



eProcurement tool and Funding & Tenders portal

DIGIT.B.1 eProcurement Service Management

30.11.2022

Agenda

- Funding & Tenders portal overview (demo)
- Preliminaries to participate in requests for Specific Contract & manage contracts
- Roles & permissions (recorded demo)
- Submit tenders electronically (recorded demo)
- Sign contracts (recorded demo)
- Upload deliverables
- Manage invoices
- Initiate contract amendments
- Q&A session

Please note:



The graphical user interface is regularly updated to correspond more closely to the users' needs and to enhance its quality

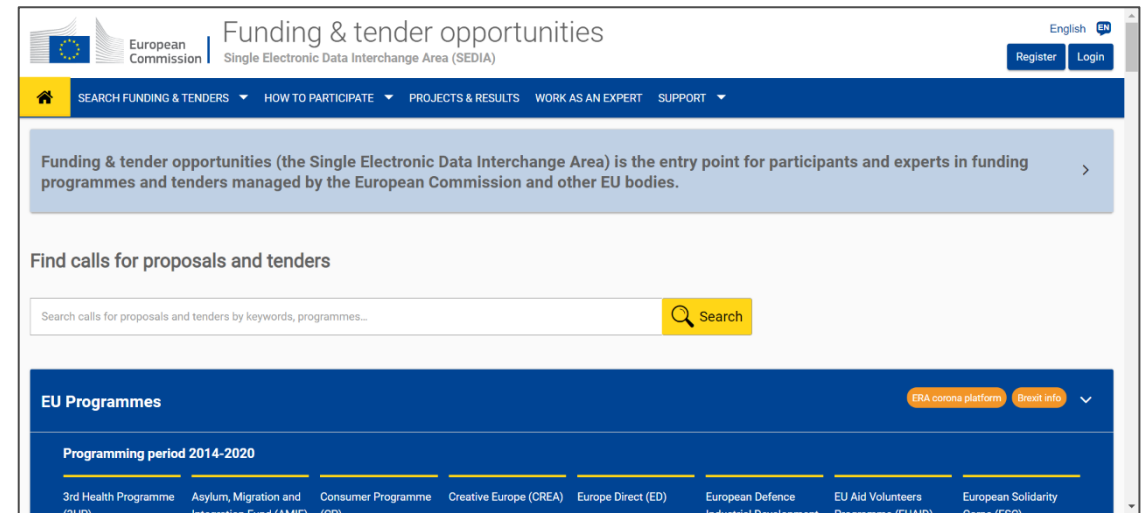
The screenshots used in this presentation might thus look slightly different from what you will actually see on your screen

Funding & Tenders portal overview (demo)

What is the Funding & Tender opportunities portal?

Single Electronic Data Interchange Area (SEDIA)

- Is becoming the single-entry point for economic operators to communicate with all DGs of the European Commission, and other EU bodies & institutions.
- Will allow the full electronic processing of grants & procurement.
- Invitations to reopening of competition for TSIC (Lot1).



<https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/home>

Benefits & innovations

End-to-end

- Harmonized processes
- Full business process support
- Full public procurement domain

Digitisation, automation and security

- Automatic generation of data, documents, contracts
- Automatic business rules checks & validation
- Once only principle
- Interoperability through PEPPOL and other networks



Paperless

- Electronic signature
- One portal to manage your invitations, submissions, contracts, and invoices

Transparency

- Visibility of progress through real time data and workflow
- Audit trail & data logging

Harmonisation

- Visibility of progress through real time data and workflow

Search facility

The portal offers

- Publicly available information
- A **powerful search functionality**
- Advertisement & easy access to funding and tender opportunities

European Commission | Funding & tender opportunities
Single Electronic Data Interchange Area (SEIDIA)

English EN Register Login

SEARCH FUNDING & TENDERS HOW TO PARTICIPATE PROJECTS & RESULTS WORK AS AN EXPERT SUPPORT

Funding & tender opportunities (the Single Electronic Data Interchange Area) is the entry point for participants and experts in funding programmes and tenders managed by the European Commission and other EU bodies.

Find calls for proposals and tenders

Search calls for proposals and tenders by keywords, programmes... Search

EU Programmes ERA corona platform Brexit info

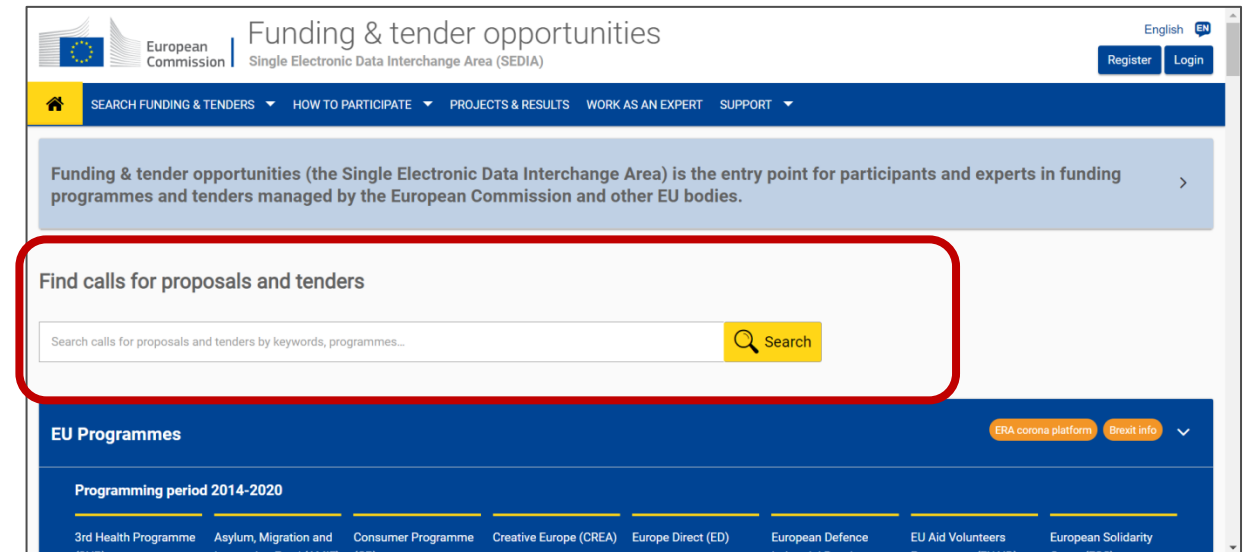
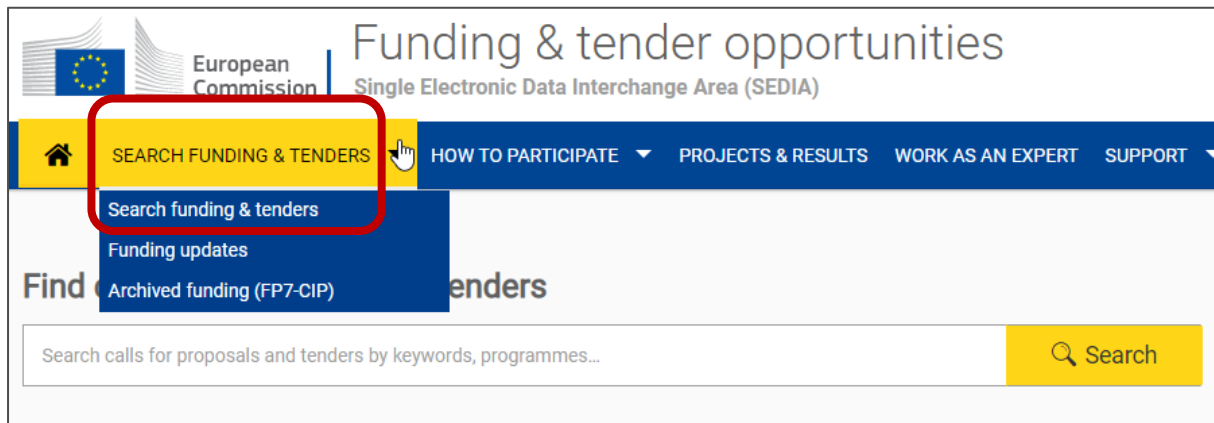
Programming period 2014-2020

3rd Health Programme Asylum, Migration and Consumer Programme Creative Europe (CREA) Europe Direct (ED) European Defence EU Aid Volunteers European Solidarity

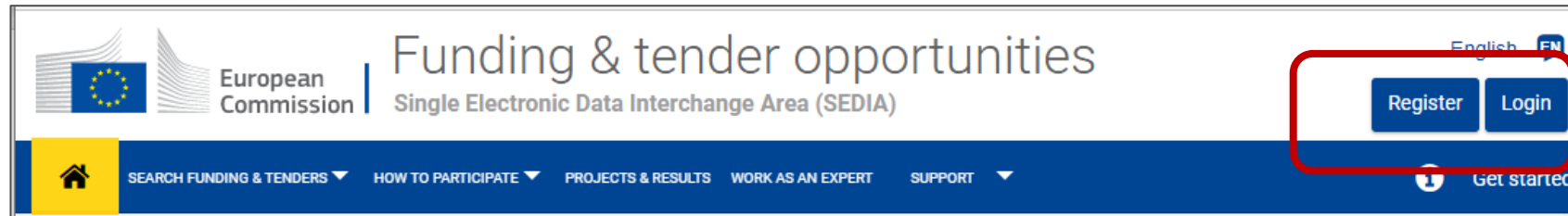
Search facility

<https://ec.europa.eu/info/funding-tenders/opportunities/portal/screen/home>

- From the homepage
- From the “**Search funding & tenders**” section to use filters & search criteria



Access data of your organisation



To access your organisation's data, you need to login. If you don't have any EU account, click first on **Register**.

Access data of your organisation

The screenshot shows the European Commission's SEDIA portal. The 'Manage my area' sidebar is highlighted with a red box, containing the following items:

- My Person Profile
- My Organisation(s)
- Procurement
- My Submission(s)
- My Contract(s)
- My Invitation(s)
- My Formal Notification(s)
- My Task(s)

The main content area features a search bar, a 'Find calls for proposals and ten...' section with 'Horizon4Ukraine', 'Brexit info', and 'Report fraud' buttons, and a 'News' section with articles from 29 Dec, 2020 and 18 Dec, 2020.

The **Manage My Area** pane displays sections where contractors find their data.

Customized access depending on

- the EU login,
- the user's organisation,
- the user's role(s).

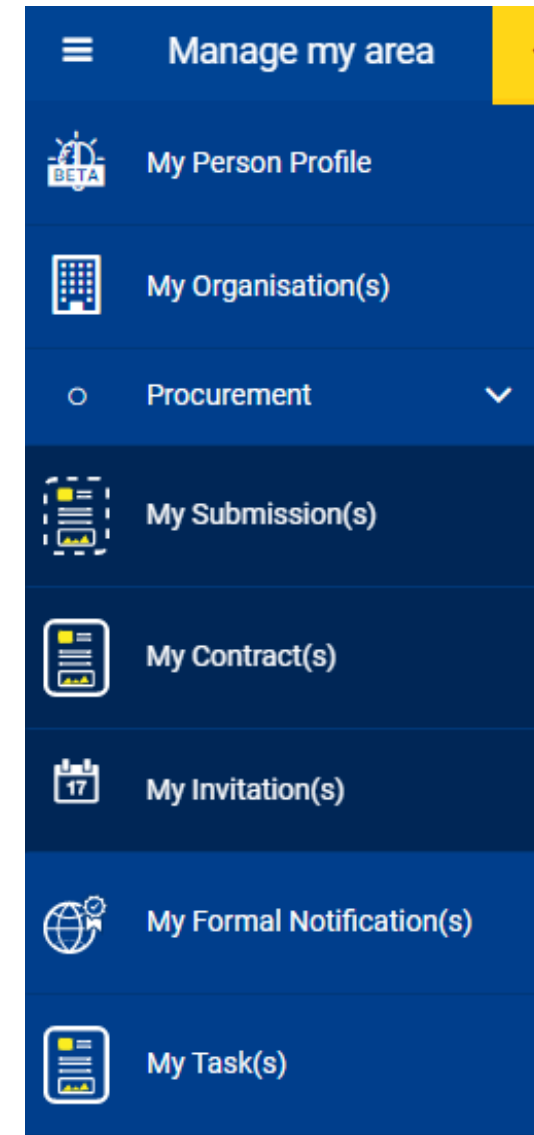
Access data of your organisation

My organisation(s)

- access, maintain your organisation's **administrative data**

My Tasks

- contains requests of the Central Validation Service



Access data of your organisation

My Submission(s)

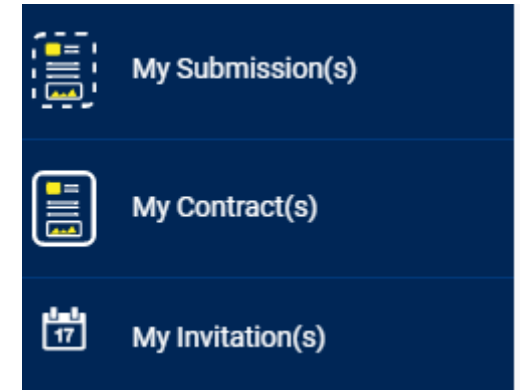
- The (Primary) Coordinator Contacts of the call for tenders can view and follow up the submissions for open procedures, step one of two-step procedures and initial round of negotiated procedures.

