



EUROPEAN COMMISSION  
DIRECTORATE-GENERAL FOR MOBILITY AND TRANSPORT  
SRD - Shared Resource Directorate  
**SRD.2 - Information management and systems**

# **Point of Origin Trade**

**(Annex IX - Part B)**

**(Liquid fuel value chain)**

**Summary of changes:**

<b>Version</b>	<b>Date</b>	<b>Created by</b>	<b>Short Description of Changes</b>
1.0	21/08/2023	SRD UDB Team	1 <sup>st</sup> Draft version of the document

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## 1. Point of Origin (Part B) Trade Overview

An Economic Operator (EO) acting as a Collection Point, can enter trade as a buyer from their sourcing contact in UDB, so that the material information is made available in UDB by a certified Economic Operator.

Adding Point of Origin Trade onto UDB is the responsibility of the EO LeadUser/EO user.

### i. Pre-conditions for Point of Origin (Part B) Trade

- The EO should have been onboarded completely by the scheme, i.e., the organization and certificate details are completed by the scheme, has been invited and has accepted to use the application.
- The EO shall verify the correctness of the information provided by the voluntary scheme. In some cases, the EO may be allowed to update some information by the scheme as a one-time exception.
- Which information is essential?
  - **Attention:** Your company identifier (NTR Type & ID) must be registered correctly. Please do not start trading until this is resolved. Economic Operators may share these numbers with their suppliers & customers if not already known.
  - Certificate details: the sites, as included in the certificates, scope & materials applicable, are correctly updated to ensure you can receive the stocks into & trade from this site.
- The Collection point must have added their sourcing contacts to UDB. A Sourcing contact is an EO (Restaurant) who is not on-boarded to UDB.
- The sourcing contacts can be added if the scope of the EO is any of the below:
  - FG - First Gathering Point (for biomass grown/harvested on farms/plantations)
  - CP - Collecting Point (for waste/residue material not grown/harvested on farms/plantations)
  - CNPW - A4 - Collector of non-primary residual flows

## 2. How to use the Point of Origin (Part B) Trade feature

There are several use cases associated with the Point of Origin (part B) Trade process. These are shown in the diagram below and then further described:

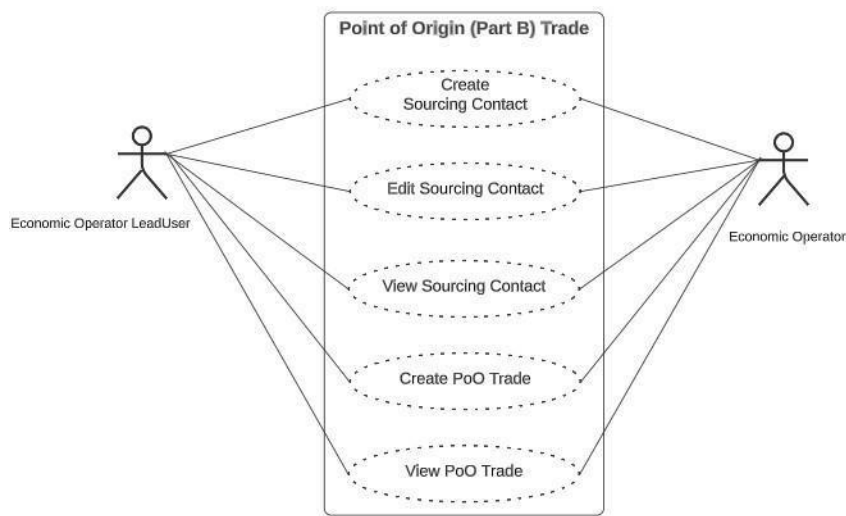


Fig 1. PoO (Part B) Trade Flow

## 2. Create Sourcing Contact

Actor(s): - EO LeadUser, EO User

Under the 'ORGANISATION' menu, the user clicks on "Manage Sourcing Contacts" and then create Sourcing Contacts.

