>]

**VII.1.6) Information on value of the contract/lot (excluding VAT)**

Total value of the contract/lot/:<amount> Currency: <ISO code of currency>

**VII.2) Information about modifications**

**VII.2.1) Description of the modifications**

Nature and extent of the modifications (with indication of possible earlier changes to the contract): <describe nature and extent of the modifications>

**VII.2.2) Reasons for modification**

[Need for additional works, services or supplies by the original contractor/concessionaire (Art. 172(3)a) of the Financial Regulation)

Description of the economic or technical reasons and the inconvenience or duplication of cost preventing a change of contractor: <provide a description here>]

[Need for modification brought about by circumstances which a diligent contracting authority/entity could not foresee (Art. 172(3)b) of the Financial Regulation)

Description of the circumstances which rendered the modification necessary and explanation of the unforeseen nature of these circumstances: <provide a description here>]

**VII.2.3) Increase in price**

Updated total contract value before the modifications (taking into account possible earlier contract modifications and price adaptations)

Value excluding VAT: <amount> Currency: <ISO code of currency>  
Total contract value after the modifications (excluding VAT): <amount> Currency: <ISO code of currency>