My Invitation(s)

- The (Primary) Coordinator Contacts of the call for tenders can **view and follow up the invitations to participate in** the second step of the two-step procedures, and round 2 /subsequent round(s) of negotiation procedures and **Requests for Specific Contracts procedures.**

My Contract(s)

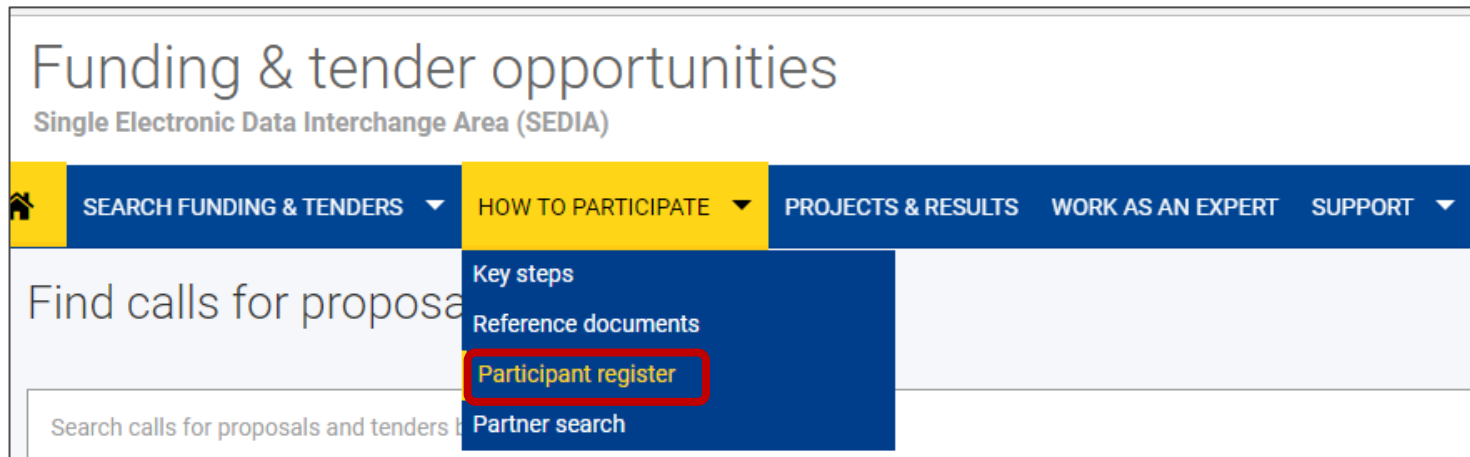
Depending on your role, you **can sign and follow up your contracts, initiate and follow up amendments to your contracts** as well as manage the **contract deliverables and invoices.**



Prerequisites

Registration in the **Commission online register**

- For your company to be able to take part in the procedure leading to your framework contracts, You as a sole member or all members of your consortium were registered in the **Commission online register**

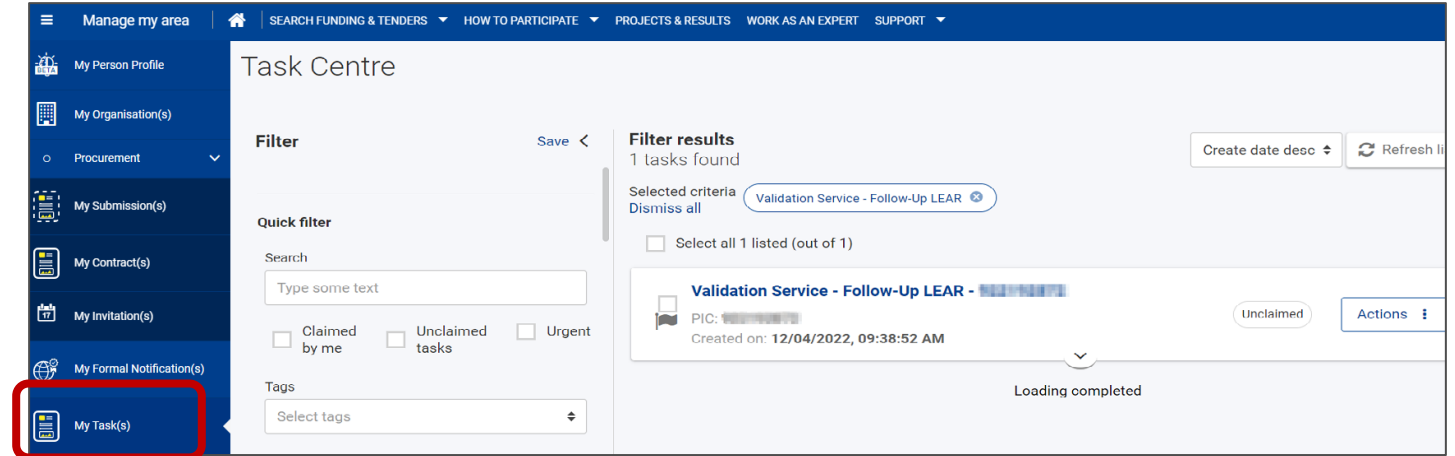


Your organisation received a Participant Identification Code (PIC) after the registration of its data.

This code will be re-used when participating in other EU public procurement procedures or grant actions.

Legal validation by the Central Validation Service

To sign contracts, the EU validation service has verified the legal existence and legal status of the organisation (the PIC Data)



My Tasks

- contains requests from the Central Validation Service to provide the documents required for the validation process
- available for the person who registered the organisation and/or LEAR

Legal validation by the Central Validation Service

The requests from the Central Validation Service can also be found in the organisation data update screens via **My Organisation(s)**

The screenshot displays the 'Manage my area' dashboard for a user with ID TEST-TSP245 and PIC 922327217. The left sidebar contains navigation options: My Person Profile, My Organisation(s) (highlighted with a red box), Procurement, My Submission(s), and My Contract(s). The main content area features a horizontal menu with tabs: Organisation Data, Legal Information, Authorised users / LEAR, Bank Accounts, Financial capacity, Messages, Documents (highlighted with a red box), and ME. Below the menu, there is a section for 'Documents (0)' and a warning message: 'IMPORTANT! To protect your ID documents, upload them under the correct file type: "Identity document (ID)". The maximum allowed size per file is 6Mb. The documents are uploaded'.

Legal representative formally appointed

To sign contracts,

- Your organisation formally appointed the **legal representative** of your organisation(s) for the Commission
- The EU validation service has validated the nomination of the **LEAR = Legal Entity Appointed Representative (legal representative)**.



The appointed person has the **LEAR** role for the organisation in the portal

Each consortium members has a validated PIC and a LEAR

Framework contracts added in the portal

Was added in the portal:

- The framework contracts (FWC) details & data for lot 1
- The FWC main contact point (**Primary Coordinator Contact**) according to the contact person indicated in the tender.

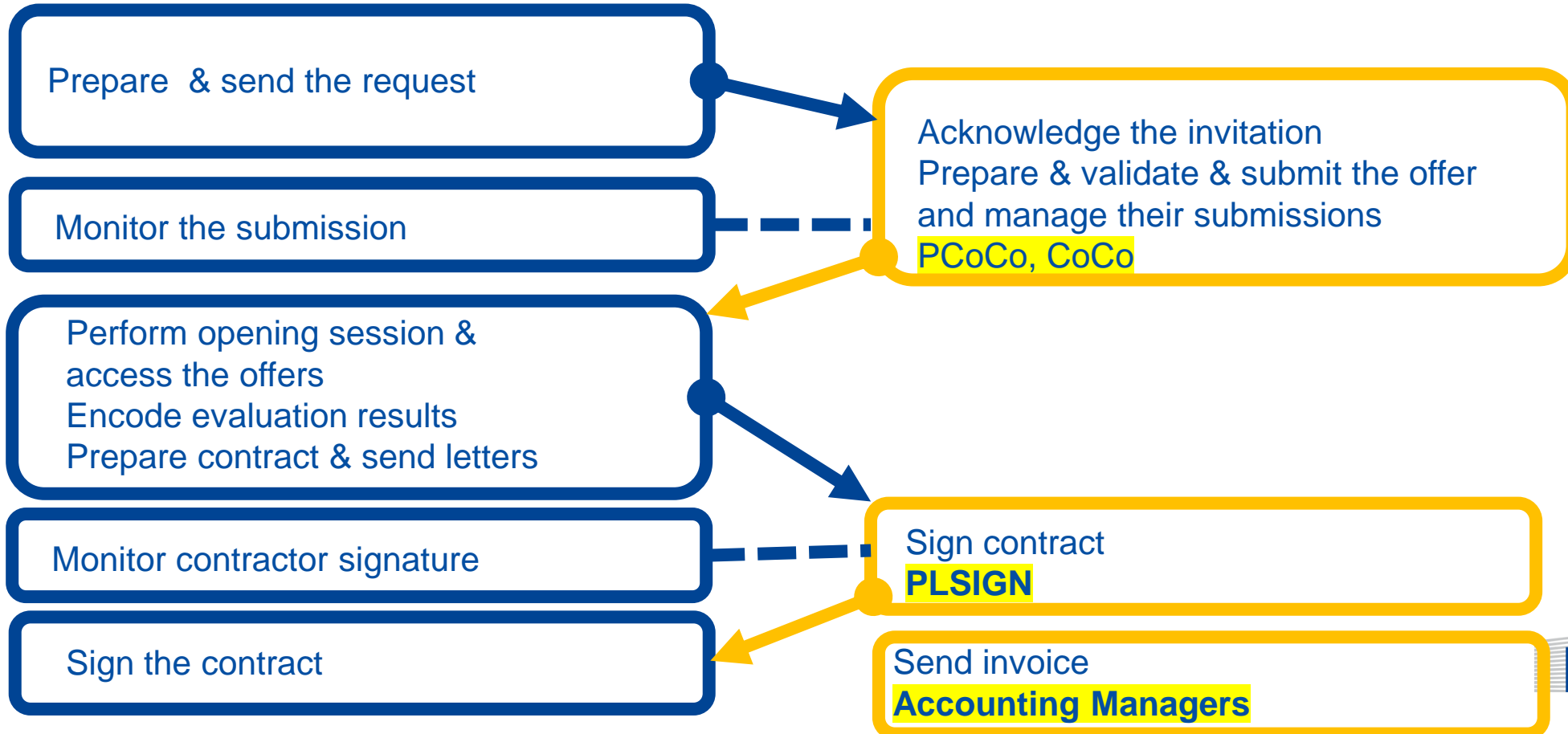
Next step to participate in requests for Specific Contract

As the legal representative and primary coordinator contract, give roles and permissions to colleagues to allow them to work in the portal!

Specific contract interactions

 **My Workplace**
Contracting Authorities

 **Funding & Tender opportunities portal**
FWContractors



Allow colleagues to access the invitations

Primary Coordinator Contact (PCoCo)

- Can define additional coordinator contacts at the level of
 - the framework contract
 - an invitation (as long as not closed).



All coordinator contacts defined at the level of the framework contract will receive the invitations to participate in requests for Specific Contracts procedures (implementing the framework contract)

Allow colleagues to manage the contracts

- 1. The Appointed Representative (LEAR) or his backup(s) needs to define**
 - a pool of legal signatories (LSIGN) who can sign contracts on behalf of the organisation
 - a pool of accounting managers (AccMa) who can send invoices on behalf of the organisation
- 2. The Primary Coordinator Contact or another coordinator contact needs to assign**
 - One or several legal signatories to the contracts (FWC / SC)
 - One or several accounting managers to the FWC so that they can send invoices for the related specific contracts

Roles & permissions (recorded demo)

Self-management by your organisation except for the LEAR and the PCoCo!

Manage roles at the level of the organisations

By whom?

Self-management by your organisation (by the LEAR) except for the LEAR

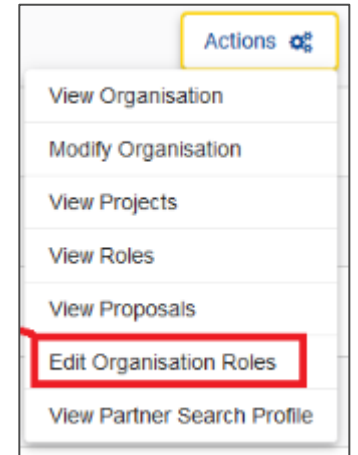
Where?

- From **My Organisation(s)**, the LEAR and his backup will appoint a pool of legal signatories (LSIGN) and accounting managers (AccMa) in the portal



To start the procedure to **replace the LEAR**, you must be the LEAR or his backup (Account Administrator role)

[Authorised users / LEAR - IT How To - Funding Tenders Opportunities](#)



LEAR

Legal Entity Appointed Representative (LEAR) or his backup(s)

- Manages legal and financial information of the organisation in the Commission Participant Register;
- Notifies the EU of changes in legal data/status;
- Views the lists of contracts of their organisation but they need to request access to see the details.
- Nominates individuals authorised to sign, individuals authorised to send invoices



Backup = role: account administrator
(AccAd)



The LEAR keeps the full responsibility

Manage roles at the level of the organisations

Roles to manage procurement business	Read organisation data	Edit organisation data	Assign/revoke in own organisation
	✓	✓	✓
	✓	✓	✓
 Accounting Manager	✓		
 Legal Signatory	✓		

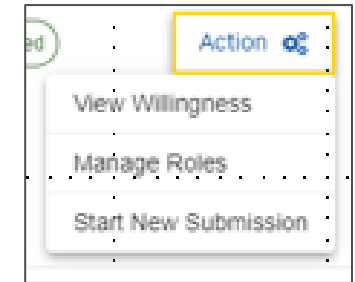
Manage roles at the level of Invitations

By whom?

Self-management by your organisation (by the coordinator contacts) except for the PCoCo

Where?

- From **My Invitation(s)**, the coordinator contacts (PCoCo, CoCo) can **add additional coordinator contacts**



Primary Coordinator Contact

- Can nominate backups in the portal to manage the active invitations
- Receives the invitations
- Can respond to an invitation / submit a tender and will define for this specific tender a main contact point (who will become the primary coordinator contact for the Specific Contract)



Backup = role: Coordinator Contact (CoCo)

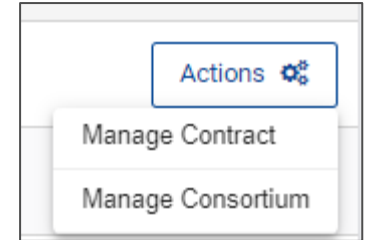


All coordinator contacts receive the invitations and can do the same actions

Manage roles at the level of the contracts

By whom?