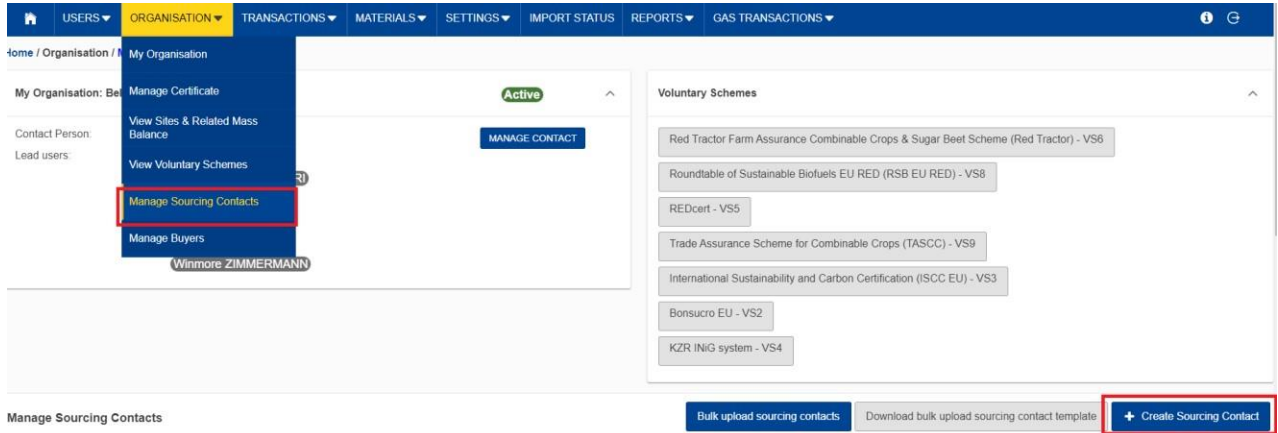


Fig 2. Manage Sourcing Contacts

This opens the "Create Sourcing Contacts" section – Fig 3.

Fig 3. Create Sourcing Contacts Section

The fields details are explained in the table below:

Field Name	Description
Name*	Name of the sourcing contact
Maximum estimated capacity per year*	Amount of capacity per year
Maximum estimated sustainable capacity per year*	Amount of sustainable capacity per year
Measuring Unit*	Tonnes, Litres, Gallons

Organizational type*	Auto filled = Sourcing Contact
Economic Operator*	The EO adding the sourcing contact to UDB – auto filled
Country*	Sourcing contact country
National trade identification type*	Country identification type
National trade register identification*	Used to identify a legal person for tax and custom purposes – must be unique. If NTR is not available, click ‘Generate Default NTR’ after selecting the country
Legal type*	Type of legal entity
VAT	VAT number
Other legal identification	Other legal identification by which the sourcing contact can be identified
Website	Sourcing contact website
Email	Sourcing contact email address
Phone	Sourcing contact phone number
Add Address*	The address of the Sourcing Contact: Street, Post code, City, State and Country

After the necessary details have been entered and saved, the sourcing contact is then saved (has been created)

### 3. Edit Sourcing Contact

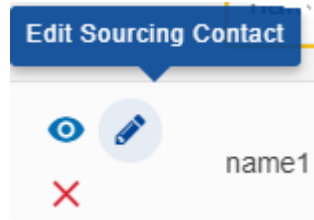
**Actor(s): - EO Lead User, EO User**

Under the ‘ORGANISATION’ menu, the user clicks on “Manage Sourcing Contacts” and clicks on the “edit” icon. This then opens the ‘edit initial stock’ section.

The only fields that are editable are:

- Maximum estimated capacity per year
- Maximum estimated sustainable capacity per year
- Measuring Unit
- Name
- Legal type
- VAT
- Other legal Information
- Website
- Email
- Phone
- Address

User not able to edit the country, National Trade Register Identification Type, National Trade Register Identification once created.



By clicking on 'Edit Sourcing Contact' User should navigate to Edit Sourcing Contact screen below.

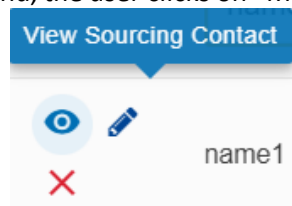
A screenshot of a web application interface for editing a sourcing contact. The page has a blue header with navigation menus: "USERS", "ORGANISATION", "TRANSACTIONS", "MATERIALS", "SETTINGS", "IMPORT EXPORT", "REPORTS", and "DAS TRANSACTIONS". Below the header is a breadcrumb trail: "Home / Organisation / Manage Sourcing Contacts". The main content area is titled "Edit Sourcing Contact" and contains several form fields: "Name" (value: name1), "Organisation Status" (value: Active), "Organisation Type" (value: Sourcing Contact), "Economic Operator" (value: Bridge mid), "Country" (value: Belgium), "National Trade Register Identification" (value: BE\_U08\_SC), "National Trade Register identification" (value: BEESC000000283), "National Trade Registration Identifier Preview" (value: BE\_U08\_SCBEESC000000283), "Maximum Capacity" (value: 232443), "Maximum estimated sustainable capacity per year" (value: 23425), "Measuring Unit" (value: tonnes), "Legal Type" (value: Natural Person), "VAT", "Other legal identification", "Website", "Email", and "Phone". At the bottom left, there is a "Test Address 1, 1234, Belgium" and an "Add Address" button.

Fig 4. Edit Sourcing Contact

## 4. View Sourcing Contact

Actor(s): - EO Lead User, EO User

Under the 'ORGANISATION' menu, the user clicks on "Manage Sourcing Contacts" and clicks on the 'view' icon.



By clicking on 'View Sourcing Contact' User should navigate to View Sourcing Contact screen below.

The screenshot shows a 'View Sourcing Contact' form with the following fields and values:

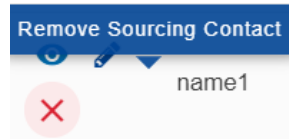
- Name:** name1
- Organisation Status:** Active
- Organisation Type:** Sourcing Contact
- Economic Operator:** Bridge ind
- Country:** Belgium
- National Trade Register identification:** BE\_UIDB\_SC, BEUIDBSC0000000283
- Maximum Capacity:** Maximum estimated capacity per year: 232443, Maximum estimated sustainable capacity per year: 23425, Measuring Unit: tonnes
- Legal Type:** Natural Person
- VAT:** (empty)
- Other legal identification:** (empty)
- Waste:** (empty)
- Email:** (empty)
- Phone:** (empty)

Fig 5. View Sourcing Contacts

## 5. Remove Sourcing Contact

Actor(s): - EO Lead User, EO User

Under the 'ORGANISATION' menu, the user clicks on "Manage Sourcing Contacts" and clicks on the 'Remove sourcing contact' icon.



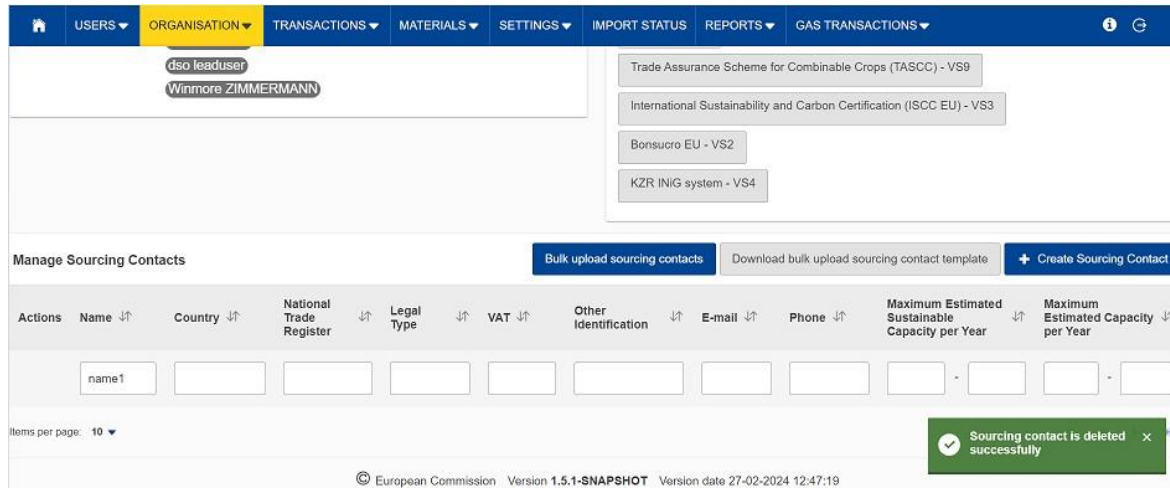
By clicking on 'Remove Sourcing Contact' User should get remove confirmation screen below.