Self-management by your organisation (by the coordinator contacts) except for the PCoCo



Where?

- From **My Contract(s)**, the coordinator contacts (PCoCo, CoCo) can specify Contract Accounting Manager(s) and Project/contract Legal Signatorie(s) for the contract, selecting them from the pool of users appointed by the LEAR of the consortium leader
- From **My Contract(s)**, the coordinator contacts can add additional CoCo for the consortium leader or for a consortium member



You can not revoke a PCoCo. Contact the support in case replacement is needed.

Contract roles

Organisation roles



Accounting Manager



Legal Signatory

Contract roles



Primary
Coordinator Contact



Coordinator Contact



Accounting manager
assigned to a contract



Legal Signatory
assigned to a
project/contract

Legal signatories / Accounting Managers

Legal signatories cannot perform their job as long as not assigned to a framework contract or a specific contract by a coordinator contact. Once assigned to a contract, they can sign contracts and amendments

Accounting managers cannot perform their job as long as not assigned to a framework contract by a coordinator contact. Once assigned to a contract, they can prepare and submit invoices.

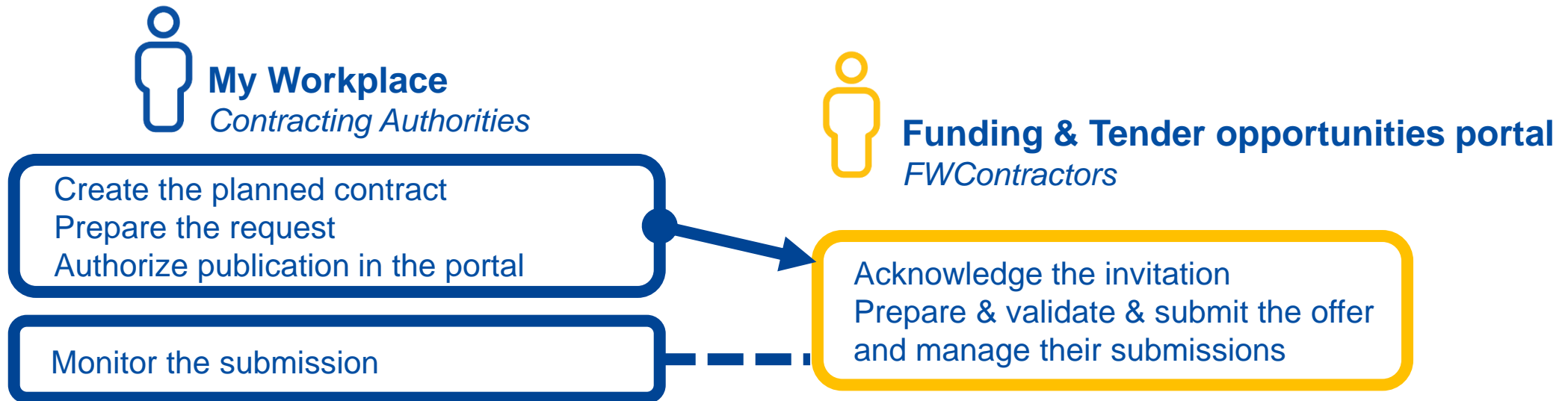


They cannot assign backups

Submit tenders electronically (recorded demo)

For **Requests for Specific Contracts**, submission starts from an invitation.

Specific contract interactions



Sign contract electronically (recorded demo)

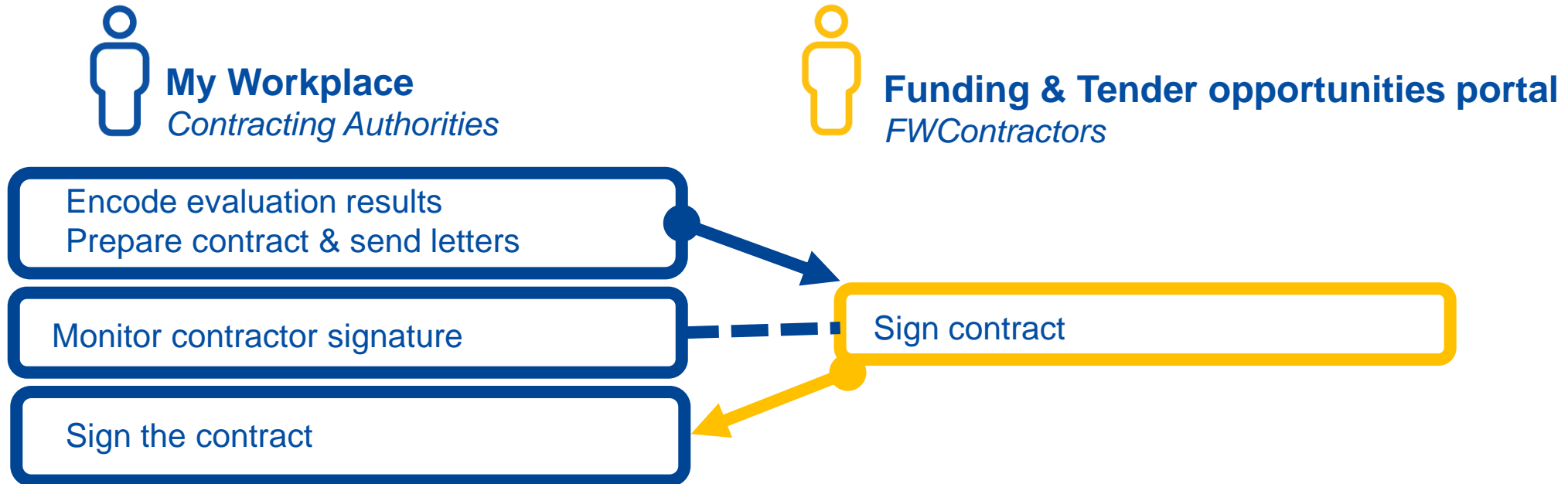
When the contract is ready, you receive:



- The notification with the awarding letter;
- The notification inviting you to check and sign the contract in case you're the best tenderer.

(The second one will also be received by the PLSIGN if already appointed at the level of the framework contract.)

Request for signature



As a contractor, you **always sign the specific contract first.**

Upload deliverables

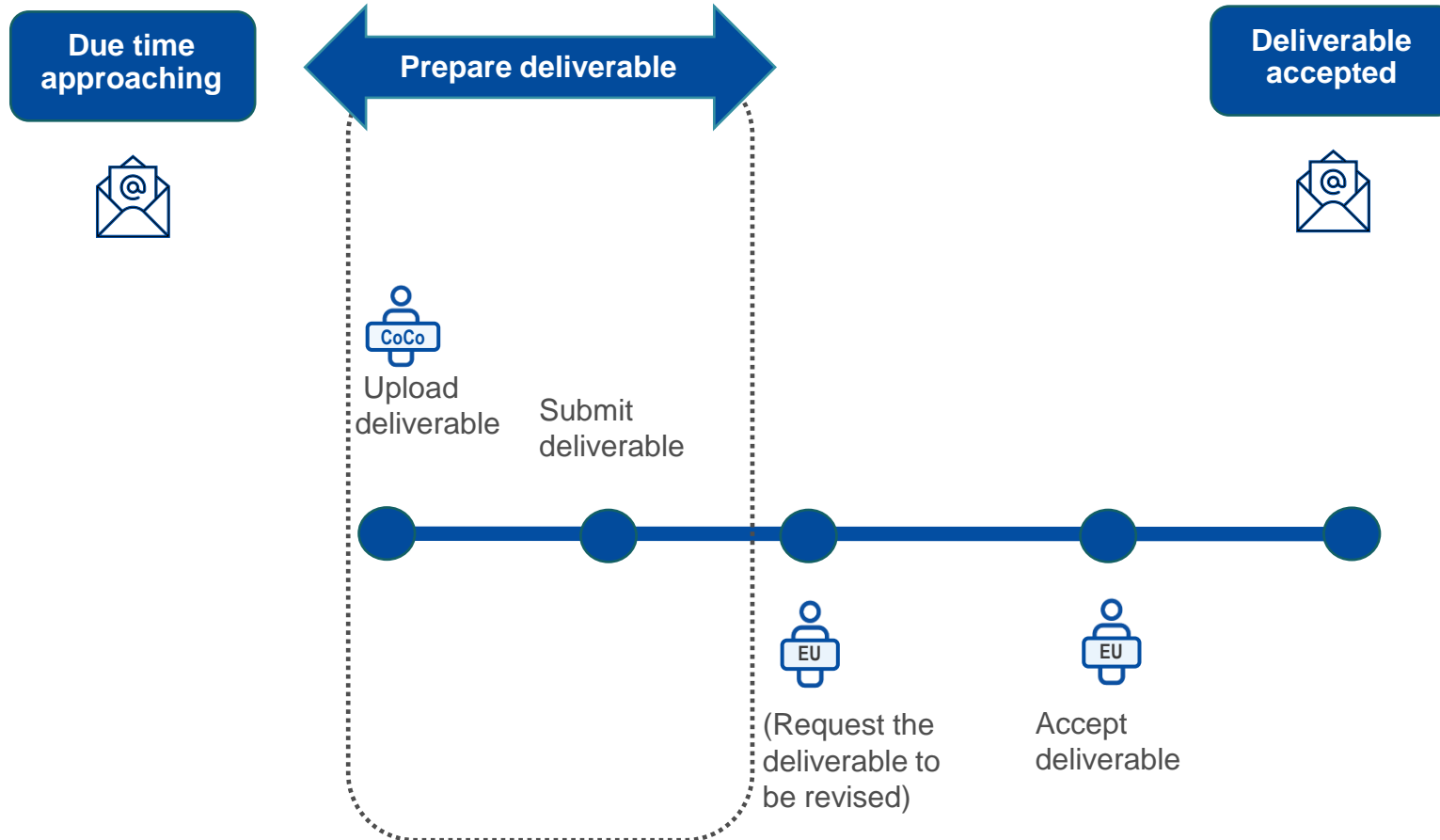
Contractual deliverables are defined by the EU during the preparation of the request for Specific Contract.

The contractor / consortium leader has to upload the requested deliverables, by the defined due dates (calculated when the implementation of the Contract begins).

If any were defined, they are an integral part of the execution of the contract.

Send deliverables

CoCo: Coordinator Contact



Send deliverables

European Commission | Funding & tender opportunities | Single Electronic Data Interchange Area (SEDIA) | Welcome Unknown UNKNOWN (w0501060)

Manage my area | SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT

My Person Profile | My Organisation(s) | Grants | My Proposal(s) | My Project(s) | Procurement | My Submission(s) | **My Contract(s)** | My Invitation(s) | My Formal Notification(s)

My Contract(s)

+ Manage blank invoices

Results: 1

REFORM/2021/OP/0006-0:

TITLE	CONTRACT ID	LOT	LINKED CONTRACT COUNT	ACTIONS
REFORM/2021/OP/0006-03 -	310000172		3	Actions
TSIC-ROC-Elena - deliverables test	300038342			Actions
ANGANDR TSIC ROC 2	300038164			Manage Contract
Adelais TSIC (RoC) test 3	300038119			Action

1 2 3

Send deliverables

The screenshot displays a user interface for managing contracts. The top navigation bar includes 'Manage my area', 'SEARCH FUNDING & TENDERS', 'HOW TO PARTICIPATE', 'PROJECTS & RESULTS', 'WORK AS AN EXPERT', and 'SUPPORT'. The left sidebar lists various user areas: 'My Person Profile', 'My Organisation(s)', 'Grants', 'My Proposal(s)', 'My Project(s)', 'Procurement', 'My Submission(s)', 'My Contract(s)', 'My Invitation(s)', and 'My Formal Notification(s)'. The main content area is titled 'Contract' and shows details for a contract with the title 'TSIC-ROC-Elena - deliverables test', contract number '300038342', and status 'Contract signed'. Below this, there is a section for 'Processes' with tabs for 'Active Processes', 'Documents', and 'Archived Processes'. A search bar is present. A process card for 'Continuous Reporting - DLV-300038342' is shown with a status of 'ACTIVE'. A red box highlights the 'Active Processes' tab, and another red box highlights a dropdown arrow on the process card, with a large red number '4' overlaid on it.

Send deliverables

Contract

Contract Title: TSIC-ROC-Elena - deliverables test

Contract Number: 300038342

Contract status: Contract signed

Processes

Active Processes | Documents | Archived Processes

Search

Continuous Reporting - DLV-300038342

Status: ACTIVE

The process is with the Consortium please perform your tasks

STARTED
Started on: 24/10/2022
Completed on: 24/10/2022

COMPLETED
Started on: 24/10/2022

Active Tasks | Documents

Continuous Reporting - 24/10/2022

Status: PENDING

5

Send deliverables

Contract

Contract Title: TSIC-ROC-Elena - deliverables test

Contract Number: 300038342

Contract status: Contract signed

Launch new interaction with the EU

Processes

Active Processes | Documents | Archived Processes

Search

Continuous Reporting - DLV-300038342

Status: ACTIVE

The process is with the Consortium please perform your tasks

STARTED
Started on: 24/10/2022
Completed on: 24/10/2022

COMPLETED
Started on: 24/10/2022

Active Tasks | Documents

Continuous Reporting - 24/10/2022

Status: PENDING

Description

To manage/submit Your reports, please click on "Manage Deliverable(s)"

Manage Deliverables

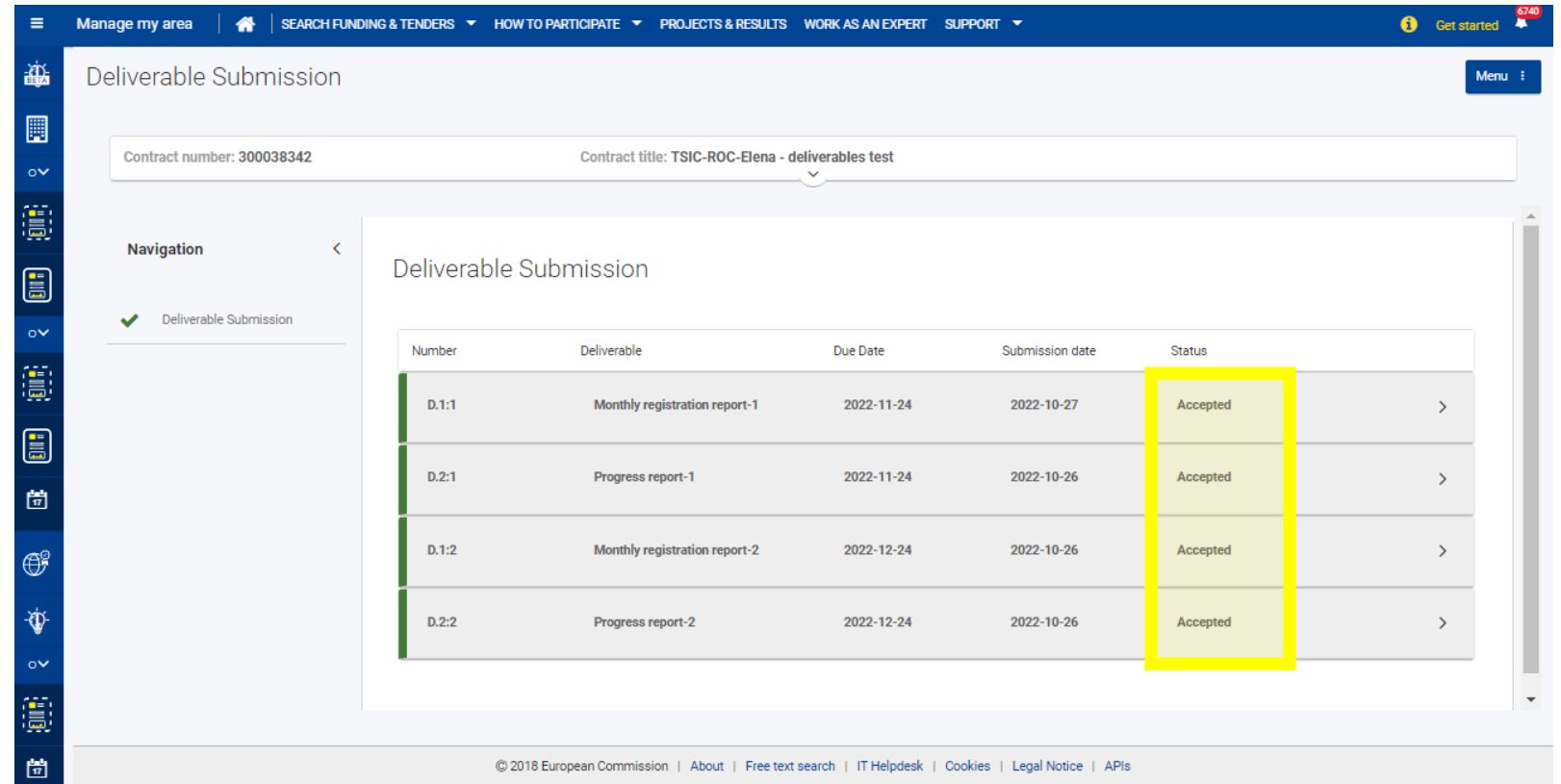
6

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Send deliverables

Deliverable status

- **Pending**
- **Uploaded:** not yet sent
- **Submitted:** Received by the contracting authority. (The task remains orange as an operation is pending approval by the contracting authority)
- **Accepted** by the contracting authority



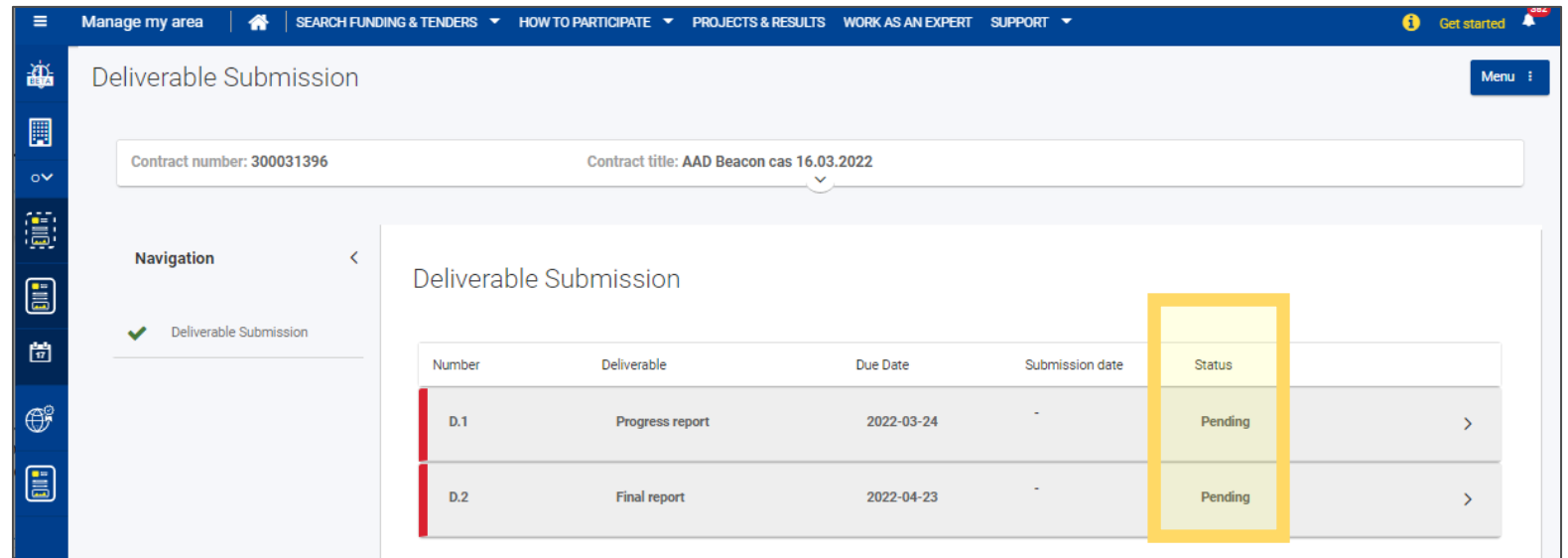
The screenshot displays the 'Deliverable Submission' page in a web application. The page header includes navigation links like 'Manage my area', 'SEARCH FUNDING & TENDERS', and 'PROJECTS & RESULTS'. The main content area shows contract details: 'Contract number: 300038342' and 'Contract title: TSIC-ROC-Elena - deliverables test'. A table lists four deliverables, all with a status of 'Accepted'. The 'Accepted' status cells are highlighted with a yellow box.

Number	Deliverable	Due Date	Submission date	Status
D.1:1	Monthly registration report-1	2022-11-24	2022-10-27	Accepted
D.2:1	Progress report-1	2022-11-24	2022-10-26	Accepted
D.1:2	Monthly registration report-2	2022-12-24	2022-10-26	Accepted
D.2:2	Progress report-2	2022-12-24	2022-10-26	Accepted

Send deliverables

Deliverable status

- **Pending**
- **Uploaded:** not yet sent
- **Submitted:** Received by the contracting authority. (The task remains orange as an operation is pending approval by the contracting authority)
- **Accepted** by the contracting authority



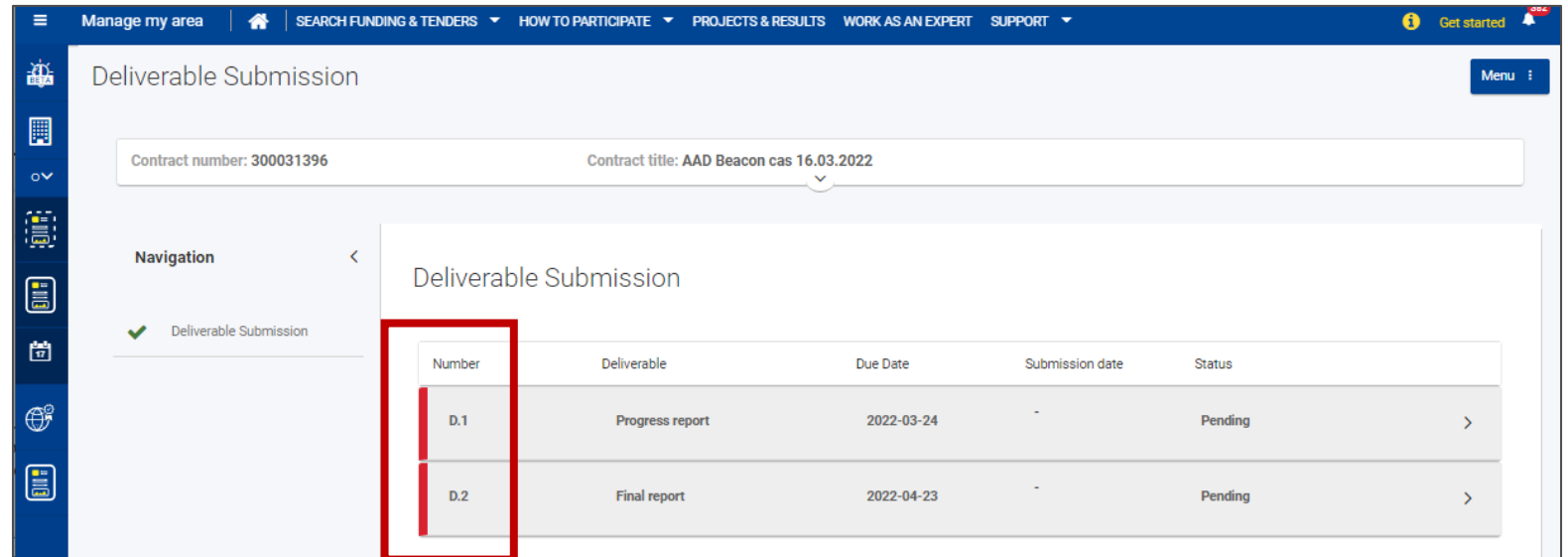
The screenshot displays the 'Deliverable Submission' page in a web application. The page header includes navigation links like 'Manage my area', 'SEARCH FUNDING & TENDERS', 'HOW TO PARTICIPATE', 'PROJECTS & RESULTS', 'WORK AS AN EXPERT', and 'SUPPORT'. The main content area shows the contract details: 'Contract number: 300031396' and 'Contract title: AAD Beacon cas 16.03.2022'. Below this, a 'Navigation' sidebar on the left has a green checkmark next to 'Deliverable Submission'. The main table lists two deliverables:

Number	Deliverable	Due Date	Submission date	Status
D.1	Progress report	2022-03-24	-	Pending
D.2	Final report	2022-04-23	-	Pending

Send deliverables

Deliverable overall status

- **Green** for accepted
- **Orange** for within due date **or** pending an action (upload, submission, acceptance, revision)
- **Red** for past due date **and** pending an action (upload, submission, acceptance, revision)



The screenshot shows a web interface for 'Deliverable Submission'. At the top, there is a navigation bar with 'Manage my area', 'SEARCH FUNDING & TENDERS', 'HOW TO PARTICIPATE', 'PROJECTS & RESULTS', 'WORK AS AN EXPERT', and 'SUPPORT'. Below this, the page title is 'Deliverable Submission'. A search bar contains 'Contract number: 300031396' and 'Contract title: AAD Beacon cas 16.03.2022'. A 'Navigation' sidebar on the left shows a green checkmark next to 'Deliverable Submission'. The main content area displays a table with the following data:

Number	Deliverable	Due Date	Submission date	Status
D.1	Progress report	2022-03-24	-	Pending
D.2	Final report	2022-04-23	-	Pending

A red box highlights the 'Number' column in the table.

Send deliverables

Contract number: 300038653 Contract title: Tomasz Hands on REFORM

Navigation

- ✓ Deliverable Submission

Number	Deliverable	Due Date	Submission date	Status	
D.1	Desk report	2022-12-01	-	Pending	>
D.2	Draft audit report	2022-12-01	-	Pending	>

https://webgate.acceptance.ec.europa.eu/sedia/portal/screen/myarea/organisations | European Commission | About | Free text search | IT Helpdesk | Cookies | Legal Notice | APIs

Send deliverables

Manage my area | SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT | Get started

Deliverable Submission

Contract number: 300038653 | Contract title: Tomasz Hands on REFORM

Deliverable Submission

Number	Deliverable	Due Date	Submission date	Status
D.1	Desk report	2022-12-01	-	Pending
Language		Type		
English		Desk report		
Description				
Qbe to be				
Within 1 Day(s) from the project end date (30/11/2022)				
Deliverable (Deliverables)				
D.2	Draft audit report	2022-12-01	-	Pending

Optionally add a comment

Add Comment 8

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Send deliverables

The screenshot shows the 'Deliverable Submission' page. At the top, there is a navigation bar with 'Manage my area', 'SEARCH FUNDING & TENDERS', 'HOW TO PARTICIPATE', 'PROJECTS & RESULTS', 'WORK AS AN EXPERT', and 'SUPPORT'. Below this, the page title 'Deliverable Submission' is displayed. The main content area shows contract details: 'Contract number: 300038653' and 'Contract title: Tomasz Hands on REFORM'. A table lists deliverables with columns for Number, Deliverable, Due Date, Submission date, and Status. One deliverable is listed: 'D.1 Desk report' with a due date of '2022-12-01' and status 'Pending'. Below the table, there are fields for Language (English), Type (Desk report), and Description (Qbe to be). A note states 'Within 1 Day(s) from the project end date (30/11/2022)'. An 'Add Comment' button is visible. A red box highlights the 'Add Item' form, which includes a 'Comment' field with the text 'Comment about the desk report for contract XXX' and a 'Save' button.