The screenshot shows the 'Manage Sourcing Contacts' table with the following columns: Actions, Name, Country, National Trade Register, Phone, Maximum Estimated Sustainable Capacity per Year, and Maximum Estimated Capacity per Year. A dialog box is open over the table, asking for confirmation to remove the contact.

Actions	Name	Country	National Trade Register	Phone	Maximum Estimated Sustainable Capacity per Year	Maximum Estimated Capacity per Year
	name1					
	name1	Belgium	BE_UIDB_SCBES0000000283		23425	232443

By clicking on 'Continue' User should get the green message as 'Sourcing contact is deleted successfully'.





## Create Point of Origin (Part B) Trade

**Actor(s): - EO Lead User, EO User**

Under the “TRANSACTIONS” menu, the user clicks on “Manage Transactions”, “Create Point of Origin Trades (Annex IX, Part B aggregated)” and then “Create Point of Origin Trade”.



**Fig 5. Create Point of Origin Buyer Trade**

This opens the “Create Point of Origin (Part B) Trade” section.

Create Point of Origin Trade Save Reset Back

Economic Operator \*  Site \*

Material \*  Material Annex Reference \*

Unit \*  Trade Date \*

Sourcing Contacts \*  Quantity \*

Total Quantity \*

Pos Data Completed \* YES

Pos data

Method type \*  Country of Origin \*

Waste or Animal by Product Permit Number for animal fats

**GHG Emissions**

EEC

EL

EP

ETD

Total

**GHG Reductions**

ESCA

ECCS

ECCR

ELU

Remarks

**Fig 6. Create Point of Origin (Part B) Trade Section**

The fields details are explained in the table below:

Field Name	Description
Economic Operator*	Economic Operator adding the trade as a buyer from their sourcing contact(s) in UDB
Site*	Location/place where the material is to be delivered to the EO acting as the buyer
Material*	Material bought from sourcing contact
Material Annex* Reference	Location in the annex where the material is referenced – auto filled when the material is selected
Unit*	The standard against which the quantity is measured - Tonnes, Litres, Gallons
Trade Date*	Date of Trade
Sourcing Contacts*	Sourcing contact – dropdown list (More than one can be added)

Quantity*	Total number of units purchased from a particular Sourcing Contact
Total Quantity*	Aggregate of the number of units purchased from all Sourcing Contacts.
Pos Data Completeness	<p>Dropdown list (YES / NO).</p> <p>*If “YES” is selected: indicates Pos data is complete. This will set the Pos data to complete, and it will no longer be editable.</p> <p>*If “NO”, indicates Pos data is not complete. Pos data = incomplete but will still be editable. The stock cannot be used in a transaction until the Pos data is complete.</p>
Pos Data	<p>Method Type:</p> <ul style="list-style-type: none"> <li>• Total default value</li> <li>• Disaggregated default value</li> <li>• Disaggregated default value &amp; Actual Value</li> </ul>
	GHG Emissions – EEC, EL, EP, ETD, EU
	GHG Reductions – ECSA, ECCS, ECCR
Remarks	Text field to add general information or any comments

**Edit Point of Origin (Part B) Trade**

**Actor(s): - EO Lead User, EO User**

Under the ‘ORGANISATION’ menu, go to “Manage Point of Origin Trades (Annex IX, Part B aggregated)” and click on the ‘edit’ icon.

Editable fields are:

- Units
- Sourcing Contact + corresponding quantity and the
- PoS data if not yet set to complete.

**View: Point of Origin (Part B) Trade**

**Actor(s): - EO Lead User, EO User**

Under the ‘ORGANISATION’ menu, go to “Manage Point of Origin Trades (Annex IX, Part B aggregated)” and click on the ‘view’ icon.

**Point of origin Biomass**

<https://ec.europa.eu/assets/move-ener/udb/Training Material/UDB - PoO Biomass.jpg>