Number	Deliverable	Due Date	Submission date	Status
D.1	Desk report	2022-12-01	-	Pending

Language: English
Type: Desk report
Description: Qbe to be
Within 1 Day(s) from the project end date (30/11/2022)

Add Item

Comment: Comment about the desk report for contract XXX

Cancel Save

Optionally add a comment

Send deliverables

Manage my area | SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT | Get started 376

Deliverable Submission

Contract number: 300038653 | Contract title: Tomasz Hands on REFORM

Deliverable ID	Type	Due Date	Status
D.1	Desk report	2022-12-01	Pending
D.2	Draft audit report	2022-12-01	Pending

Language: English | Type: Desk report

Description: Qbe to be

Within 1 Day(s) from the project end date (30/11/2022)

[Add Comment](#)

When	Who	Comment
2022-11-24	Marie-Claude	Comment about the desk report for contract XXX

Deliverable (Deliverables)

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Send deliverables

In the **Actions** menu, click on **Upload**.

The screenshot shows a web interface for managing deliverables. At the top, there is a navigation bar with 'Manage my area' and several menu items: 'SEARCH FUNDING & TENDERS', 'HOW TO PARTICIPATE', 'PROJECTS & RESULTS', 'WORK AS AN EXPERT', and 'SUPPORT'. Below this, the contract details are shown: 'Contract number: 300025229' and 'Contract title: Marie-2906'. The main content area is titled 'Deliverable Submission' and contains a table with the following data:

Number	Deliverable	Due Date	Submission date	Status
D.1	Progress report	2021-07-10	-	Pending

Below the table, there are fields for 'Language' (English) and 'Type' (Progress report). A description field contains 'script / plan'. A deadline note states 'Within 2 Day(s) from the project end date (08/07/2021)'. There is a section for 'Deliverable' with a sub-section 'Deliverable' and 'Last updated'. At the bottom, there is a table for comments:

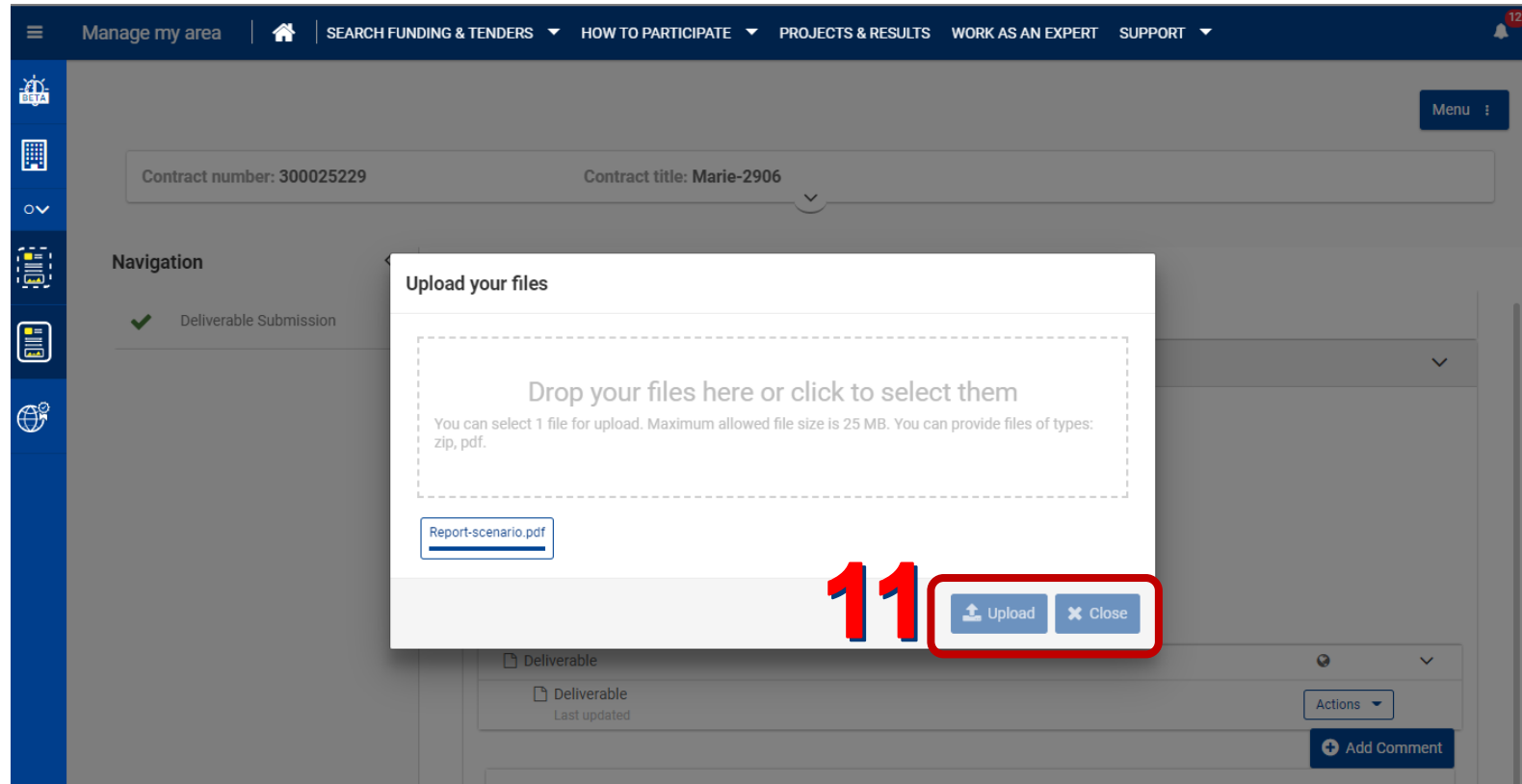
When	Who	Comment
2021-07-06	Marie-	Here is my comment

The 'Actions' menu for the 'D.1' row is highlighted with a red box, showing options for 'Upload' and 'Download'.

10

Send deliverables

- Drag and drop the file
- Click the **Upload** button.
- Then click the **Close** button.



Send deliverables

Manage my area | SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT

Contract number: 300025229 | Contract title: Marie-2906

Navigation

- ✓ Deliverable Submission

Deliverable Submission

Number	Deliverable	Due Date	Submission date	Status
D.1	Progress report	2021-07-10	-	Uploaded

Documents not submitted yet can be downloaded or deleted.

Send deliverables

Once uploaded and ready, click on **Submit** to send it to the Contracting Authority.

Contract number: 300025229 Contract title: Marie-2906

Navigation < Deliverable Submission

Number	Deliverable	Due Date	Submission date	Status
D.1	Progress report	2021-07-10	-	Uploaded

Submit

Language: English Type: Progress report

Description: script / plan

Within 2 Day(s) from the project end date (08/07/2021)

Deliverable (Deliverables of a grant) reform.a.1(2021)688408
Created 07/07/2021

Report-scenario (EN)
Last updated 07/07/2021

Actions
Delete
Download

12

Send deliverables

Manage my area | SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT

Contract number: 300025229 | Contract title: Marie-2906

Navigation: Deliverable Submission

Number	Deliverable	Due Date	Submission date	Status
	script / plan	Within 2 Day(s) from the project end date (08/07/2021)		

Confirm submit

After submitting you cannot change the comments and attachment are you sure you want to submit ?

No Yes

Submit

13

Deliverable (Deliverables of a grant) reform.a.1(2021)688408

Created 07/07/2021

Report-scenario EN

Last updated 07/07/2021

Add Comment

Send deliverables

The screenshot shows a web interface for managing deliverables. At the top, there is a navigation bar with 'Manage my area' and several menu items: 'SEARCH FUNDING & TENDERS', 'HOW TO PARTICIPATE', 'PROJECTS & RESULTS', 'WORK AS AN EXPERT', and 'SUPPORT'. A notification bell icon with '18' is in the top right. Below the navigation bar, there is a 'Menu' button. The main content area shows 'Contract number: 300025229' and 'Contract title: Marie-2906'. A 'Navigation' sidebar on the left has a green checkmark next to 'Deliverable Submission'. The main content area is titled 'Deliverable Submission' and contains a table with the following data:

Number	Deliverable	Due Date	Submission date	Status
D.1	Progress report	2021-07-10	2021-07-07	Submitted

Send deliverables



Submitted documents can be downloaded only

Send deliverables

Manage my area | | SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT | 15

Contract number: 300025229 | Contract title: Marie-2906

Navigation

- Deliverable Submission


Deliverable Submission

Number	Deliverable	Due Date	Submission date	Status
D.1	Progress report	2021-07-10	2021-07-07	Accepted

Review requested

The contracting authority can request you to review the deliverable. CoCo's will receive a notification: 'Deliverable Revision needed'.

The screenshot shows the CoCo system interface. At the top, there is a navigation bar with links: 'Manage my area', 'SEARCH FUNDING & TENDERS', 'HOW TO PARTICIPATE', 'PROJECTS & RESULTS', 'WORK AS AN EXPERT', and 'SUPPORT'. A notification bell icon with '13' is in the top right. Below the navigation bar, the contract details are displayed: 'Contract number: 300025229' and 'Contract title: Marie-2906'. A 'Menu' button is in the top right corner. The main content area is divided into two sections: 'Navigation' and 'Deliverable Submission'. The 'Navigation' section has a green checkmark and the text 'Deliverable Submission'. The 'Deliverable Submission' section contains a table with the following data:

Number	Deliverable	Due Date	Submission date	Status	
D.1	Progress report	2021-07-10	-	Pending	

The 'Request review' icon is a circular arrow pointing clockwise, highlighted with a red square. The 'Status' column is highlighted in orange.

A request review icon is displayed next to the deliverable. Its status is reset to pending. It remains orange or turns red if due date is past.

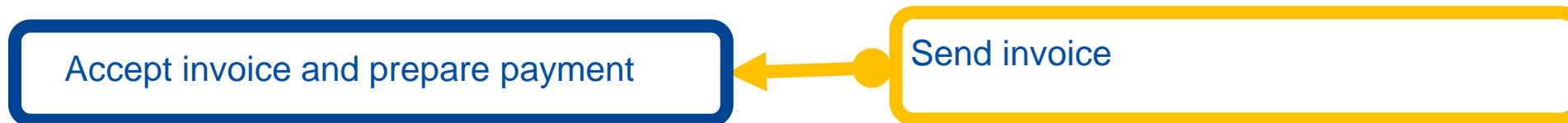
Send invoices electronically

To send invoices based on specific contracts existing in the portal, Accounting Managers will use the **Funding & Tenders portal**.

Specific contract interactions

 **My Workplace**
Contracting Authorities

 **Funding & Tender opportunities portal**
FWContractors



Electronic invoicing

Manage my area | SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT

My Organisation(s)
Procurement
My Submission(s)
My Contract(s)
My Invitation(s)
My Formal Notification(s)
My Task(s)

My Contract(s)

Results: 3

TH	CONTRACT ID	LOT	LINKED CONTRACT COUNT	ACTIONS
+	EUROPEAID/138778/DH/SER/Multi - SIEA 2018 - LOT 2 PLANET	310000011	7	Action
	Marie 01 - Provision of training	300022564	0	Action
	Marie 05 - 14042021	300023443	0	Action

10

Electronic invoicing

Open the **Action** menu next to the specific contract & select **Manage invoices**.

Manage my area | SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT

My Organisation(s)
Procurement
My Submission(s)
My Contract(s)
My Invitation(s)
My Formal Notification(s)
My Task(s)

My Contract(s)

Results: 3

Search..

TITLE	CONTRACT ID	LOT	LINKED CONTRACT COUNT	ACTIONS
EUROPEAID/138778/DH/SER/Multi - SIEA 2018 - LOT 2 PLANET	310000011		7	Action
EUROPEAID/138778/DH/SER/Multi - SIEA 2018 - LOT 2 PLANET	300006511			Action
EUROPEAID/138778/DH/SER/Multi - SIEA 2018 - LOT 2 PLANET	300006508			Manage Contract
EUROPEAID/138778/DH/SER/Multi - SIEA 2018 - LOT 2 PLANET	300006401			Manage Consortium
EUROPEAID/138778/DH/SER/Multi - SIEA 2018 - LOT 2 PLANET	300006401			Manage Invoices

Electronic invoicing

73

Manage my area | SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT

eInvoicing

5 + New invoice

INVOICE REFERENCE	INVOICE DATE	SUPPLIER	INVOICE TYPE	STATUS	LAST UPDATED	ACTIONS
ABAC Email Test 1	11-06-2021	PLANET S.A	Commercial Invoice	Submitted	11-06-2021 09:33:18	Actions
MC Invoice 02	10-06-2021	PLANET S.A	Commercial Invoice	Draft	10-06-2021 16:24:04	Actions
Email123	10-06-2021	PLANET S.A	Commercial Invoice	Submitted	10-06-2021 15:...	Edit invoice Duplicate invoice Delete
35654635777777	04-06-2021	PLANET S.A	Commercial Invoice	Submitted	04-06-2021 15:...	

Electronic invoicing

- At the top, the progress line enables you to quickly access the step that you need.

Manage my area | SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT

eInvoicing - Create Invoice

Progress line: 1. Supplier (highlighted), 2. Customer, 3. Invoice form, 4. Invoice details, 5. Confirmation

Supplier

Supplier

Address

Postal code

City

Country

Electronic Address for eInvoicing

VAT

SUPPLIER CONTACT PERSON

Name *

Phone

Email

[Back to Invoices](#) [Save](#) [Next](#)

Electronic invoicing

The **supplier** section will be automatically filled in and cannot be edited.

- Indicate the **contact person**, on your side, for this invoice.
- Click on **Next** to move to the next step.

Manage my area | SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT

eInvoicing - Create Invoice

Supplier 2 Customer 3 Invoice form 4 Invoice details 5 Confirmation

Supplier

Supplier P_

Address LO...VER

Postal code 1...

City ATHENS

Country Greece

Electronic Address for invoicing ...

VAT ...

SUPPLIER CONTACT PERSON

Name * LAST NAME first name...

Phone

Email

Back to Invoices Save

6 Next

Electronic invoicing

The **customer** section will be automatically filled in and cannot be edited.

- Click on **Next**.

Manage my area | SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT

eInvoicing - Create Invoice

1 Supplier | 2 Customer | 3 Invoice form | 4 Invoice details | 5 Confirmation

Customer

Customer: NEAR
Address: Rue de la Loi 200
Postal code: 1049
City: Bruxelles
Country: Belgium
Electronic Address for eInvoicing: EU/CE/NEAR

CUSTOMER CONTACT PERSON

Name: G
Phone:
Email:

Back to Invoices | Save | Previous | Next

Electronic invoicing

At the **Invoice form** step, You have to encode the invoice number, invoice date, invoicing currency & payment means.

You may indicate the start and end date of the invoicing period and other details.

Some fields are pre-filled and cannot be edited.

eInvoicing - Create Invoice

1 Supplier — 2 Customer — **3 Invoice form** — 4 Invoice details — 5 Confirmation

Invoice form

Invoice number * €

Please complete this field

Invoice date * € 03/06/2021

Invoice period from € dd/mm/yyyy

Invoice period to € dd/mm/yyyy

Invoicing currency * € Euro **8**

Payment means * € Payment to bank account

IBAN € L

BIC/SWIFT

Payment delay Payment due date Payment terms

Payment due date € dd/mm/yyyy

Payment terms €

Payment reference €

Electronic invoicing

At the **Invoice form** step,
You can upload
documents: receipt
advices, delivery notes...

Drag and drop the file.

File Name	ACTIONS
RA.pdf	Delete
RA03.pdf	Delete
RA02.pdf	Delete

1 10

Drag and drop files to upload

Choose Files No file chosen

Back to Invoices Save Previous Next

Electronic invoicing

At the **Invoice details** step, add as many lines as you need.

- Click on **New invoice line**.

eInvoicing - Create Invoice

1 Supplier — 2 Customer — 3 Invoice form — **4 Invoice details** — 5 Confirmation

Invoice details

11 + New invoice line

Line ID	Item name	Quantity (unit)	Total amount (excl. discount and VAT)	VAT amount	Total amount (incl. discount and VAT)	ACTIONS
					Total amount (incl discount without VAT)	0,00 €
					Total amount (incl discount and VAT)	0,00 €

[← Back to Invoices](#) [Save](#) [Previous](#) [Next](#)

Electronic invoicing

In the invoice line, at the bottom, you find a recap table and the line total amount calculated by the system.

- Click on **Save line**.
- Click on **Next**.

The line remains editable by clicking on its name.

The screenshot displays the 'eInvoicing - Create Invoice' interface. The left sidebar shows 'Invoice details' with a table containing one line item: '1 Service provision by XXX'. The main area contains various fields for invoice configuration, including 'Unit measure', 'VAT category', 'VAT rate', 'Order reference', 'Discount (excluding VAT)', 'Percent discount', 'Fixed amount discount', 'Discount reason', 'Note', 'Order line', 'Supplier item reference', and 'VAT exemption reason'. At the bottom, a recap table is visible, and the 'Save Line' button is highlighted with a red box and the number '12'.

	Excl VAT	VAT	Total
Item	345,00 €	34,50 €	379,50 €
Discount	0,00 €	0,00 €	0,00 €
Total	1 035,00 €	103,50 €	1 138,50 €

Electronic invoicing

At the **confirmation** step, the details filled in in all the different steps are displayed.

- Click on **Edit xxx** to edit some details.
- Click on **Submit** to send the invoice to the CA.

Manage my area | SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT

eInvoicing - Create Invoice

1 Supplier — 2 Customer — 3 Invoice form — 4 Invoice details — 5 Confirmation

Confirmation

SUPPLIER

Supplier ⓘ P. [redacted]

Edit supplier

ATTACHMENT ⓘ

File Name	ACTIONS
RA.pdf	
RA03.pdf	
RA02.pdf	

INVOICE DETAILS

Line ID	Item name	Quantity (unit)	Total amount (excl. discount and VAT)	VAT amount	Total amount (incl. discount and VAT)
1	Service provision by XXX	3	1 138,50 €	103,50 €	1 138,50 €

Total amount (incl. discount without VAT) 1 035,00 €

Total amount (incl. discount and VAT) 1 138,50 €

Back to Invoices | Save | 13 | Submit

Electronic invoicing

Back into the list of invoices you manage, find your **draft** and **submitted** invoices. The invoice has been generated in PDF format.

eInvoicing

[+ New invoice](#)

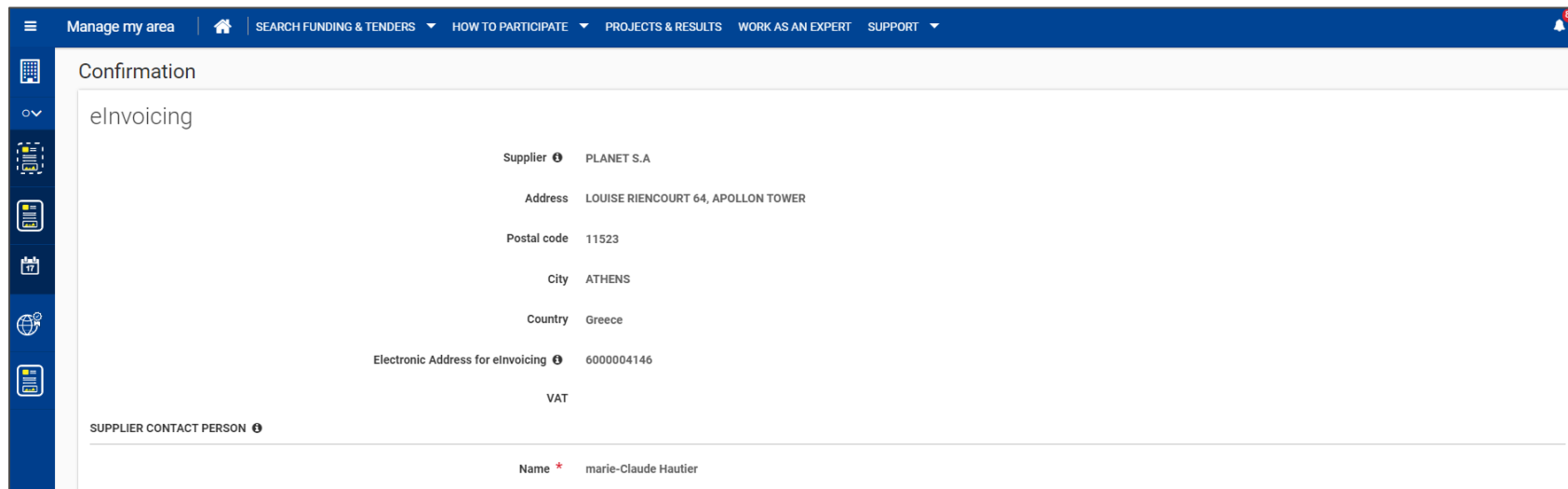
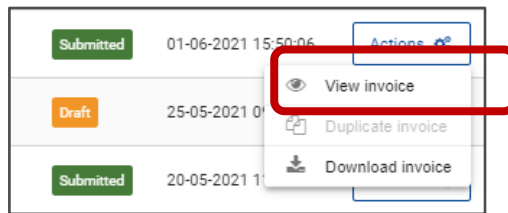
INVOICE REFERENCE	INVOICE DATE	SUPPLIER	INVOICE TYPE	STATUS	LAST UPDATED	ACTIONS
MC Invoice 02	03-06-2021	PL [REDACTED]	Commercial Invoice	Draft	04-06-2021 14:07:06	Actions
MC-Invoice01	03-06-2021	P [REDACTED]	Commercial Invoice	Submitted	04-06-2021 14:05:00	Actions

1 / 10

- View invoice
- Duplicate invoice
- Download invoice

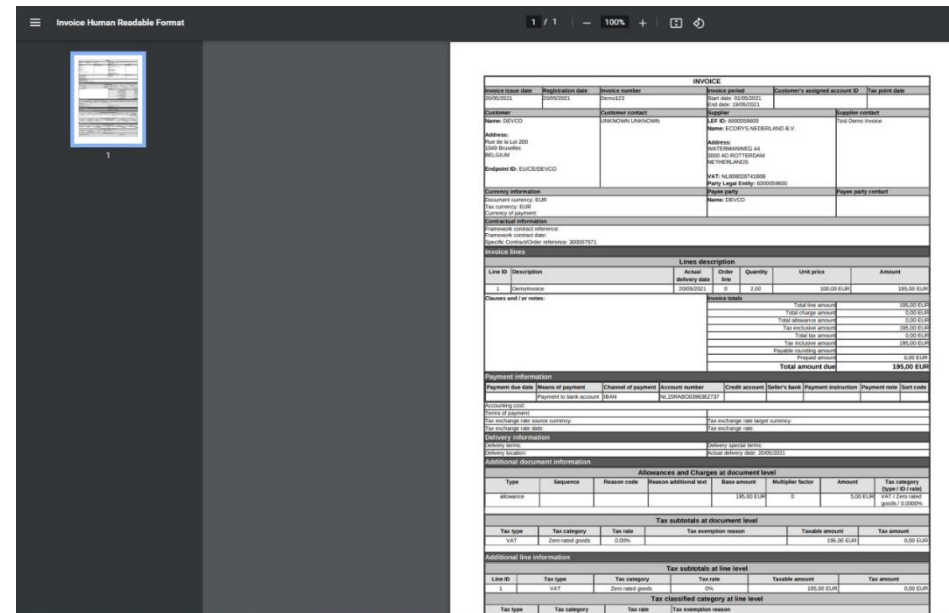
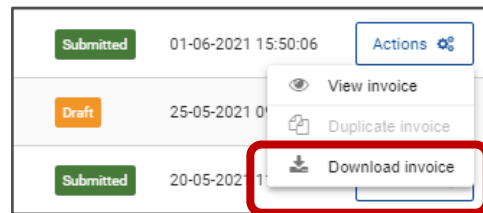
Electronic invoicing

View the invoice.



Electronic invoicing

Download the invoice in PDF format

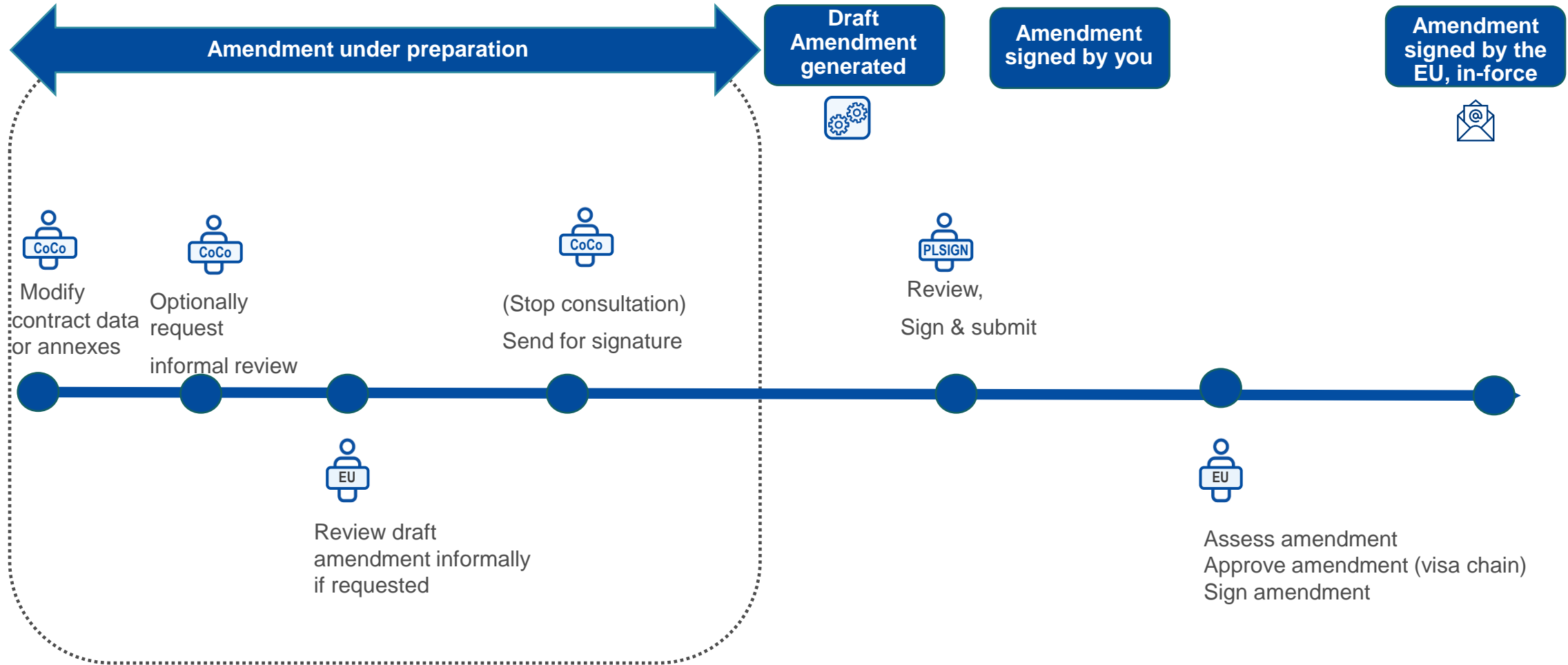


Initiate contract amendment

Amendments can be initiated by any parties of the contract.

- **AMDE = Amendment Initiated by EU**
- **AMDC = Amendment Initiated by a single economic operator or consortium leader.**

Amendment by the contractor



Initiate contract amendment

The screenshot shows the 'My Contract(s)' interface. At the top, there is a navigation bar with 'Manage my area', 'SEARCH FUNDING & TENDERS', 'HOW TO PARTICIPATE', 'PROJECTS & RESULTS', 'WORK AS AN EXPERT', and 'SUPPORT'. A search bar contains the text '300038164'. Below the search bar, there is a table with the following columns: 'TITLE', 'CONTRACT ID', 'LOT', 'LINKED CONTRACT COUNT', and 'ACTIONS'. The table contains one row with the following data: 'ANGANDR TSIC ROC 2', '300038164', '0', and '0'. A red box highlights the 'ACTIONS' menu, which includes 'Manage Contract' and 'Manage Consortium'. A red number '1' is placed next to the '0' in the 'LINKED CONTRACT COUNT' column. A red box also highlights the 'ACTIONS' menu icon in the table header.

TITLE	CONTRACT ID	LOT	LINKED CONTRACT COUNT	ACTIONS
ANGANDR TSIC ROC 2	300038164		0	Actions Manage Contract Manage Consortium

Initiate contract amendment

Manage my area | SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT | Get started 378

Contract

Contract Title: ANGANDR TSIC ROC 2 | Contract Number: 300038164 | Contract status: Contract signed

Processes

Active Processes | Documents

Search

Continuous Reporting - DLV-300038164	Refresh	Help	Status: ACTIVE
Contract Signature - LAP-300038164	Refresh	Help	Start Date: 13/10/2022 Status: ACTIVE

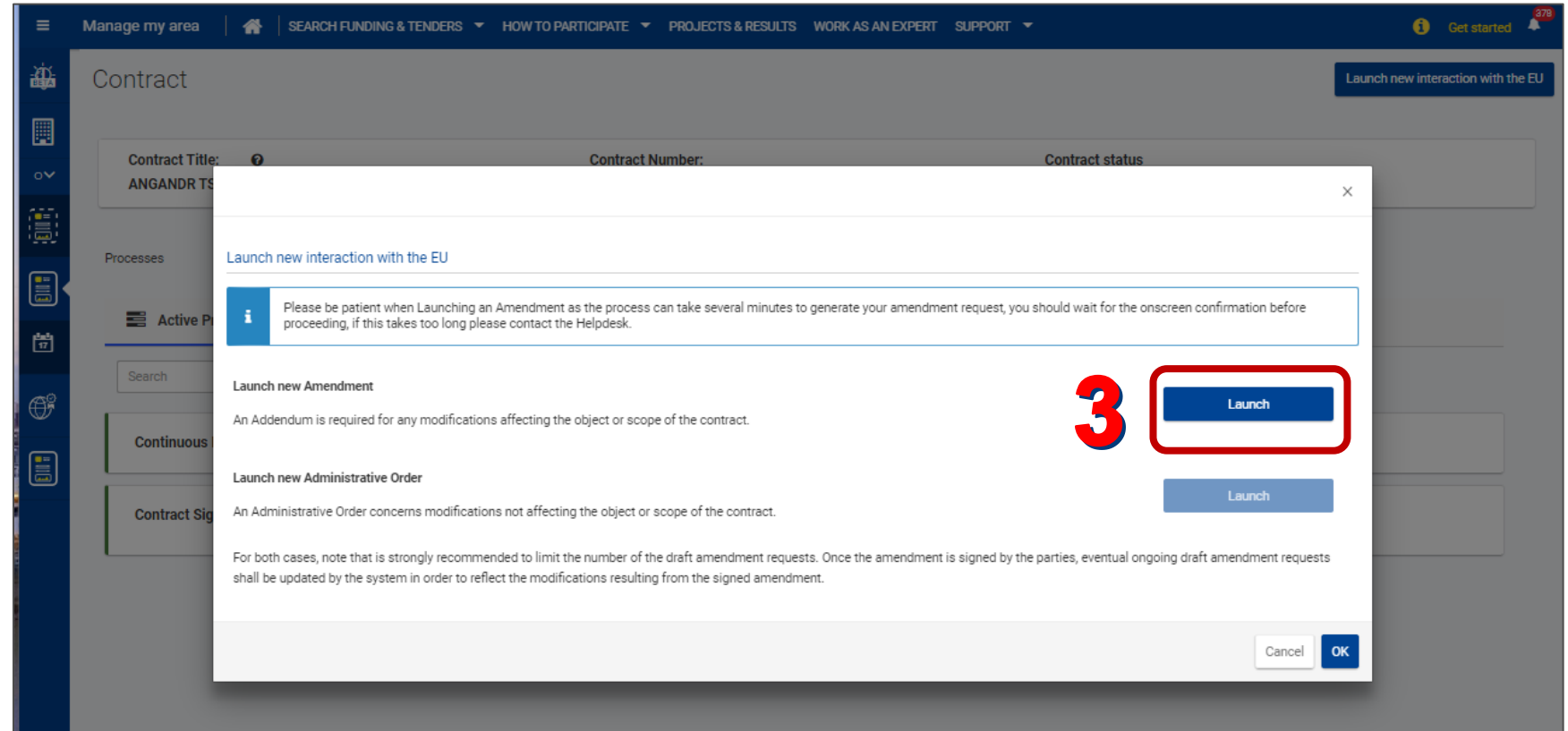
The initiator signs the amendment first.

Launch new interaction with the EU 2

Initiate contract amendment

Maximum 3 draft amendments at the same time (whoever the initiator is and whatever the type).

Only one can be sent at a time.



The screenshot displays a web application interface for contract management. The main header includes navigation links: "Manage my area", "SEARCH FUNDING & TENDERS", "HOW TO PARTICIPATE", "PROJECTS & RESULTS", "WORK AS AN EXPERT", and "SUPPORT". A "Get started" button is visible in the top right corner. The main content area is titled "Contract" and shows a table with columns for "Contract Title", "Contract Number", and "Contract status". Below the table, there are sections for "Processes", "Active P", "Search", "Continuous", and "Contract Sig". A modal dialog is open in the center, titled "Launch new interaction with the EU". The dialog contains an information icon and a message: "Please be patient when Launching an Amendment as the process can take several minutes to generate your amendment request, you should wait for the onscreen confirmation before proceeding, if this takes too long please contact the Helpdesk." Below the message, there are two options: "Launch new Amendment" and "Launch new Administrative Order". The "Launch new Amendment" option is highlighted with a red box and a large red number "3". The "Launch" button for this option is also highlighted with a red box. The "Launch new Administrative Order" option has a "Launch" button. At the bottom of the dialog, there are "Cancel" and "OK" buttons.

Initiate contract amendment

Manage my area | SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT | Get started 378

Contract

Launch new interaction with the EU

Contract Title: ? ANGANDR TSIC ROC 2	Contract Number: 300038164	Contract status Contract signed
Continuous Reporting - DLV-300038164 ?	?	Status: ACTIVE
Contract Signature - LAP-300038164 ?	Start Date: 13/10/2022	Status: ACTIVE
Amendment - AMD-300038164-2 ?	?	Status: ACTIVE

4

Initiate contract amendment

Contract

Launch new interaction with the EU

Contract Title: ANGANDR TSIC ROC 2

Contract Number: 300038164

Contract status: Contract signed

Continuous Reporting - DLV-300038164

Status: ACTIVE

Contract Signature - LAP-300038164

Start Date: 13/10/2022

Status: ACTIVE

Amendment - AMD-300038164-2

Status: ACTIVE

The process is with the Consortium please perform your tasks

Active Tasks | Documents

Prepare Amendment - 24/11/2022

Status: PENDING

5

LAUNCHED

PREPARED

SUBMITTED

DECISION

Initiate contract amendment

Amendment - AMD-300038164-2 ↻ ? Status: ACTIVE

The process is with the Consortium
please perform your tasks

- LAUNCHED
- PREPARED
- SUBMITTED
- DECISION

Active Tasks | **Documents**

Prepare Amendment - 24/11/2022 Status: PENDING ▼

You may now 'Prepare' your contract Amendment and once you are finished click on 'Complete' in the amendment preparation screen.

Description

When you click Prepare you will be diverted to a contract preparation screen that will allow you to modify conditions of the contract (e.g. Amount, duration etc.) after making the necessary modifications. Once you are happy with the modifications you can finish by clicking on 'Complete' in the same screen that you make the amendments, alternatively you can 'Save' the work you are doing and complete it later.

Permission

In order to "Prepare" or "Cancel" the Amendment the user must be configured as COORDINATOR.
All other users will be able to see the task and any associated documents but not perform any actions. All users regardless of the role must be configured to have access on the Contract and Organisation that is stated above.

6 Prepare
Cancel

Initiate contract amendment

Manage my area | SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT | Get started 378

Processes

Active Processes | Documents | Archived Processes

Search

Continuous Reporting - DLV-300038164 | Status: ACTIVE

Contract Signature - LAP-300038164 | Start Date: 13/10/2022 | Status: ACTIVE

Amendment - AMD-300038164-2 | Status: ACTIVE

The process is with the Consortium please perform your tasks

Active Tasks | Documents | History

Contract Amendment Review - 24/11/2022 | Status: PENDING

LAUNCHED

PREPARED
Started on: 24/11/2022
Completed on: 24/11/2022

SUBMITTED

DECISION

Request informal Review

You can request informal review by the Contracting Authority

Amendment - AMD-300038164-2 Status: ACTIVE

The process is with the Consortium please perform your tasks

- LAUNCHED
- PREPARED**
Started on: 24/11/2022
Completed on: 24/11/2022
- SUBMITTED
- DECISION

Active Tasks | Documents | History

Contract Amendment Review - 24/11/2022 Status: PENDING

Description

To Continue further preparation or to re-edit the Amendment Click "Prepare". If you wish for the Contracting Authority to informally review the amendment then click "Informal Review". Alternatively if you have the permissions and you have reviewed the amendment you can "Proceed to Signature" step. The next step (Signature) can only be performed by the Project Legal Signatory (PLSIGN).
Note: When at the Signature step the Project Legal Signatory (PLSIGN) can choose to reopen this task so you can re-edit if needed.

The Amendment preparation is completed but the process of generating all the attachments, annexes etc may take some time, if the "Proceed to Signature" button is disabled then please refresh the page, if after 10 minutes you still can not proceed contact the help desk
NOTE: The refresh is not automatic, so you will need to refresh the window each time to check if the button is enabled

Permission

In order to "Prepare" or "Cancel" the Amendment, request "Informal Review" by the Contracting Authority or "Proceed to Signature" the user must be configured as COORDINATOR. Additionally after requesting an "Informal review" only the users configured as COORDINATOR can "Revoke" the informal Review.

All other users will be able to see the task and any associated documents but not perform any actions. All users regardless of the role must be configured to have access on the Contract and Organisation that is stated above.

Prepare
Informal Review
Proceed to signature
Cancel

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Proceed to signature

The screenshot displays a web application interface for managing procurement processes. On the left is a dark blue sidebar with navigation options: Manage my area, My Person Profile, My Organisation(s), Grants, My Proposal(s), My Project(s), Procurement, My Submission(s), My Contract(s), My Invitation(s), My Audits, My Formal Notification(s) [179], My Expert Area, and My Task(s). The main content area is titled 'Amendment - AMD-300038164-2' and shows a status of 'ACTIVE'. A progress bar on the left indicates the process stages: LAUNCHED, PREPARED (current), SUBMITTED, and DECISION. The 'PREPARED' stage is highlighted with a green dot and includes the dates 'Started on: 24/11/2022' and 'Completed on: 24/11/2022'. The main task area is titled 'Contract Amendment Review - 24/11/2022' with a 'PENDING' status. It contains a 'Description' section with instructions on how to proceed to signature and a 'Permission' section detailing user roles. At the bottom right, three buttons are visible: 'Prepare', 'Informal Review', and 'Proceed to Signature', with the latter being highlighted by a red rectangle.

When ready, the coordinator contact informs the PLSIGN (Legal Signatory)

- Click on **Proceed to signature**

Sign amendment

Manage my area | SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT | Get started

48 | 26/05/2022 | 26/05/2022 | 25/05/2026
Amount: 350000000 | Procedure reference: TSIC | Responsible unit: REFORM/A/01 | Consortium Leader: DELOITTE

Amendment - AMD-300038164-2 | Status: ACTIVE

The process is with the Consortium please perform your tasks

LAUNCHED
PREPARED
Started on: 24/11/2022
Completed on: 24/11/2022
SUBMITTED
Started on: 24/11/2022
DECISION

Active Tasks | Documents | History

Ready For Signature - 24/11/2022 | Status: PENDING

Description

To go back and make further edits to the Amendment click on 'Back to Preparation' or click on 'Sign' to sign the Amendment Electronically.
NOTE this will also submit the Amendment to the Contracting Authority.

Permission

In order to 'Sign' the user must be configured as Project Legal Signatory (PLSIGN). In order to 'Cancel' the Amendment or send it back for further preparation the user must be configured as COORDINATOR.
All other users will be able to see the task and any associated documents but not perform any actions. All users regardless of the role must be configured to have access on the Contract and Organisation that is stated above.

Documents

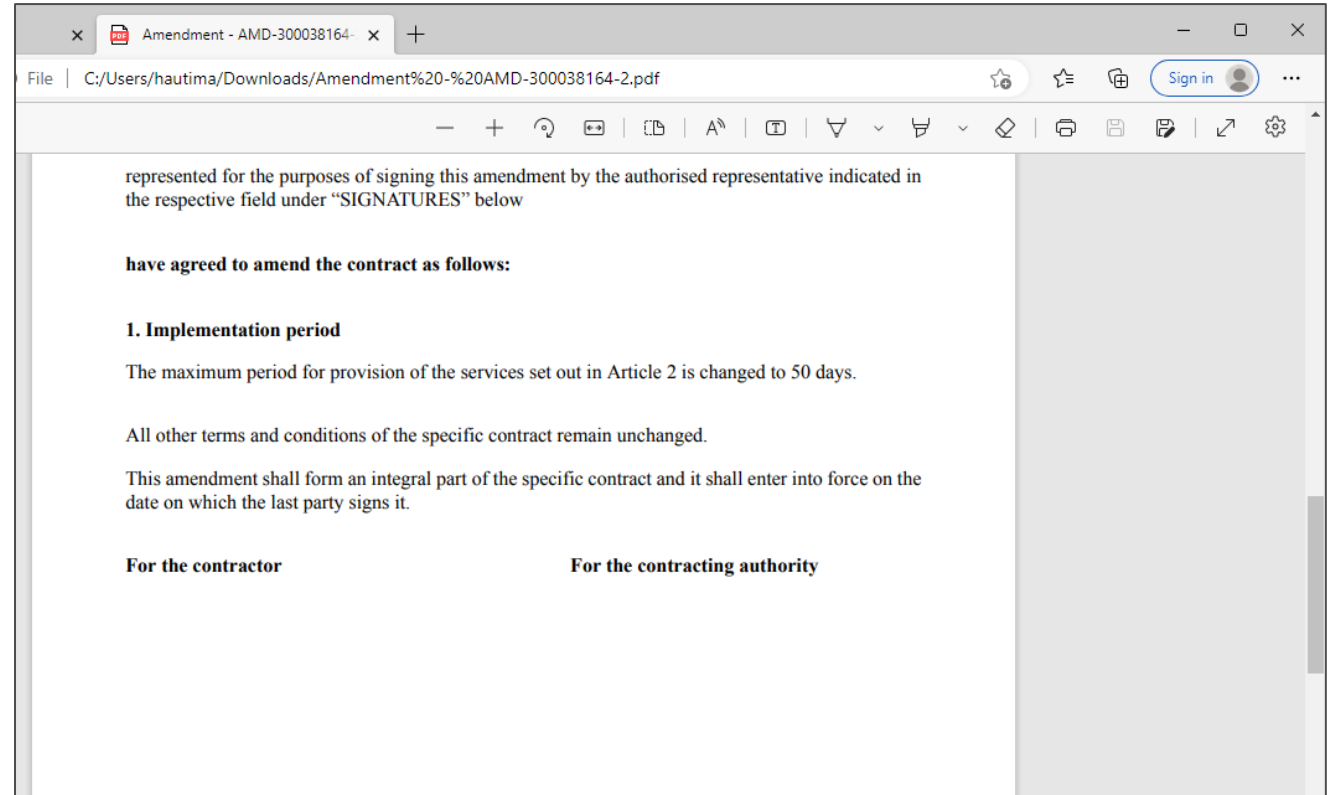
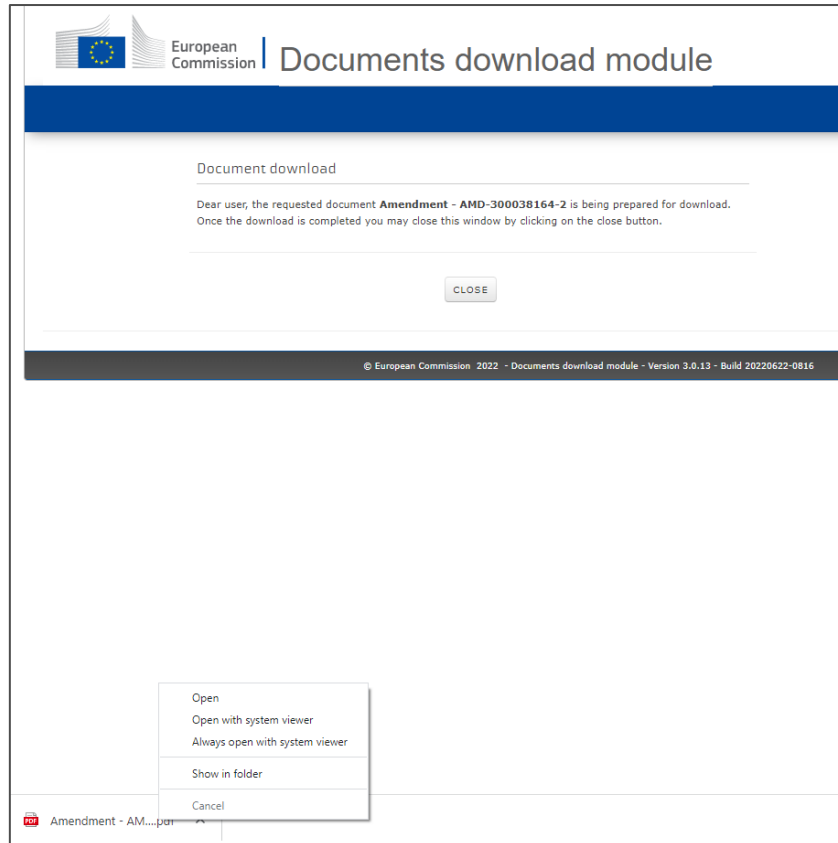
Amendment | Download: [Download icon]

Sign
Back to Preparation

PLSIGN (Legal Signatory) can download the amendment to review it

PLSign can also send it back to the coordinator contact for correction.

Sign amendment



Sign amendment

Manage my area | SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT | Get started

48 | 26/05/2022 | 26/05/2022 | 25/05/2026
Amount: 350000000 | Procedure reference: TSIC | Responsible unit: REFORM/A/01 | Consortium Leader: DELOITTE

Amendment - AMD-300038164-2 | Status: ACTIVE

The process is with the Consortium please perform your tasks

LAUNCHED
PREPARED
Started on: 24/11/2022
Completed on: 24/11/2022
SUBMITTED
Started on: 24/11/2022
DECISION

Active Tasks | Documents | History

Ready For Signature - 24/11/2022 | Status: PENDING

Description

To go back and make further edits to the Amendment click on 'Back to Preparation' or click on 'Sign' to sign the Amendment Electronically.
NOTE this will also submit the Amendment to the Contracting Authority.

Permission

In order to 'Sign' the user must be configured as Project Legal Signatory (PLSIGN). In order to 'Cancel' the Amendment or send it back for further preparation the user must be configured as COORDINATOR.
All other users will be able to see the task and any associated documents but not perform any actions. All users regardless of the role must be configured to have access on the Contract and Organisation that is stated above.

Documents

Amendment

Download | Sign | Back to Preparation

2

PLSIGN (Legal Signatory) can then sign it.

PLSign can also send it back to the coordinator contact for correction.

Sign amendment

Contract

Contract Title: ANGANDR TSIC ROC 2

Contract Number: 300038164

Contract status: Contract signed

Processes

Active Processes | Documents | Archived Processes

Search

Amendment - AMD-300038164-2

Status: ACTIVE

The process is with the Consortium please perform your tasks

Active Tasks | Documents | History

LAUNCHED

PREPARED
Started on: 24/11/2022
Completed on: 24/11/2022

SUBMITTED
Started on: 24/11/2022
Completed on: 24/11/2022

DECISION
Started on: 24/11/2022

Awaiting Decision - 24/11/2022

Status: PENDING

A new **Awaiting Decision** task is automatically generated.

Sign amendment

The screenshot displays a web application interface for contract management. At the top, there is a navigation bar with options like 'Manage my area', 'SEARCH FUNDING & TENDERS', 'HOW TO PARTICIPATE', 'PROJECTS & RESULTS', 'WORK AS AN EXPERT', and 'SUPPORT'. The main content area is titled 'Contract' and shows details for 'ANGANDR TSIC ROC 2' with contract number '300038164' and status 'Contract signed'. Below this, there are tabs for 'Active Processes', 'Documents', and 'Archived Processes'. A search bar is present. The main section shows an 'Amendment - AMD-300038164-2' with a status of 'ACTIVE'. A red box highlights a message: 'The process is with the Consortium please perform your tasks'. To the right, there are tabs for 'Active Tasks', 'Documents', and 'History', with a task 'Awaiting Decision - 24/11/2022' in a 'PENDING' status. A vertical sidebar on the left contains various icons for navigation.



The contracting authority can also:

- reject the amendment. You'll receive a rejection notification (letter) including comments and potentially, suggestions for modifications.
- request additional information (with a letter providing explanations).

Sign amendment

Manage my area | SEARCH FUNDING & TENDERS | HOW TO PARTICIPATE | PROJECTS & RESULTS | WORK AS AN EXPERT | SUPPORT | Get started 106

Contract

Launch new interaction with the EU

Contract Title: ANGANDR TSIC ROC 2 | Contract Number: 300038164 | Contract status: Contract signed

Processes

Active Processes | Documents | **Archived Processes**

Project Code:	Process Title:	Project closed on:	Status:
AMD-300038164-2	Amendment	24/11/2022	ACCEPTED



If one is accepted, signed by both parties and in force while another one is pending, the update is reflected in the pending one.

Once signed and in force, the process is archived.

Initiate contract amendment

The screenshot shows a web application interface with a navigation bar at the top containing links like 'Manage my area', 'SEARCH FUNDING & TENDERS', 'HOW TO PARTICIPATE', 'PROJECTS & RESULTS', 'WORK AS AN EXPERT', and 'SUPPORT'. Below the navigation bar is a sidebar with various icons. The main content area is titled 'My Notification(s)' and has two tabs: 'Inbox' and 'Preferences'. The 'Inbox' tab is active, showing a search bar with 'Results: 400' and a search input field. Below the search bar is a table of notifications with columns: 'DATE', 'SOURCE', 'SUBJECT', and 'PRIORITY'. A red box highlights two rows in the table.

<input type="checkbox"/>	DATE	SOURCE	SUBJECT	PRIORITY
<input type="checkbox"/>	25-11-2022 08:54:22	Participant Portal Contract Management System	Your Amendment: 300038164 - ; Amendment request evaluated - decision by Commission	HIGH
<input type="checkbox"/>	24-11-2022 20:22:55	Participant Portal Contract Management System	Your Amendment: 300038164 - ; Amendment request signed and submitted to the Commission by the Contractor	HIGH
<input type="checkbox"/>	24-11-2022 19:25:15	Funding & Tenders Portal	INFO: Allocation of role of Project Legal Signatory for ANGANDR TSIC ROC 2 (300038164) in organisation <998946741 - DELOITTE CONSULTING & ADVISORY>	HIGH

Initiate contract amendment

The screenshot displays a web interface for contract management. At the top, a navigation bar includes 'Manage my area', 'SEARCH FUNDING & TENDERS', 'HOW TO PARTICIPATE', 'PROJECTS & RESULTS', 'WORK AS AN EXPERT', and 'SUPPORT'. A 'Get started' button and a notification bell with '383' are also present. The main content area is titled 'Contract' and features a 'Launch new interaction with the EU' button. Below this, contract details are shown: 'Contract Title: ANGANDR TSIC ROC 2', 'Contract Number: 300038164', and 'Contract status: Contract signed'. A 'Processes' section contains three tabs: 'Active Processes', 'Documents' (highlighted with a red box), and 'Archived Processes'. Under the 'Documents' tab, two document entries are visible: 'Amendment: AMD-300038164-2' and 'Contract Signature: LAP-300038164'. Each entry includes a 'Download document' button with a download icon.

Contract

Launch new interaction with the EU

Contract Title: ANGANDR TSIC ROC 2

Contract Number: 300038164

Contract status: Contract signed

Processes

Active Processes | Documents | Archived Processes

Amendment: AMD-300038164-2

Amendment

Download document: [Download icon]

Contract Signature: LAP-300038164

Contract

Download document: [Download icon]

Initiate contract amendment

The screenshot shows a PDF document with the following content:

represented for the purposes of signing this amendment by the authorised representative indicated in the respective field under "SIGNATURES" below

have agreed to amend the contract as follows:

1. Implementation period

The maximum period for provision of the services set out in Article 2 is changed to 50 days.

All other terms and conditions of the specific contract remain unchanged.

This amendment shall form an integral part of the specific contract and it shall enter into force on the date on which the last party signs it.

For the contractor

NEF AUTO'TEST with ECAS id nautotne signed in the Participant Portal on 24/11/2022 at 20:22:27 (transaction id SigId-87064-pn0Fs 89Q85gwhN5ew755sBKkigRy2Th9kb3i9YWM2Nz11xm6f3gpd2 hfhsq7ZkdtLimjMx90agHxol-jpJZscgsw0KcDc2y5LHew0-dALlo qB4Rkhd5sIdOEubliNuWLSizWjmiG7PwjszOUdEP9JLugxewjfgEA Qj0W6vT1NguZCezRX0k8Zl2qX5). Timestamp by third party at 2022.11.24 20:22:42 CET

For the contracting authority

Signed by Amalia I authorised representative on 25-11-2022 08:51:31 (transaction id SigId-89411-Y73CqCh8CnLYxOozfE8jEgPEFwQ9Rpk2E5MbZAeeMP zzWkZb0rYYZMwZ755ahWefH7FR0jkoQomb7LubDw jjuZscgsw0KcDc2y5LHew0-fenc7kLjgnfFeesA0TW9yO46GhV5pY5 Mxwhg5ITTKuQcRRn3QOTphxhbAboqmwqsOOu08zxbhF1OSLkuvv a) 2022.11.25 08:51:34 CET

Digital Receipt Overlay:

Digitally sealed by the European Commission
Date: 2022.11.24 20:05:27 CET

FUNDING & TENDERS PORTAL E-RECEIPT

This electronic receipt is a digitally signed version of the document submitted by your organisation. Both the content of the document and a set of metadata have been digitally sealed.

This digital signature mechanism, using a public-private key pair mechanism, uniquely binds this eReceipt to the modules of the Funding & Tenders Portal of the European

Documentation & contact

[Contact form](#)

Mail to ec-funding-tender-service-desk@ec.europa.eu

If urgent: +32 2 299 22 22

[FAQ and support section on the Funding & Tenders portal](#)

Documentation & contact

Funding & Tenders Portal eProcurement wiki dedicated to eProcurement

- [Access, roles and permissions](#)
- [Manage my area](#)
- [Contracts](#)



Questions & Answers



Thank you



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